Application Planning Guide for Radiologic Technology Program (0028)

Radiologic Technology Planning Guide for Summer 2017 start:

Admission to the RT program is highly competitive. The program accepts approximately 40 applicants from a pool.

- ✓ **RT Applications due by Dec. 1, 2016**
- ✓ **Selective Admission for Summer (June) start**
- ✓ **Notification of acceptance into program by mid-March 2017**
- ✓ **No waiting lists carried over from previous years; application required each year**
- ✓ **Biology, Algebra and Chemistry from high school or college MUST be completed and on transcript submitted to college by Feb. 1, 2017 (Grade of "C" or better required)**
- ✓ **Apply online through your Student Center on e-STORM**

Overview of Requirements & Due Dates:

Applicants must submit the following to the Enrollment Services Office by noted deadlines, unless the application period has been extended.

Radiologic Technology Application due by Dec. 1, 2016.

- Applications are available and must be submitted between Sept. 1, 2016 and Dec. 1, 2016 for entry into the Summer 2017 semester.
- Students may access an electronic application using the Student Center (scroll to the bottom) in e-STORM. Paper application is available in the Enrollment Services office or from the Health Sciences coordinators' assistant. They can also be downloaded from swic.edu/apply during the open application period.

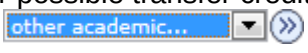
✓ **Complete the Course Placement Assessment test** to assess reading, writing and math skills. Students must score high enough to be eligible to enroll in ENG 101 & Math 97.

- Call to schedule the Course Placement Assessment: Belleville Campus 618-235-2700, ext. 5551, Red Bud Campus 618-282-6682, ext. 8134, or Sam Wolf Granite City campus 618-931-0600, ext. 7364.
- Prepare to take the Course Placement Assessment. Sample materials for math are available at www.swic.edu/successcenter.
- If Course Placement Assessment results are too low, students must complete required developmental courses.
- For students who are transferring general education courses from another college/university, call 235-2700, ext. 5542/5541 to discuss if a Course Placement Assessment is required.

✓ **Transcripts documenting BIOLOGY, ALGEBRA & CHEMISTRY/PHYSICS completed at high school or college due by Feb. 1, 2017.** Courses must have been completed within 10 years preceding Feb. 1, 2017 with a grade of "C" or better for one semester (if college course) or both semesters (if one year high school course).

- See Section A for list of accepted courses for Biology, Algebra & Chemistry/Physics.
- Biology & Chemistry/Physics courses must have a lab component. Lab science courses with separate lab and lecture components must have a grade of 'C' or better in each component.
- College course grades supersede high school grade when both appear on official transcripts.
- Most recent grades of specified courses are used to determine qualification and rank.
- Students completing a prerequisite course from a high school not recognized by the State Board of Education or home-schooled may demonstrate competency of the Biology, Algebra, Chemistry or Physics course by taking a placement test. Questions regarding placement testing can be addressed by contacting the Enrollment Services Office at 618-235-2700, ext. 5541/5542.

✓ **Transcripts for all colleges, universities, or approved/accredited Radiologic program attended due by Feb. 1, 2017.**

- To have college transcripts reviewed for possible transfer credit, log into eSTORM and select the Transfer Credit Evaluation link found in 

dropdown under Academics in your Student Center.

Section A – Prerequisites to Application

It is MANDATORY to have completed all prerequisite courses (BIOLOGY, ALGEBRA, CHEMISTRY/PHYSICS) and on transcripts submitted to college by Feb. 1, 2017.

How POINTS are assigned for prerequisite courses:

1. Record the most recent grade(s) for each course. A minimum grade of "C" is required. If course is completed at high school, transcript must indicate a minimum of "C" both semesters. Course grades must be on the transcript by Feb. 1, 2017 deadline.
2. Courses must have been completed within 10 years of Feb 1, 2017.
3. Two semesters of a state board of education approved high school credit with a lab or one semester college with "C" or better is required (lab science courses with separate lab and lecture components must have a grade of 'C' or better in each component).

Points Key		
If your most recent grades are:		
High School Biol/Alg/Chem/Phys/	**College** Biol/Alg/Chem/Phys/	**Then your points for each area will be:**
A/A	A	4.0
A/B or B/A		3.5
B/B or A/C	B	3.0
B/C or C/B		2.5
C/C	C	2.0

	Institution Course Taken	Semester/Year Completed	Grade(s) Earned	Points (use key)
Biology	_____	_____	_____	_____/4 pt. max
College courses must = SWIC's 100, 101, 102, **105**, 155, 156, 157, or 158.				
Chemistry/Physics	_____	_____	_____	_____/4 pt. max
College courses must = SWIC's CHEM 101, 103, 105 or 106 / PHY 101, 151 or 152.				
Algebra	_____	_____	_____	_____/4 pt. max
College course must = SWIC's 94, 97, 107, 111, 112, or 113.				

Total Points Section A: _____/12 pt. max

Suggestions for increasing points earned in Prerequisites Section:

- Complete all prerequisite courses in high school/college by the end of the Fall 2016 semester.
- The higher the grade earned in these prerequisite courses, the more points are generated on the application. If student earns a "C", consider re-taking the course. Course grades must be reflected on transcript to SWIC by Feb. 1, 2017. No grade lower than a "C" is accepted.
- The most recent grades are utilized, so if the most recent course has a low grade, consider re-taking the course. **See Financial Aid box in section C.**
- If you didn't complete Biology in high school, enroll in college level BIOL 105. If a grade of "B" or better, it will generate points as a prerequisite course AND in the general education section (See Section C) of this application.
- Students have the potential to earn the greatest amount of points from this section of the application.

Section B - ACT Score or SWIC GPA Option

Students earn points in this section from their ACT score. In lieu of the ACT, students may use their **SWIC GPA ONLY** if they have at least 12 of the 17 general education credit hours for the RT program completed and on transcripts sent to SWIC by Feb. 1, 2017.

How POINTS are assigned on the application to ACT/SWIC GPA Option:

Points Key		
If your most recent scores/GPA are:		
ACT Score	**GPA If 12 credits completed from Section C**	**Then your points for each area will be:**
26-30	≥4.0	4.0
21-25	≥3.5<4.0	3.5
17-20	≥3.0<3.5	3.0
15-16	≥2.5<3.0	2.5
	≥2.0<2.5	2.0

	Composite Score Earned	Year Completed	Points (use key)
ACT	_____	_____	_____

(Must be within 10 years of February 1, 2017 and most recent score is utilized.)

OR **OR**

SWIC GPA Option	_____	_____	_____

(To use the SWIC GPA option you must have 12 credit hours from courses listed in Section C completed, with a GPA of 2.0 or higher. GPAs from other institutions are not utilized; although credit from courses that were transferred and approved through the Enrollment Services Office may apply to the SWIC GPA. See swic.edu/transfer-credit).

Total Points Section B: _____/4 pt. max

How to Calculate SWIC GPAs:

- SWIC GPA is based on courses listed in the chart below. *Cumulative college GPA's are not used.*
- Refer to http://www.back2college.com/gpa.htm to use a GPA calculator to assist.

Course	Letter Grade	Points awarded to calculate GPA – 4 points for each A, 3 points for each B, 2 points for each C, 1 point for each D	Credit Hrs (Units)	GPA Calculation Multiply points earned x Cr Hrs (Units) for each course
BIOL 105 or 155&156 or 157&158			x 4	
HRO 100			x 1	
ENG 101			x 3	
PSYC 151			x 3	
SPCH 151 or 155			x 3	
Human Relations			x 3	
Total Number of Points				
Number of Cr Hrs Attempted (add credit hours for courses completed)				
Divide Number of Points by Number of Cr Hrs Attempted for GPA				
Points Awarded on Application (see chart above)				

Suggestions for improving points earned in ACT/SWIC GPA Section:

- If using the ACT, a minimum score of 15 is required.
- Take the ACT in the Spring/Summer 2016. If your score is lower than 15, you have sufficient time to re-take in the fall 2016 semester.
- Even if you are eligible to use the GPA option, take the ACT to assess if the ACT score can give you greater points for the application process.

Section C - General Education Coursework

Students are eligible to earn additional points for general education courses completed and on transcripts received by SWIC no later than Feb. 1, 2017. Official transcripts must be received by this deadline.

Suggestions for increasing points earned in General Education Section:

- Although you do not have to complete all the general education courses prior to applying, you will generate more points by completing as many as possible **with a "B" or better.**
- If enrolled in high school, check to see if your high school offers dual credit for any of the general education courses and/or consider dual enrollment by taking a college level course while still enrolled in high school (Dual enrollment does require permission of the HS counselor, parent, and college academic advisor/counselor to enroll; contact the SWIC Academic Advisor/Counseling center or your HS guidance counselor for the proper paperwork to participate in dual enrollment). Courses must be completed by the end of the fall 2016 semester.
- SWIC offers on-line Winter Intercession courses, which run in a condensed format from Nov. 2016 – Jan. 2017. Some of these general education courses are offered during the Winter Intercession and meet the Feb. 1, 2017 transcript deadline.
- Take the SWIC Course Placement Assessment exam no later than March/April 2016 – this will allow time to get development courses in ENG or MATH, if needed, completed in the summer 2016 and some general education courses in the fall 2016 semester. The test results are also needed to assess readiness for enrollment into ENG 101, all BIOL, PSYC 151, SPCH 151/155, and most Human Relations elective courses.

How POINTS are assigned on the application to General Education Coursework section:

1. Record the semester, year and grade for each course you have completed **(the 10-year restriction does not apply)**. Please **Note:** Courses with grades of "D" will not meet graduation requirements. If you are currently enrolled in the fall 2016, enter "CE" for "grade" and estimate the credit hours you will earn toward points.

	Credit Hours	Semester Taken	Year Completed	Grade Earned	Check box for "B" or better
BIOL 105 or (BIOL 155 & 156) OR (BIOL 157 & 158)	4	_____	_____	_____	☐
HRO 100	1	_____	_____	_____	☐
ENG 101	3	_____	_____	_____	☐
PSYC 151	3	_____	_____	_____	☐
SPCH 151 or SPCH 155	3	_____	_____	_____	☐
Human Relations Elective*	3	_____	_____	_____	☐
TOTAL	17				

*See catalog for the list of eligible Human Relation courses.

2. Add the number of credit hours you have completed **with a grade of "B" or better**. Use the chart below to determine your points for Section C.

≥ 4.25 credit hours = 1 point
≥ 8.50 credit hours = 2 points
≥ 12.75 credit hours = 3 points
= 17.0 credit hours = 4 points

Total Points Section C: _____**/**4 pt. max

Financial Aid & Repeating Courses
Although repeating a course could enhance the points earned in a section of the application, course repeatability can adversely affect your financial aid eligibility and you should contact the Financial Aid Office at (618) 235-2700, ext. 5288 to see how repeating this course affects your financial aid eligibility.

Section D

Source of Points to be awarded for attainment of:	Points possible	Degree Received	Select One:
*Previous Degree	2	Bachelor's degree	☐
	1	Associate's degree	☐

Total Points Section D: _____/2 pt. max

Section D - Final Ranking Score: (Total of Sections A + B + C + D)

_____/22 pts. max **(NOT AN APPLICATION)**

Selection of qualified applicants will be based on a numerical ranking procedure.

Meeting application deadlines is critical to being successful in this process. Read all correspondence from the Enrollment Services Office – they will send notification if something is missing from your file. Please remember that **all communication regarding the Rad Tech application will be sent to your student.swic.edu email account.**

Reminder of deadlines & required supporting documentation:

By Dec. 1, 2016:

- Application on file for summer 2017 admission.

By Feb. 1, 2017:

- High School and College transcripts and Transfer Evaluation Request Form.
- Course Placement Assessment score placing you in ENG 101 & MATH 97.
- ACT scores within 10 years of February 1, 2017 or qualify for the SWIC GPA option (See Section B).
- Proof of residency

For suggestions on how to improve your chance of being accepted:

- **Review the RT home page at www.swic.edu/RT-FAQ.**
- **Complete the RT Application Planning Guide**
- **Review the on-line application orientation –**
  - **Refer to RT home page for more information**
- **Call for assistance with completing the application/guide, 618-235-2700, ext.5355.**

Note: Radiologic Technology students are required to submit to a background check and drug testing. Refer to college catalog for more information.

Developed 6/2008
Revised 11/2015

SOUTHWESTERN ILLINOIS COLLEGE