BOARD OF TRUSTEES
Community College District No. 522
Sam Wolf Granite City Campus
History Room
October 17, 2012

AGENDA

Amended October 15, 2012

I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL BY SECRETARY

IV. PUBLIC COMMENTS

V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA

■ VI. APPROVAL OF MINUTES

A. Public Hearing of September 19, 2012

B. Regular Board Meeting of September 19, 2012

■ VII. APPROVAL OF BILLS

Education Fund	**$ 7,615,018.74**
Operations & Maintenance Fund	**396,850.72**
Operations & Maintenance Fund Restricted	**2,178,406.47**
Restricted Purposes Fund	**475,821.22**
Trust & Agency Fund	**33,677.32**
Liability, Protection & Settlement Fund	**39,113.91**
Self Insurance Fund	**42,255.37**
Grand Total All Funds:	**$10,781,143.75**

■ VIII. PLANNING AND POLICY COMMITTEE REPORT

A. ADOPTION OF PROPOSED AMENDMENTS TO ADMINISTRATIVE PROCEDURE #6002AP, ACCOUNTING AND CASH CONTROL

1. **Consideration of the recommendation to adopt proposed amendments to Administrative Procedure #6002AP, Accounting and Cash Control.**

B. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY #7015 AND ADMINISTRATIVE PROCEDURE #7015AP, WILLIAM AND FLORENCE SCHMIDT ART CENTER

1. **Consideration of the recommendation to adopt proposed amendments to Board Policy #7015 and Administrative Procedure #7015AP, William and Florence Schmidt Art Center.**

C. ADOPTION OF NEW BOARD POLICY #3035 AND ADMINISTRATIVE PROCEDURE #3035AP, MANDATED REPORTER

1. **Consideration of the recommendation to adopt new Board Policy #3035 and Administrative Procedure #3035AP, Mandated Reporter.**

■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

A. CHANGE ORDERS

1. **Consideration of the recommendation to approve Change Order #008 to Von Alst Operating, LLC, Swansea, IL in the amount of $16,359.00 to provide labor, materials, and equipment to avoid hanging brick lintel interferences per the response to RFI 192 dated April 25, 2012 and to add required re-lay out of the ornamental railing and added roof blocking to accommodate new wall thickness along entire south elevation for the Liberal Arts II Building project at the Belleville Campus.**

2. **Consideration of the recommendation to approve Change Order #001 to ICS Construction Services, Ltd., St. Louis, MO in the amount of $8,320.00 to provide labor, materials, and equipment to add Starbucks Coffee Store to commercial space 252 and to install ceramic floor tile and Starbucks supplied wall and floor tile for the Liberal Arts II Building project at the Belleville Campus.**

3. **Consideration of the recommendation to approve Change Order #009 to Pyramid Electrical Contractors, Inc., Fairview Heights, IL in the amount of $71,665.00 to provide labor, material and equipment to install power to new ventilation hood in Classroom 133 for cooktop supplied by SWIC for the Liberal Arts II Building project at the Belleville Campus.**

4. **Consideration of the recommendation to approve Change Order #004 to France Mechanical Corporation, Glen Carbon, IL in the amount of $10,114.00 to provide labor, materials, tools, equipment to install equipment ventilation hood in Classroom 133 for cooktop supplied by SWIC including installation of Broan kitchen exhaust hood and related ductwork for the Liberal Arts II Building project at the Belleville Campus.**

5. **Consideration of the recommendation to approve Change Order #004 to Bergmann-Roscow Plumbing, Inc., Belleville, IL in the amount of $29,567.50 to install waste drain and vent system and all insulated copper hot and cold water lines to add Starbucks Coffee Store to commercial space 252 of the Liberal Arts Building II project.**

6. **Consideration of the recommendation to approve Change Order #010 to Plocher Construction Co., Inc., Highland, IL in the amount of $42,320.57 to provide wall layout and installation of wall blocking and installation of wood wall cladding to add Starbucks Coffee Store to commercial space 252 if the Liberal Arts Building II project.**

B. REQUEST FOR PROPOSAL-THEATRE SOUND SYSTEM

1. **Consideration of the recommendation to award the request for proposal for the Theatre sound system for the Liberal Arts Building II to TSI Engineered Systems, St. Charles, MO in the amount of $105,537.99.**

C. ITTNER PROFESSIONAL SERVICES CONTRACT-BELLEVILLE CAMPUS UTILITY MAP AND WATER RELOCATION

1. **Consideration of the recommendation to approve the Additional Services Proposal-Utility Map and Water Relocation contract with Wm. B. Ittner, Inc., St. Louis, MO in the amount of $31,980.00 to perform work associated with the Illinois American Water meter project at the Belleville Campus.**

D. TAX LEVY CALENDAR YEAR 2012 FOR FY 2014

1. **Consideration of the recommendation to adopt tax levy resolution by title only.**

2. **Consideration of the recommendation to adopt Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act.**

■ X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. GRANTS

1. **Consideration of the recommendation to accept grant awards.**

B. AGREEMENTS

1. **Consideration of the recommendation to approve agreements.**

C. GIFTS TO THE COLLEGE

1. **Consideration of the recommendation to accept gifts to the college.**

D. COURSE FEE ADJUSTMENTS

1. **Consideration of the recommendation to approve course fee adjustments.**

E. TENTATIVE LIST OF GRADUATES FOR 2012 FALL SEMESTER

1. **Consideration of the recommendation to approve the tentative list of graduates for the 2012 Fall semester.**

F. ACADEMIC CALENDARS

1. **Consideration of the recommendation to approve the 2013-2014 and the 2014-2015 Academic Year calendars.**

2. **Consideration of the recommendation to approve the 2013-2014 Academic Year calendar for Aviation Maintenance Technology program.**

3. **Consideration of the recommendation to approve the 2013-2014 Academic Calendar for Medical Assistant & Medical Billing and Coding programs.**

4. **Consideration of the recommendation to approve the 2013-2014 Academic Calendar for Paramedic program.**

5. **Consideration of the recommendation to approve the 2013-2014 Adult Basic Education calendar.**

G. RESIGNATION

1. **Consideration of the recommendation to accept the resignation of Tesa Guetterman, Student Accommodator/Access Technology Specialist, effective close of business September 28, 2012.**

H. RETIREMENT NOTIFICATION

1. **Consideration of the recommendation to accept the retirement notification of Lucy Johnston, Administrative Secretary in the Math & Sciences Division, effective close of business October 31, 2012.**

I. APPOINTMENT

1. **Consideration of the recommendation to appoint the full-time position of Youth Services Coordinator with an effective date of October 19, 2012 at an annual salary of $35,000, subject to the Personnel Procedures for Administrators and contingent upon the continuation of external funding.**

J. REVISED EMPLOYMENT START DATE

1. **Consideration of the recommendation to revise employment start date for Marcia Lochmann, Director of Green Jobs/Green Economy Initiative, to October 15, 2012.**

K. REASSIGNMENT OF EMPLOYEE TO POSITION OF DUAL CREDIT SECRETARY

1. **Consideration of the recommendation to reassign Marilyn Quitmeyer, full-time support services position for the Title III project, to Dual Credit Secretary effective October 1, 2012.**

L. RECISSION OF LAYOFF NOTIFICATION

1. **Consideration of the recommendation to rescind notification of layoff of Katie Book, Secretary, Instructional Services in Adult Basic Education, effective immediately.**

M. REQUEST FOR MILITARY LEAVE OF ABSENCE

1. **Consideration of the recommendation to approve request for military leave of absence for Dr. Joseph Sobieralski, Assistant Professor, Economics, for the period January 4, 2013 through August, 2014.**

N. MEDICAL INSURANCE RATES FOR 2013 PLAN YEAR

1. **Consideration of the recommendation to approve Standard Security as the stop loss carrier with a specific stop loss point in the amount of $100,000 which includes prescriptions and to approve the monthly rates for the four medical plan options for the period January 2013 through December 2013.**

Plan Option	Monthly Rate
HMO Single	$ 348.00
PPO Single	$ 444.00
HMO Family	$1,105.50
PPO Family	$1,315.50

O. LIFE INSURANCE FOR 2013

1. **Consideration of the recommendation to purchase package of life insurance and accidental life and dismemberment insurance coverage with Cigna for the period January 1, 2013 through December 31, 2014 at a rate of $.13 per $1,000 basic term life coverage, with all other voluntary coverage remaining at the 2012 rates.**

P. RATIFICATION OF NEWLY-HIRED PART-TIME PERSONNEL

1. **Consideration of the recommendation to ratify the hire of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XII. MISCELLANEOUS

XIII. ADJOURNMENT