



PREREQUISITE APPROVAL FORM

You must submit this form and college transcript (official or unofficial) together or your request will not be processed.

If your transcript does not include current class(es) which are necessary to meet the prerequisite, please include proof of current enrollment in order to receive temporary approval. You must submit your grade for the class(es) no later than the Monday prior to the start of the term for which you are registering. Without the grade(s) or transcript you will be dropped from your SWIC class(es). Please ensure that your name and college name are on your transcript. Note: you need to provide transcripts from the college(s) at which you completed the requisite course(s).

Name: _____

SWIC ID Number: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

Email Address: _____

Phone Number: (_____) _____

Enrollment Term: ___ Summer ___ Fall ___ Spring

List all SWIC courses you wish to take. Please include section and class number for each course.
Example: ENG 101-001 (1001)

You will receive an email upon approval of the prerequisite. This communication will be sent to your SWIC student mail account. For this reason, it is extremely important to have your SWIC account activated.

Submit this form with your transcript (official or unofficial) by:

- Fax: 618-222-9768
- Email: enrollmentservices@swic.edu
- Mail: SWIC Enrollment Services, 2500 Carlyle Ave, Belleville, IL 62221
- Or in person: SWIC Belleville Campus, Information Sciences Building, Room 1050

Questions? Please call the Enrollment Services Office at 618-235-2700, ext. 5455 or email enrollmentservices@swic.edu
