

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
March 4, 2013
5:00 p.m.

Committee members present:

Richard E. Roehrkasse, Chairman
Kenneth R. Joseph
Nick J. Mance

Administrators present:

Georgia Costello, Ph.D.
Clay Baitman
Staci Clayborne
Mark Eichenlaub, Ed.D.
Mike Fleming
James Riha, Ph.D.
Bernie Ysursa

Deb Massena

Attorney present:

Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:27 p.m. and announced a quorum.

APPROVAL OF MINUTES

Mr. Joseph moved, seconded by Mr. Mance, to approve the minutes of the regular meeting of February 11, 2013 as submitted. The motion carried.

Chairman Roehrkasse stated the committee would address only the action items. Any questions concerning the information items should be directed to him or to the vice president responsible for that area.

FACILITIES

Change Order

Vice President Ysursa presented and requested approval of Change Order #015 to Pyramid Electrical Contractors, Inc., Fairview Heights, IL in the amount of \$11,805.85 to provide all labor, material and equipment to complete extra work required by requests from SWIC, construction conflicts, or work not indicated on Contract Documents pertaining to the Liberal Arts Building II project.

Mr. Mance moved, seconded by Mr. Joseph to recommend the Board of Trustees approve Change Order #015 to Pyramid Electrical Contractors, Inc., Fairview Heights, IL in the amount of \$11,805.85 to provide all labor, material and equipment to complete extra work required by requests from SWIC, construction conflicts, or work not indicated on Contract Documents. The motion carried. (This item will appear on the consent agenda.)

Construction Manager for Schmidt Art Center Addition

Vice President Ysursa stated the loading dock at the Schmidt Art Center was to be part of the original building but has never been completed. The Foundation would like to proceed with the construction of the loading dock, additional storage and preparation areas. A construction manager provides better control of a project and ensures that quality does not suffer over cost cutting measures. Mr. Ysursa recommended Holland Constructions Services, Fairview Heights, IL as construction manager for the project. Holland Construction was construction manager for the Liberal Arts Building II project; and the project ran smoothly.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees approve Holland Construction Services, Fairview Heights, IL as Construction Manager-Advisor for the Schmidt Art Center Addition project. The motion carried. (This item will appear on the consent agenda.)

FINANCE

FY 2014 Budget - Tuition

Vice President Ysursa presented several tables that analyzed tuition history and comparative tuition, including mandatory fee, charged by all Illinois community colleges. Information on FY 2014 proposed tuition and fees for other Illinois community colleges was supplied by the individual colleges.

Mr. Ysursa reported the state is proposing revenue cuts to community colleges of 4.62% in FY 2014; 5.7% in FY 2015; and 13.6% in FY 2016. EAVs are still declining, and the college already taxes at the maximum level for operating funds. With both of these revenue sources either stagnant or declining, raising tuition is the only recourse for increasing revenue in the next few years. A \$10 per credit hour tuition increase could raise \$2.0 to \$2.5M. Mr. Ysursa stated administration does not to do this but feel they have no choice. Vice President Baitman stated for the economic times we are in, a \$10 per credit hour tuition increase is a must. We do not have a lot of choice.

Mr. Mance stated he knows we are going to have to raise tuition and the tax levy, but we are also going to have to cut expenses. He suggested the committee go along with the \$10 increase in tuition, but within the next two to three months administration needs to come back to the committee and present items they cut. Mr. Mance also directed administration to look at additional revenue streams. Chairman Roehrkasse directed administration to come back at the April committee meeting with items for additional revenue sources and cutting expenses.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve \$10.00 per credit hour tuition increase effective Summer semester 2013 and to put together a plan to hold expenses and find revenue streams. The motion carried. (This item will appear on the consent agenda.)

Purchase of Replacement Application Servers

CIO Riha reported the college's existing servers were purchased from 2004-2009 and are running at maximum capacity and can no longer be upgraded or have reached end-of-life. He requested the committee recommend the college purchase application servers from Dell, Round Rock, TX in the amount of \$250,595.17.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees purchase application servers from Dell, Round Rock, TX in the amount of \$250,595.17. The motion carried. (This item will appear on the consent agenda.)

Purchase of Network Infrastructure Equipment

Dr. Riha requested authorization to purchase network infrastructure equipment in the amount of \$128,988.00 that will update the network to take advantage of the servers. Most of the equipment is old and cannot keep up with the necessary bandwidth.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees to purchase network infrastructure equipment in the total amount of \$128,988.00 as follows:

iPrism Appliance from EdgeWave, San Diego, CA	\$ 22,579.00
Meraki Outdoor Wireless Access Point from CDW-G, Vernon Hills, IL	1005.40
BlueSocket Wireless Access Points from CTS Technology Solutions, Inc., Sparta, IL	6,423.40
BlueSocket Outdoor Wireless Access Points from CTS Technology Solutions, Inc., Sparta, IL	9,246.20
Juniper Firewalls from CDW-G, Vernon Hills, IL	49,153.00
Juniper SSL VPN from CDW-G, Vernon Hills, IL	26,301.00
Axway Anti-Spam Email Gateways from Axway, Inc., Redwood City, CA	14,280.00

The motion carried. (These items will appear on the consent agenda.)

Covenant Technology Partners Master Services Agreement

Dr. Riha stated SWIC entered into a Master Services Agreement (MSA) with Covenant Technology Partners to supplement existing intellectual capital in the IT Development Department to meet the following institutional grant obligations: successful development of Business Intelligence solutions that we funded as part of the recent Title III grant; and successful development of Business Intelligence solutions that were funded by the 2012 ICCB Career and Technical Education Innovation grant.

The effective date of the old MSA has expired and a new MSA has been drafted. The terms and conditions of the new Master Services Agreement are identical to the previous MSA and will have an effective date of five years. The IT staff plan to utilize services from Covenant Technology Partners to meet new institutional grant obligations will be funded by the 2013 ICCB Career and Technical Education Innovation grant. The firm would be engaged on an as needed basis.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve Master Services Agreement with Covenant Technology Partners, Smithton, IL for the period February 11, 2013 through February 11, 2018 for services specified in Statements of Work to meet institutional grant obligation of development of Business Intelligence solutions. The motion carried. (This item will appear on the consent agenda.)

Renewal Contract with Mediaworks Advertising Solutions

Vice President Fleming presented renewal contract with Mediaworks Advertising (formerly Store Media) for six months advertising at local Schnucks stores. This is the sixth year of this high-visibility/lowest-CPI media buy with no price increase during that time. The Schnucks locations are Belleville (2), Cahokia, Granite City, O'Fallon, Swansea and Waterloo.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees renew contract with Mediaworks Advertising Solutions, Mound, MN in the amount of \$9,100 for six months to provide check-out lane advertising at seven area Schnucks stores. The motion carried. (This item will appear on the consent agenda.)

OTHER COMMITTEE RELATED BUSINESS

Trustee Joseph stated at a recent SWIC men's basketball game a player from Kaskaskia College was injured. Public Safety responded; however it seemed that a lot of time elapsed before the player could be attended to. Mr. Joseph asked if it was possible for Public Safety to be present at athletic events in the event an emergency occurs and they are needed. Mr. Ysursa will check with Director of Public Safety Mark Green and Vice President Clayborne to make certain athletic events are covered in the case of an emergency.

ADJOURNMENT

Mr. Joseph moved, seconded by Mr. Mance, to adjourn the meeting at 7:03 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees