

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
June 10, 2013
5:00 p.m.

Committee members present:

Richard E. Roehrkasse, Chairman
Kenneth R. Joseph
Nick J. Mance

Administrators present:

Georgia Costello, Ph.D.
Clay Baitman
Staci Clayborne
Mark Eichenlaub, Ed.D.
Mike Fleming
James Riha, Ph.D.
Bernie Ysursa

Ron Henderson
Deb Massena
Mike Thomas

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 7:01 p.m.

APPROVAL OF MINUTES

Mr. Mance moved, seconded by Mr. Joseph, to approve the minutes of the regular meeting of May 6, 2013 as submitted. The motion carried.

FACILITIES

Change Orders

There were no change orders.

Bid Awards

Vice President Ysursa presented bid for the Belleville Campus Parking Lot M-3 maintenance and repairs. This bid includes repairs to Parking Lot M-3 and the sealing and striping of the other lots and existing roadway at the Belleville Campus. The project cost of \$497,983 will come from FY 2014 Operating Funds. It is anticipated the project will be completed prior to Fall semester.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees award the lowest responsible bid for the Belleville Campus Parking Lot M-3 Maintenance and Repairs Project to Sonnenberg Asphalt Co., Inc., Belleville, IL in the amount of \$497,983.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented the bid for the Red Bud Campus tile replacement and restroom renovations. The project includes replacing tile in the main hallways, corridors, lobby, dining area, lounge and Performing Arts Room, as well as converting the linoleum flooring in the restrooms to a resinous floor and

providing wall treatment behind fixtures in the restrooms. The \$208,777 project cost will come from FY 2014 Operating Funds.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees award the lowest responsible bid for the Red Bud Campus Tile and Restroom Renovation Project to Heafner Contracting, Inc., Godfrey, IL in the amount of \$208,777.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented the bid for the Belleville Campus Main Complex, Phase 3, Roof Restoration Project. This bid includes the alternates for the needed structural repairs to brick and caulking of various joints and sills. The \$235,801 project cost will come from FY 2014 PHS funds. It is anticipated the project will be completed during summer 2013.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees award the lowest responsible bid for the Belleville Campus Main Complex, Phase 3, Roof Restoration Project to Lakeside Roofing, Inc., Collinsville, IL in the amount of \$235,801.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented the bid for the Illinois American Water Metering and Metering Building Project at the Belleville Campus required by Illinois American Water. The college must provide a meter, backflow preventer and protected vault that will comprehensively meter all the water usage from the utility. The project cost of \$205,890 will come from the Utilities fund.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees award the lowest responsible bid for the IAW Metering and Metering Building Project at the Belleville Campus required by Illinois American Water to Haier Plumbing and Heating, Inc., Okawville, IL in the amount of \$205,890.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented the proposal for the modernization of the north central elevator (located behind the Marsh Conference Room) at Entrance L in the Main Complex of the Belleville Campus. The proposal involves the replacement of the pump unit, new cab doors and the upgrade of numerous components for meeting elevator code compliance. The \$58,338 project cost will come from FY 2013 PHS funds.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees award the lowest responsible bid for modernization of the north central elevator in the Main Complex at the Belleville Campus to KONE, Inc., St. Louis, MO in the amount of \$58,338.00. The motion carried. (This item will appear on the consent agenda.)

Project Status Report

Chairman Roehrkaase referred to the Project Status Report supplied by Ittner and requested any questions be referred to Vice President Ysursa or him.

City of Red Bud-4th Street Bike Trail Connector Project

Vice President Ysursa reported the City of Red Bud is in the final design phase of the proposed improvements to construct a 10 foot wide multi-use path along 4th Street to Steven Drive. The property is adjacent to the Red Bud Campus. The City is requesting an easement to allow them to move forward with the construction of this project. Mr. Hoerner stated he would like to add an indemnification clause to the agreement. He will have the final document by the Board meeting.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees grant request from the City of Red Bud for the easement adjacent to the Red Bud Campus for the purpose of a multi-use path, subject to addition of indemnification clause to the agreement. The motion carried. (This item will appear on the consent agenda.)

Sam Wolf Granite City Campus Food Service Serving Line

Vice President Eichenlaub stated Ravenelli's has been providing food service at the Sam Wolf Granite City Campus for three years, and they are very happy with the arrangement. They have done a great job and are making a profit. The serving line is very unattractive, and Dr. Eichenlaub recommended getting rid of all the 'piecemeal' serving line items and installing a stainless steel serving line. The funding would come from the SWGCC vending machine fund, which has an approximate balance of \$90K. Dr. Eichenlaub stated we could use up to \$35K of the balance to replace the current line. He stated administration would be very frugal, and he sought guidance to proceed with the project and to access these funds.

Mr. Mance stated his biggest reservation is that for years food service at the SWGCC was subsidized. "We cannot afford to lose \$200K per year on food service" he said. "I don't have a problem spending \$35K to make the line look good, but I don't want to come back in a year and have you ask for more money. I don't want this to keep growing so that we are running a restaurant." Dr. Eichenlaub assured Trustee Mance and the committee that would not happen.

There were no objections from the committee, and administration will go forward with the project.

Ozone Garden Enhancement

Dr. Eichenlaub reported the college received \$6K for construction of the ozone garden, located next to the Liberal Arts Complex at the Belleville Campus. The University of Illinois provided \$3K, and IGEN provided \$3K. He stated Community Services could contribute \$7,500 to supplement the \$6K to make the garden look better. The ozone garden will be an outside classroom; it is rather unique. Dean Amanda Starkey, Professor Kurt Range and Ittner Director of Design Greg Goebel have been working together on the design and scope of the garden.

Mr. Mance questioned who would perform the annual maintenance and upkeep. Mr. Henderson replied it doesn't look like it's much additional work. He also said he could probably chip in a little money from his department budget. Dr. Eichenlaub offered SWIC personnel would do a lot of the work. Mr. Mance stated he has no problem with it other than the maintenance and upkeep.

There was guidance from the committee to proceed.

Public Safety Monthly Activity/Media Log

Mr. Ysursa referred to the May 2013 Public Safety Reports. There were no questions from the committee.

FINANCE

Bid Award

Mr. Ysursa presented a SWIC Electric Power Purchase Agreement with Ameren Energy Marketing of Collinsville, IL. The current three-year contract with Ameren Energy Marketing will expire July 2013. B. J. Hilton of Midwest Energy Alliance, energy consultant for the college, went to market and received pricing from five companies. College staff recommended continuing with Ameren Energy Marketing

for a period of 12 months. (Note: Ameren Energy Marketing is in the process of being purchased by Dynegy. College staff thought it would be best to commit to a one-year contract while this transition is in place.) Actual pricing will be received 24 hours prior to the Board meeting. The agreement must be executed immediately following Board approval and sent to Ameren Energy Marketing.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve agreement with Ameren Energy Marketing to provide electric energy to Southwestern Illinois College for a 12-month period beginning July 2013 and concluding June 2014, subject to review and approval by the college attorney. The motion carried. (This item will appear on the consent agenda.)

RAMP FY 2015

Mr. Ysursa requested endorsement of the FY 2015 RAMP and to send to ICCB. The FY 2015 RAMP capital request list contains the same three projects requested and approved for FY 2014 RAMP. The projects have been reviewed by the architects, as prescribed by the ICCB, allowing the opportunity to update the projects for minor programmatic and scope modifications as well as inflationary cost increases.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees endorse the FY 2015 RAMP capital request and submit to the Illinois Community College Board. The motion carried. (This item will appear on the consent agenda.)

State of State Payments

Controller Deb Massena provided an ICCB payment summary for FY2013. SWIC has been paid through December 2012; we are over five to six months behind in payments from the state.

Pension Committee

The Governor called a special legislative session meeting for June 19. It is not expected or anticipated that action to remedy the state's pension crisis will occur at that time.

Business Associate Agreement with Mesirow Financial Insurance Services, Inc.

Mr. Ysursa reported the Board of Trustees selected Mesirow Financial Insurance Services, Inc. in September 2012 to provide FY 2013 insurance coverage. He presented an updated Business Associate Agreement for approval that is necessary due to some changes required under HIPPA/HITECH. This updated agreement will supersede any prior agreement.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve updated Business Associate Agreement with Mesirow Financial Insurance Services, Chicago, IL to provide FY 2013 insurance coverage. The motion carried. (This item will appear on the consent agenda.)

Belleville News-Democrat Advertising Contract

Vice President Fleming presented a six-month renewal contract with the Belleville News-Democrat for advertising. This six month contract for \$25,000 provides an option to renew for another half-year at the same price.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees renew advertising agreement with Belleville News-Democrat for the period July 1, 2013 through December 31, 2013 in the amount of \$25,000.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Fleming advised the trustees of a FOIA request filed by the Belleville News-Democrat for the salaries of SWIC employees. This is an annual request, and he will send the information to the newspaper tomorrow.

Financial Aid Update

Vice President Clayborne provided a Financial Aid update, which was also provided to the Personnel, Programs and Services Committee. There were no questions from the trustees.

OTHER COMMITTEE RELATED BUSINESS

Request from Chevron Energy Solutions Company

Chairman Roehrkas reported he was contacted by Chevron Energy Solutions Company wishing to discuss an energy analysis with the committee. This analysis would have no initial cost to the college. It was decided to hold a special meeting of the Facilities and Finance Committee on Monday, July 15 at 4:00 p.m. in the Marsh Conference Room at the Belleville Campus.

Proposed Revenue Streams

Vice President Baitman requested revisiting this topic at the July committee meeting, after he has had a chance to ‘tweak’ the language.

Budget Cuts and Reductions

President Costello requested guidance from the committee concerning the percentage of reductions/cuts administration should consider when preparing their FY 2014 budgets. Consensus from the committee was to look at reductions and cuts of 3%.

Dr. Costello inquired if the committee was in favor of using a portion of the Fund Balance to help finance the college’s responsibility for healthcare per the Affordable Care Act. Trustee Mance thought the approach to take was to consider the 3% cuts/reductions; however consensus was that administration could use a portion of the Fund Balance for one year. Mr. Mance stated, “The Fund Balance is there for an emergency. The more you can do up front, the better. Once you fall behind the curve, it is extremely difficult to make that up. The trick is to anticipate close to the budget.”

Next Committee Meeting

The next meeting of the Facilities and Finance Committee will be Monday, July 8, 2013 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Joseph moved, seconded by Mr. Mance, to adjourn the meeting at 7:42 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees