BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
August 21, 2013

AGENDA

I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL BY SECRETARY

IV. PUBLIC COMMENTS

V. OATH OF OFFICE TO COMMISSIONED PUBLIC SAFETY OFFICERS

VI. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA

■ VII. APPROVAL OF MINUTES

A. Regular Board Meeting of July 17, 2013

■ VIII. APPROVAL OF BILLS

Education Fund	**$1,681,842.63**
Operations & Maintenance Fund	**331,075.38**
Operations & Maintenance Fund Restricted	**194,655.23**
Restricted Purposes Fund	**569,673.07**
Trust & Agency Fund	**35,869.12**
Liability, Protection & Settlement Fund	**756,475.37**
Self Insurance Fund	**43,864.42**
Grand Total All Funds:	**$3,613,455.22**

IX. PLANNING AND POLICY COMMITTEE REPORT

■ X. FACILITIES AND FINANCE COMMITTEE REPORT

A. CHANGE ORDER

1. **Consideration of the recommendation to approve Change Order #008 to France Mechanical Corporation, Glen Carbon, IL in the amount of $56,325.00 to provide all labor, material and equipment for mechanical revisions associated with the rework of the existing air handler units for the Liberal Arts Building II project and for mechanical revisions to add VAV boxes for additional ventilation in the Starbuck's service area per Ittner's CPR 40 and CPR 41.**

B. ITTNER PROFESSIONAL SERVICES CONTRACT, BELLEVILLE CAMPUS CENTRAL QUAD IMPROVEMENTS

1. **Consideration of the recommendation to approve Ittner Professional Services Contract for Central Quad Improvements at the Belleville Campus in the amount of $181,220.00.**

C. AIA CONTRACT PROPOSAL

1. **Consideration of the recommendation to approve AIA contract with Ben Hur Steel Worx, St. Louis, Missouri, in the amount of $7,025.00 to provide all labor, tools, equipment and supervision to complete the installation of all structural steel angle associated with the revisions of the air handling units for the Liberal Arts Building II project per Ittner's CPR 40.**

D. BID AWARD

1. **Consideration of the recommendation to award the lowest responsible bid for FY 2014 athletic team travel to Holiday Tours, Inc., Millstadt, IL in the amount of $57,098.00 for the period August 2013 through May 2014.**

E. FY 2013 PERMANENT OPERATING TRANSFERS

1. **Consideration of the recommendation to adopt by title only resolution authorizing permanent operating transfers of funds.**

2. **Consideration of the recommendation to adopt the following resolution:**

RESOLUTION
AUTHORIZING PERMANENT OPERATING TRANSFERS OF FUNDS

F. FY 2014 TENTATIVE BUDGET

1. **Consideration of the recommendation to adopt the budget resolution by title only to place the FY 2014 Tentative Budget on display.**

2. **Consideration of the recommendation to adopt the following resolution:**

RESOLUTION
DECLARING THE DATES OF THE FISCAL YEAR, PROVIDING FOR A PUBLIC HEARING ON THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SAID HEARING, SCHEDULING A PUBLIC INSPECTION OF THE TENTATIVE BUDGET AND PUBLICATION OF NOTICE OF SUCH PUBLIC INSPECTION

G. ARAMARK/STARBUCK'S ADDITION

1. **Consideration of the recommendation to authorize payment of $41,718.74 to ARAMARK for the college's share of expenses for the construction of Starbuck's in the Liberal Arts II Building.**

H. TRANSPORTATION PASS PROGRAM AGREEMENT

1. **Consideration of the recommendation to approve Transportation Pass Program Agreement with Bi-State Development Agency of the Missouri-Illinois Metropolitan District for the contract year July 1, 2013 through June 30, 2014.**

■ XI. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. GRANTS

1. **Consideration of the recommendation to accept grant awards.**

B. AGREEMENTS

1. **Consideration of the recommendation to approve agreements.**

C. GIFTS TO THE COLLEGE

1. **Consideration of the recommendation to accept gifts to the college.**

D. RESIGNATION

1. **Consideration of the recommendation to accept the resignation of Cody Wiley, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business July 23, 2013.**

E. APPOINTMENTS

1. **Consideration of the recommendation to appoint the full-time administrative position of Assistant Instructional Technology Manager at an annual salary of $46,000.00 effective September 9, 2013 and subject to the Personnel Procedures for Administrators.**

2. **Consideration of the recommendation to appoint the full-time SWIC EE position of Secretary to the Teaching and Learning Center at an annual salary of $28,348.00 effective August 22, 2013, which is Grade 4 of the 2011-2014 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600, IFT/AFT, AFL/CIO.**

3. **Consideration of the recommendation to appoint the full-time administrative position of Basic Literacy and English as a Second Language Program Director at an annual salary of $48,000.00 effective August 22, 2013 and subject to the Personnel Procedures for Administrators.**

4. **Consideration of the recommendation to appoint the full-time grant-funded SWIC EE position of Administrative Assistant, Senior Volunteer Programs at an annual salary of $35,155.00 effective August 22, 2013, which is Grade 5 of the 2011-2014 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600, IFT/AFT, AFL/CIO, with employment contingent upon continuation of external funding.**

5. **Consideration of the recommendation to appoint the full-time SWIC EE position of Student Services Coordinator at the Sam Wolf Granite City Campus at an annual salary of $31,950.00 effective September 9, 2013, which is Grade 6 of the 2011-2014 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600, IFT/AFT, AFL/CIO.**

6. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Student Development Specialist, TRIO Student Support Services Program at an annual salary of $35,000.00 effective September 16, 2013 and subject to the Personnel Procedures for Administrators and contingent upon the continuation of external funding.**

F. STUDENT DEVELOPMENT REORGANIZATION PLAN

1. **Consideration of the recommendation to reassign Minority Transfer & Multicultural Student Services Center staff to support the institutional approach to provide services to minority students and to maximize the use of financial resources while enhancing student services and retention activities.**

2. **Consideration of the recommendation to revise the scope of duties within the full-time administrative position to include the expansion of diversity awareness and assistance in College Activities and the Disability & Access Center.**

3. **Consideration of the recommendation to reassign part-time staff resulting from changes in workflow, to prevent layoffs of the two part-time employees and if agreeable to the union and impacted employees, to two vacant positions in the Disability and Access Center previously approved for advertisement.**

G. EARNING INCREASES FOR PART-TIME COACHING STAFF

1. **Consideration of the recommendation to allow a 10% earnings increase, awarded incrementally, for three part-time coaches in accordance with Board approved action in July 2000 and in accordance with the guidelines of the SURS 6% rule:**

	Current Salary	10% Stipend
Larry Petri **Men's Soccer Coach**	**$7960**	**$796**
Steve Campo **Men's Basketball Assistant Coach**	**$1470**	**$147**
Ed Martz **Softball Assistant Coach**	**$2450**	**$245**

2. **Consideration of the recommendation to rescind previously approved Board action of July 19, 2000 allowing for 10% earnings increases to part-time coaches with five years accumulated service.**

3. **Consideration of the recommendation to allow remaining part-time coaches to receive 2.75% earnings increase as previously approved for other non-union part-time bargaining unit members in FY14:**

	FY13	FY14
Adam Sanchez **Men's Soccer Assistant Coach**	**$2690**	**$2764**
Norm Toenjes **Men's Basketball Assistant Coach**	**$1470**	**$1510**
Michael Moore **Baseball Assistant Coach**	**$2400**	**$2466**
Rich Huber **Women's Basketball Assistant Coach**	**$ 0**	**$1200**
Robert Belleville **Women's Basketball Assistant Coach**	**$1200**	**$1233**
Warren Thomas **Volleyball Head Coach**	**$6000**	**$6165**
Kevin Andes **Volleyball Assistant Coach**	**$2400**	**$2466**
Chad Lignoul **Women's Soccer Head Coach**	**$6730**	**$6915**
Bonnie Burcham **Women's Soccer Assistant Coach**	**$ 0**	**$2400**

4. **Consideration of the recommendation to allow all non-union part-time coaches to receive earnings increases as awarded by the Board of Trustees.**

H. CHANGE IN HIRING STANDARDS FOR COMMISSIONED PUBLIC SAFETY OFFICERS - ACCELERATED ENTRY PROGRAM

1. **Consideration of the recommendation to authorize SWIC Public Safety Department to eliminate the POWER (Physical Agility) test for applicants who are, or were previously, certified as a police officer in the State of Illinois or meet the Illinois Law Enforcement Training and Standards Board waiver requirements for out-of-state applicants.**

I. RATIFICATION OF NEWLY-HIRED PART-TIME PERSONNEL

1. **Consideration of the recommendation to ratify the hire of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

■ XII. REQUEST FOR AUTHORIZATION FOR PARTIAL STUDENT SUPPORT WHILE ATTENDING A RECOGNIZED PUBLIC COMMUNITY COLLEGE IN THE STATE OF ILLINOIS

NAME	PROGRAM	COLLEGE	PERIOD
Alexis Noble	Supported School to Work Transition	Lewis and Clark Community College	Fall 2013, Spring 2014
James E. Dillard III	Supported School to Work Transition	Lewis and Clark Community College	Fall 2013, Spring 2014, Summer 2014
Devin Haas	Diesel Power Equipment Technology	Parkland	Fall 2013, Spring 2014, Summer 2014

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT