

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**July 8, 2013**  
**5:00 p.m.**

Committee members present:	Richard E. Roehrkasse, Chairman Kenneth R. Joseph Nick J. Mance
Trustee present:	Dr. Harry Briggs
Administrators present:	Georgia Costello, Ph.D. Clay Baitman Staci Clayborne Mark Eichenlaub, Ed.D. James Riha, Ph.D. Bernie Ysursa  Deb Massena Mike Thomas
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 6:42 p.m.

**APPROVAL OF MINUTES**

Mr. Joseph moved, seconded by Mr. Mance, to approve the minutes of the regular meeting of June 10, 2013 as submitted. The motion carried.

**FACILITIES**

**Change Orders**

There were no change orders.

**Bid Awards**

There were no bid awards.

**Project Status Report**

Chairman Roehrkasse referred to the Project Status Report supplied by Ittner and requested any questions be referred to Vice President Ysursa or him.

**Solar Project**

Vice President Ysursa reported this project involves installation of solar-photovoltaic (PV) cells in ballasted roof mounted arrays and solar PV sun-arbor parking structure that will help reduce the cost of energy purchased. IGEN, through DCEO, will contribute \$250,000 to the project. The remaining \$169,320 will be paid from the Physical Plant Utilities budget. Total cost of the project is \$419,320.00.

In order for SWIC to receive the IGEN funding, it is necessary to have a consultant experienced with the installation of solar PV. Microgrid Solar, in partnership with Shaller Design, has provided a comprehensive not-to-exceed cost estimate for the installation of the ballasted roof-mounted arrays and solar sun-arbor.

Dr. Eichenlaub stated this investment will have a significant payback in less than ten years. He has seen benefits in seven to nine years.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve Microgrid Solar, St. Louis, MO as construction manager for the Solar Array and Sun-Arbor Parking Structure project at the Belleville Campus and to proceed with the project at a total estimated cost of \$419,320.00. The motion carried. (This item will appear on the consent agenda.)

#### **Public Safety Monthly Activity/Media Log**

Mr. Ysursa referred to the June 2013 Public Safety Reports. There were no questions from the committee.

#### **FINANCE**

##### **Bid Award**

There were no bid awards.

##### **State of State Payments**

Controller Deb Massena provided an ICCB payment summary for FY 2013. SWIC has been paid through February 2013 on the equalization grant and through January 2013 on the base operating grant.

##### **Pension Committee**

There has been no action on resolution of the Illinois pension crises; situation is status quo.

##### **FY 2014 Insurance Program**

Mr. Ysursa reported the college will utilize the services of Mesirow Financial Insurance Services for the broker/agent services in the development of the comprehensive college insurance program. The recommended coverages and premiums have been determined to best meet objectives of the program for FY 2014. Director of Purchasing Mike Thomas stated the benefits of working with Mesirow Financial are immeasurable. We are receiving more information that is beneficial in keeping staff up to date with the latest legislation, etc.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve updated Business Associate Agreement with Mesirow Financial Insurance Services, Chicago, IL to provide FY 2014 insurance coverage. The motion carried. (This item will appear on the consent agenda.)

##### **Financial Aid Update**

Vice President Clayborne provided a Financial Aid update, which was also provided to the Personnel, Programs and Services Committee. There were no questions from the trustees.

##### **Quarterly Grants Update**

Vice President Eichenlaub provided the Quarterly Grants Update document, which was also provided to the Personnel, Programs and Services Committee. There were no questions from the trustees.

**Illinois Century Network Master Services Agreement and Service Order**

Dr. Riha stated the current Master Service Agreement expires July 2013. The new Master Services Agreement and Broadband Service Order will provide SWIC with 100MB of internet bandwidth, 30MB more than the old agreement, at a cost of \$1,016.67 per month, or \$12,200.04 per year. As an anchor institution, as defined under the Broadband Technology Opportunity Program, the college is entitled to a \$1,000 per month subsidy for broadband services from Illinois Century Network. This agreement will provide an additional 20MB of internet bandwidth for the SWGCC and an additional 10MB of dedicated access for the Belleville Campus.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve Community Anchor Institution Master Service Agreement and Broadband Service Order with Illinois Century Network for 100MB of bandwidth and port fees at an annual cost of \$200.04. The motion carried. (This item will appear on the consent agenda.)

**Screenvision-Wehrenberg Contract Renewal**

Dr. Eichenlaub presented proposal on behalf of Vice President Fleming to contract with Screenvision Direct to provide video ads at the O’Fallon 15 and St. Clair 10 Wehrenberg Theaters. Each 15-second ad runs twice before every movie on 25 screens (both locations) for a total of approximately 91,000 times over the 52-week contract period.

Mr. Joseph moved, seconded by Mr. Mance to recommend the Board of Trustees approve contract with Screenvision Direct, Rochester NY in the amount of \$13,936.00 for video ads at the O’Fallon 15 and St. Clair 10 Wehrenberg Theaters for a period of one year. The motion carried. (This item will appear on the consent agenda.)

**OTHER COMMITTEE RELATED BUSINESS**

Chairman Roehrkasse reported the special committee meeting to hear presentation by Chevron Energy Solutions Company concerning an energy analysis will be held Monday, August 19 at 4:00 p.m. in the Seibert Conference Room at the Belleville Campus.

President Costello stated college architect Ittner made a presentation at the June meeting of the Board of Trustees and inquired the direction in which the committee would like to proceed. Chairman Roehrkasse suggested bringing the topic up at the next month committee meeting and directed Vice President Ysursa to place topic on the agenda.

**Next Committee Meeting**

The next meeting of the Facilities and Finance Committee will be Monday, August 12, 2013 at 5:00 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Joseph moved, seconded by Mr. Mance, to adjourn the meeting at 7:00 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees