

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
March 3, 2014
5:00 p.m.

Committee members present:	Richard E. Roehrkasse, Chairman (via conference call) Kenneth R. Joseph Nick J. Mance
Trustees present:	Robert G. Morton Philip L. Smith Eugene Verdu
Administrators present:	Georgia Costello, Ph.D. Clay Baitman Staci Clayborne Mark Eichenlaub, Ed.D. Mike Fleming James Riha, Ph.D. Bernie Ysursa
Attorney present:	Garrett Hoerner
Architect present:	Dennis Young, President and CEO Wm. B. Ittner Steve Raskin, Project Manager Wm. B. Ittner

CALL TO ORDER

Trustee Mance conducted the meeting and called the meeting to order at 6:02 p.m.

APPROVAL OF MINUTES

Mr. Joseph moved, seconded by Mr. Mance, to approve the minutes of the regular meeting of February 17, 2014 as submitted. The motion carried.

PRESENTATION BY COLLEGE ARCHITECT

Dennis Young made presentation of the proposed Central Quad Project at the Belleville Campus and stated he just received drawings from Holland Construction.

The bid will include basic items such as site lighting; new electrical service and distribution; electrical outlets; Wi-Fi; site furniture; drainage improvements; way-finding; dedicated water service to the Quad; etc. There is no underground water system in the bid; that can be done at a later date. Holland's estimate for the project: \$7.6 or \$7.8M.

The funding sources include:	\$ 830,000	CDB
	510,000	PHS 2014
	<u>314,000</u>	PHS 2015
	\$1,654,000	

Mr. Young reported he has received cost estimates but he wants to review them in detail before providing to the committee. There was no action from the committee.

FACILITIES

Change Orders

There were no change orders.

Bid Award

Vice President Ysursa presented bid award for the Solar PV Array and Sun Arbor Project at the Belleville Campus. This project was approved by the Board in July 2013 at an estimated cost of \$419,320 provided by Microgrid Solar. Bids were solicited; and the total cost of the project is now anticipated to be approximately \$407,098. The project is funded by IGEN (60%) and the Physical Plant Utilities budget (40%). Kaemmerlen Electric, St. Louis, MO was the lowest responsible bidder.

Mr. Joseph moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees award the lowest responsible bid for the Solar PV Array and Sun Arbor project at the Belleville Campus to Kaemmerlen Electric, St. Louis, MO in the amount of \$316,500.00. The motion carried. (This item will appear on the consent agenda.)

Project Status Report

Trustee Mance referred to the Project Status Report supplied by Ittner and stated any questions should be directed to Vice President Ysursa or Chairman Roehrkasse.

FINANCE

Bid Awards

There were no bid awards.

Status of State Payments

Mr. Ysursa reported the Base Operating and the Equalization grants have been paid through November 2013.

FY2015 Budget - Tuition

Mr. Ysursa stated the college is experiencing delayed payments from the state; a flat EAV; facing the cost of providing insurance under the Affordable Care Act on January 1, 2015 (estimated to be \$1.6M); contract negotiations with full-time faculty; and Board-mandated 3% cuts. He added he is reluctant to recommend a tuition increase; however it has become a necessity. SWIC's current tuition rate is in the lower third of all Illinois community colleges

Mr. Mance stated he wanted to keep the tuition increase under \$5 per credit hour. Trustee Roehrkasse recommended a \$3 per credit hour increase. Dr. Costello questioned if \$3 would really get us ahead or does it cause us to remain at the same level. Trustee Mance added we have to raise the tuition some; but his concern is that if we raise the tuition too much, it will drive students away. He added if the rate was

increased \$8 per credit hour he is certain administration could find a way to spend it. He prefers to be conservative now and suggested revisiting the topic sometime in 2014.

Mr. Joseph moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees approve a \$3.00 per credit hour tuition increase effective summer semester 2014. The motion carried. (This item will appear on the consent agenda.)

Financial Aid Update

Vice President Clayborne provided the same Financial Aid update as presented to the Personnel, Programs and Services Committee.

Opt-e-Man to AT&T ASE System Upgrade

Dr. Riha reported the Opt-e-Man lease currently costs SWIC \$80,760 annually, or \$6,730 per month. AT&T recently made its ASE offering available in the SWIC district. Termination costs would be waived for upgrades to the ASE network, and monthly operational costs would be reduced to \$5,215, for an annual savings of \$18,180.

Mr. Joseph moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees purchase network equipment identified in AT&T quote in the amount of \$69,126.93 to support upgrade to ASE solution. The motion carried. (This item will appear on the consent agenda.)

Commvault System Upgrade

Dr. Riha presented request to upgrade CommVault license to Sympana version 10 and to purchase specified hardware upgrades in the amount of \$166,047.01. CommVault software maintenance currently costs the college \$46,360 annually. By changing to capacity licensing, SWIC can reduce annual software maintenance cost to \$18,686 (40% of current cost) and will reach positive ROI by year four.

Mr. Joseph moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees upgrade CommVault license to Sympana version 10 and to purchase specified hardware upgrades in the amount of \$166,047.01. The motion carried. (This item will appear on the consent agenda.)

Renewal Contract with Mediaworks

Vice President Fleming requested approval of the renewal contract with Mediaworks of Mound City, MN for check-out lane advertising at area Schnucks stores. This is the seventh year of this high-visibility/lowest-CPI media buy with no price increase during that time. The Schnucks locations are Belleville (2), Cahokia, Granite City, O'Fallon, Swansea and Waterloo.

Mr. Joseph moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees renew contract with Mediaworks Advertising Solutions, Mound, MN in the amount of \$9,100 for six months to provide check-out lane advertising at seven area Schnucks stores. The motion carried. (This item will appear on the consent agenda.)

OTHER COMMITTEE RELATED BUSINESS

Vice President Ysursa provided an update on the storm damage sustained at the Belleville Campus that occurred over the holiday break.

The next regular meeting of the Facilities and Finance Committee will be Monday, April 7, 2014 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Roehrkaske moved, seconded by Mr. Joseph, to adjourn the meeting at 6:47 p.m. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script, reading "Beverly J. Fiss", written over a horizontal line.

Beverly J. Fiss
Secretary to the Board of Trustees