FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
April 7, 2014
5:00 p.m.

Committee members present:	Richard E. Roehrkasse, Chairman Kenneth R. Joseph Nick J. Mance
Trustee present:	Harry Briggs, Ph.D.
Administrators present:	Georgia Costello, Ph.D. Clay Baitman Mark Eichenlaub, Ed.D. Mike Fleming James Riha, Ph.D. Bernie Ysursa Deb Massena
Attorney present:	Garrett Hoerner (left at 6:30 p.m.)

CALL TO ORDER
Chairman Roehrkasse called the meeting to order at 6:20 p.m.

APPROVAL OF MINUTES
Mr. Joseph moved, seconded by Mr. Mance, to approve the minutes of the regular meeting of March 3, 2014 as submitted. The motion carried.

AGENDA ITEMS SEQUENCE
Chairman Roehrkasse stated the committee would address only the action items. Any questions concerning the information items should be directed to him or to the vice president responsible for that area. Mr. Hoerner stated he had a 7:00 p.m. commitment and requested any agenda items that involved him be addressed first.

FINANCE
IGEN-Bid Award
Mr. Ysursa presented IGEN bid award. This proposal is to design, fabricate and deliver ten smart grid kiosks to ten Illinois colleges, SWIC being one. The kiosk will provide consumer education about both smart grid and meter technology. This project is funded by an Illinois Science and Energy Innovation Foundation (ISEIF) grant. Mr. Hoerner stated since SWIC is the fiscal agent for IGEN, the college must follow the same policy for bid awards.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees award the lowest responsible bid for ten smart grid kiosks to Outhouse Design, Chicago, IL in an amount not to exceed $80,000.00. The motion carried. (This item will appear on the consent agenda.)

IGEN-Mightybytes Contract
Mr. Hoerner presented request to ratify the contract between the Illinois Green Economy Network (IGEN) and Mightybytes, Inc., to design, develop and implement a website for IGEN. Mr. Hoerner is reviewing the contract. As the fiscal agent for IGEN, Board approval of this action is required.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees ratify the contract between the Illinois Green Economy Network (IGEN) and Mightybytes, Inc., to design, develop and implement a website for IGEN, subject to review and approval by the college attorney. The motion carried. (This item will appear on the consent agenda.)

IGEN-Subgrantee Agreement
Mr. Hoerner presented request to ratify the Sub-Grantee Agreement between the Illinois Green Economy Network Foundation, Inc., and the Illinois Green Economy Network (IGEN) by and through its Fiscal Agent Southwestern Illinois College. This agreement, drafted by Mr. Hoerner, will allow the Foundation to sub-grant to IGEN its rights and responsibilities to the Illinois Science and Energy Innovation Foundation Grant Agreement. The term of the agreement is one year.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees ratify the Sub-Grantee Agreement between the Illinois Green Economy Network Foundation, Inc., and the Illinois Green Economy Network (IGEN) by and through its Fiscal Agent Southwestern Illinois College. The motion carried. (This item will appear on the consent agenda.)

FACILITIES
St. Clair County Service Contract
Mr. Ysursa presented request for approval of the Memorandum of Understanding with St. Clair County Coordinated Communications Service to enter data in the Law Enforcement Data System. CENCOM will enter SWIC's stolen property, abandoned/towed vehicles, lost vehicle registrations and articles in the Law Enforcement Data System. Public Safety cannot enter data because they are a less than full access point with LEADS. The original agreement expired December 1, 2013. Mr. Hoerner has reviewed and approved the MOU.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees approve Memorandum of Understanding with St. Clair County Coordinated Communications Services for the period January 1, 2014 through December 31, 2014 to allow CENCOM to enter data in the Law Enforcement Data System. The motion carried. (This item will appear on the consent agenda.)

Change Orders
Mr. Ysursa presented the following change orders, all of which fall below the threshold for Board approval; however the change orders must be submitted and reported to the Facilities and Finance Committee:

> Change Order #001 and #002 to Guarantee Electric, Granite City IL in the total amount of $8,279.00 to: provide replacement EMMDP panel board; remove one tree; provide and install seven transformer housekeeping pads; relocate generator annunciator and emergency stop button to the boiler house office at the Belleville Campus.
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> Change Order #1 to JP Burns Excavating, Inc., Plainview IL in the amount of ($815.00) to revise site grading, concrete pavement and trench drains for the Schmidt Art Center Renovations project; and

Change Order #1 to Affton Fabricating & Welding, Sauget IL in the amount of $1,363.00 to fabricate and install L-5 lintel above window openings for the Schmidt Art Center Renovations project; and

Change Order #1 to K&F Electric, Inc., Belleville IL in the amount of $380.00 to repair fiber optic cable conduit damaged by landscaping edging installed by others for the Schmidt Art Center Renovations project.

RFP for Parking Lot Renovation and Repairs

Mr. Ysursa reported the parking lots and roadways of SWIC campuses are showing signs of deterioration due to age and extreme weather conditions. He requested permission to move forward with a Request for Proposal for parking lot replacement and maintenance. Director of Physical Plant Ron Henderson has developed a five-year replacement and maintenance plan. Bid information will be provided for Board approval.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees proceed with a Request for Proposal for SWIC parking lot replacements and maintenance. The motion carried. (This item will appear on the consent agenda.)

FINANCE

Bid Awards

Mr. Ysursa presented request to purchase a paint booth for the Sam Wolf Granite City Campus Technical Education Department in an amount not to exceed $54,350.00. This paint booth will replace an existing booth that has become obsolete and is no longer cost effective to make the necessary repairs. The low bid was from Automotive Equipment Distributing Co. for $54,350.00. If we place the order on April 17, 2014 the price will be $49,850.00 due to a manufacturer discount, which is why the request reads "not to exceed." The equipment will be procured with budgeted capital funds from Instruction.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees award the lowest responsible bid for a paint booth for the Technical Education Department at the Sam Wolf Granite City Campus to Automotive Equipment Distributing Co., Washington, MO in an amount not to exceed $54,350.00. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented request to purchase a hydraulic squaring shear for the Technical Education Department at the Sam Wolf Granite City Campus. The hydraulic squaring shear will allow the Technical Education Department to cut large pieces of metal into smaller pieces to be used in the program. Currently the department has to purchase this metal in pre-cut pieces. The purchase of this shear will result in a savings for the program. The equipment will be procured with budgeted capital funds from Instruction.

Mr. Joseph moved, seconded by Mr. Mance, to recommend the Board of Trustees award the lowest responsible bid for a hydraulic squaring shear for the Technical Education Department at the Sam Wolf Granite City Campus to Walker Precision Machinery, St. Peters, MO in the amount of $54,000.00. The motion carried. (This item will appear on the consent agenda.)

Financial Aid Update

Vice President Clayborne provided the same Financial Aid update as presented to the Personnel, Programs and Services Committee.

Disposal of Vehicles
Dr. Eichenlaub presented request to dispose of seven 22-passenger buses removed from service from PSOP's ATS program. In accordance with Board Policy #6008, approval is requested to dispose of these seven 22-passenger buses that were purchased in 2000 and 2002 for ATS and are no longer in working condition. The original cost of each bus exceeded $5,000 which requires Board approval for disposal.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees dispose of seven 22-passenger buses removed from service from PSOP's ATS program. The motion carried. (This item will appear on the consent agenda.)

Advertising Contract Renewals
Mr. Fleming presented the following advertising renewal requests:

> Lamar, Baton Rouge, LA in the amount of $27,000.00 for the period April 21, 2014 through October 5, 2014 to provide windscreen posters at each Illinois MetroLink Station and for MetroLink railcar posters. Terms are $4,500 monthly for 20 windscreen posters at each Illinois Metro Station. The 100 MetroLink railcar posters are received as a continuing no-charge bonus.
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> Mid-America Advertising, Inc., Collinsville IL in the amount of $28,200.00 for the period May 3, 2014 through November 2, 2014 to provide electronic and static billboard advertising. The electronic billboards are located at I-55/70 in East St. Louis near the bridge complex (largest daily each-way traffic count in southern Illinois) and at eastbound I-270 just east of Route 3 (daily one-way traffic count of 78,000 vehicles). The static billboards are on the new Stan Musial Veterans' Memorial Bridge (daily traffic count is 60,000) and Illinois Route 15 (daily traffic count is 42,000).
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> In Focus Outdoor, Belleville IL in the amount of $9,960.00 for the period May 1, 2014 through October 31, 2014 to provide static-message billboards at Route 161 and West Boulevard and at Route 203 and Highway 70. Both static billboards are located at high-traffic locations near the Belleville Campus and the SWGCC. There has been no price increase in four years.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve renewal contracts for advertising services as presented. The motion carried. (These items will appear on the consent agenda.)

EdgeWave Maintenance Renewal Agreement
Dr. Riha presented request to approve renewal agreement with Trebron, Seattle WA in the amount of $56,700.00 for the period April 1, 2014 through June 30, 2017 to provide maintenance for the iPrism Web Content Filtering appliances. The filtering appliances are used to manage internet bandwidth for all SWIC campuses and to provide protection from advanced persistent threats. The current software assurance agreement ends April 30, 2014. A three-year maintenance agreement was negotiated, representing a 25% discount over annual pricing. The three year agreement will coincide with the life of the equipment.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve renewal agreement with Trebron, Seattle WA in the amount of $56,700.00 for the period April 1, 2014 through

June 30, 2017 to provide maintenance for the iPrism Web Content Filtering appliances. The motion carried. (This item will appear on the consent agenda.)

SAFB Data Network Upgrade

Dr. Riha presented request to approve contract with Charter Communications at a monthly rate of $763.00 and the purchase of the Juniper 210 firewall from Matrix Integration in the amount of $703.36 with an annual on-going support cost of $92.00 to upgrade the data network connection with Scott Air Force Base. SWIC is currently paying $1048 a month to AT&T for a T-1 between SAFB Education Building and the Belleville Campus. The bandwidth is frequently maxed out as it provides internet and PeopleSoft data to SWIC users at SAFB. The $763 monthly internet connection from the BC to SAFB will increase bandwidth 13x and will save $3,420 annually.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees approve contract with Charter Communications at a monthly rate of $763.00 and the purchase of the Juniper 210 firewall from Matrix Integration in the amount of $703.36 with an annual on-going support cost of $92.00 to upgrade the data network connection with Scott Air Force Base. The motion carried. (This item will appear on the consent agenda.)

PeopleSoft Software Annual Maintenance Renewal

Dr. Riha presented request to renew the Oracle PeopleSoft software licensing agreement in the amount of $291,555.10 for 2014-2015. The Oracle PeopleSoft license in the amount of $288,520.92 reflects a 3% increase as defined in the contract. Annual adjustments based on License Verification Form data and co-termed into master agreement total $3,034.18. Trustee Mance questioned what the college receives in the maintenance agreement. Dr. Riha replied we receive the right to use the software. Mr. Mance stated in the future administration should recommend renewal amount be based on FTE and not tied to any budgetary amount.

Mr. Mance moved, seconded by Mr. Joseph, to recommend the Board of Trustees renew the Oracle PeopleSoft software licensing agreement in the amount of $291,555.10 for 2014-2015. The motion carried. (This item will appear on the consent agenda.)

OTHER COMMITTEE RELATED BUSINESS

The next regular meeting of the Facilities and Finance Committee will be Monday, May 12, 2014 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Mance moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:47 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss
Secretary to the Board of Trustees