

CAREER CRUISING ASSESSMENT INSTRUCTIONS

Go to:

<http://public.careercruising.com/us/en>

Registration Directions:

1. Select the Career Cruising link
2. Username: swic Password: careers Then select: login
3. Click on Login to my plan and on the right select create my plan. This will take you to the Create My Plan Account page where you register.
4. Complete my information and at the bottom of the page select create my plan. After entering your username, click on Check Availability on the right. Be sure to write down your Username and Password in order to log in to your account again.
5. On the Terms and Conditions page check the box and click submit.
6. Select the Assessments Tab at the top of the screen
7. Select Start Matchmaker
8. At the bottom of the page, Go to Matchmaker Label and name your session, then select start now.
9. Leave all levels of educations checked and click next.
10. When answering questions, don't choose the option "Does not matter". This assessment needs to determine your preferences. Click on the box to select your choice.
11. In the left pane, go to Improve My Results and select Answer More Questions.
12. Again in the left pane, go to Improve My Results and select Answer More Questions. This should all Improve My Results questions.
13. Under this sections is My Skills.
14. When you have completed My Skills, go to Careers of Interest and click the title highlighted in blue to research a career.
15. In the left pane, click on the blue links to get more information on the career.
16. Your information is saved and you may log in to see your results at any time. Complete step one and two, then click on Login to my plan and enter Username and password.