

SOUTHWESTERN ILLINOIS COLLEGE
Financial Aid, Veteran Services & Student Employment
2500 Carlyle Avenue, Belleville, IL 62221
618-235-2700 ext. 5288 Fax: 618-235-3827

AUTHORIZATION TO RELEASE STUDENT INFORMATION

I, _____, authorize Southwestern Illinois College under the guidelines of the Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. Under FERPA, the disclosure of personally identifiable information from a student's education records to anyone other than the student is prohibited unless written consent is given by the student. Exceptions to the requirement for written consent include disclosures to school officials with legitimate interest in the student's information; disclosures to government agencies for audit, evaluation, and enforcement purposes; and disclosures in response to subpoenas or court orders. Financial and veteran information, which is created and maintained by the Office of Financial Aid, Veteran Services & Student Employment is covered under this law.

Information to be released by Veterans Services – Check those that apply:

- Certification of VA Benefits
- Current Enrollment
- Other-explain _____

Student's Name: (Printed): _____ Student ID _____

Student's Signature: _____

Student's Permanent Address: _____

City State Zip _____

Student's Telephone Number _____ - _____ - _____

Student's Date of Birth: ____/____/____

Date Request: ____/____/____

Applicable Semester – Check one:

- Fall _____ (year)
- Spring _____ (year)
- Summer _____ (year)

Office Use Only:

ID Verified: Yes No

Staff Initials: _____

Date: _____