

**SOUTHWESTERN ILLINOIS COLLEGE**  
**Financial Aid, Veteran Services & Student Employment**  
2500 Carlyle Avenue, Belleville, IL 62221  
618-235-2700 ext. 5288 Fax: 618-235-3827

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**AUTHORIZATION TO RELEASE STUDENT INFORMATION**

I, \_\_\_\_\_, authorize Southwestern Illinois College under the guidelines of the Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. Under FERPA, the disclosure of personally identifiable information from a student's education records to anyone other than the student is prohibited unless written consent is given by the student. Exceptions to the requirement for written consent include disclosures to school officials with legitimate interest in the student's information; disclosures to government agencies for audit, evaluation, and enforcement purposes; and disclosures in response to subpoenas or court orders. Financial and veteran information, which is created and maintained by the Office of Financial Aid, Veteran Services & Student Employment is covered under this law.

Information to be released by Veterans Services – Check those that apply:

- ☐ Certification of VA Benefits
- ☐ Current Enrollment
- ☐ Other-explain \_\_\_\_\_

Student's Name: (Printed): \_\_\_\_\_ Student ID \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Student's Permanent Address: \_\_\_\_\_

City State Zip \_\_\_\_\_

Student's Telephone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Student's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Request: \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicable Semester – Check one:

- ☐ Fall \_\_\_\_\_ (year)
- ☐ Spring \_\_\_\_\_ (year)
- ☐ Summer \_\_\_\_\_ (year)

Office Use Only:

ID Verified:                      Yes                      No

Staff Initials: \_\_\_\_\_

Date: \_\_\_\_\_