

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
June 10, 2019
5:00 p.m.

Committee members present:	Richard E. Roehrkasse, Chairman Steve Campo Robert G. Morton
Trustee present:	Nick Raftopoulos
Administrators present:	Nick J. Mance Linda Andres Anna Moyer Staci Oliver Missy Roche Robert Tebbe Bernie Ysursa Rob Luttrell
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:52 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the May 6, 2019 meeting as submitted. The motion carried.

FACILITIES

Public Safety Reports

Chief Administrative Services Officer Ysursa presented the Monthly Activity/Media Log for May 2019. He called attention to the vehicular hijacking over the Memorial Day weekend and reported SWIC officers worked in conjunction with the Belleville Police Department to positively identify a suspect who was taken into custody.

FINANCE

Approval of Bills

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Roche.

Trustee Campo thanked CFO Roche for providing backup information concerning the bills.

Annual Renewal of Agreements/Payments

DLT Solutions, LLC

Executive Director of Information Technology Linda Andres requested approval of the maintenance renewal of the KACE software with DLT Solutions, LLC, Herndon, VA in the amount of \$27,725.65 for the period July 1, 2019 through June 30, 2020. The KACE Systems Deployment system and the KACE Software Asset Management system enable software installation and updates and collect and update hardware and software over the network for the current management of 3500 desktops and laptops across the District.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve renewal of the maintenance renewal of the KACE software with DLT Solutions, LLC, Herndon, VA in the amount of \$27,725.65 for the period July 1, 2019 through June 30, 2020. The motion carried. (This item will appear on the consent agenda.)

Call One, Inc.

Executive Director Andres presented a request to approve renewal of service agreement with Call One, Inc., Chicago, IL for telecommunications service at the Belleville Campus, Sam Wolf Granite City Campus, East St. Louis Higher Education Center, Fire Science Training Center, PSOP, and Scott AFB for the period July 1, 2019 through June 30, 2020. Call One is an aggregator and competitive local exchange carrier that is able to combine invoices across multiple locations and services on the same monthly bill for aggregated billing. It is also a single point of contact for repair issues or questions across all subscribed services. Call One is the backbone of our phone services.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve renewal of service agreement with Call One, Inc., Chicago, IL for telecommunications service at the Belleville Campus, Sam Wolf Granite City Campus, East St. Louis Higher Education Center, Fire Science Training Center, PSOP, and Scott AFB for the period July 1, 2019 through June 30, 2020. The motion carried. (This item will appear on the consent agenda.)

CARLI (Consortium of Academic and Research Libraries in Illinois)

Chief Student and Community Development Officer Staci Oliver presented request to approve annual payment of the Consortium of Academic and Research Libraries in Illinois (CARLI) database in the amount of \$33,549.90 for the period July 1, 2019 through June 30, 2020. Research databases offer students and faculty access to credible journal, newspaper and magazine articles, images, charts and primary sources. Funding for this payment is annually budgeted in departmental funds.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve annual payment of the Consortium of Academic and Research Libraries in Illinois (CARLI) database in the amount of \$33,549.90 for the period July 1, 2019 through June 30, 2020. The motion carried. (This item will appear on the consent agenda.)

Helicopter Flight Training Payment

CFO Roche requested authorization of payment in the amount of \$15,055 to North American Helicopter, Inc., Sauget, IL for helicopter flight training per agreement approved November 30, 2016. Terms of payment are included in section 3 of the contract which state that North American Helicopter will invoice SWIC after the first full week of class of each semester and the college shall pay North American Helicopter within 30 days of receipt of the invoice.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees authorize payment in the amount of \$15,055 to North American Helicopter, Inc., Sauget, IL for helicopter flight training per agreement approved November 30, 2016. The motion carried. (This item will appear on the consent agenda.)

St. Clair County MidAmerica Enterprise Zone

Board Attorney Hoerner presented request from the St. Clair County MidAmerica Enterprise Zone that their respective taxing bodies participate in property tax abatement. He stated the St. Clair County MidAmerica Enterprise Zone has existed since 2000 and is an economic incentive designed to spur development. It provides for a downward abatement of taxes on improved property. Property tax abatement has not been an incentive offered in the MidAmerica Enterprise Zone but will be added upon approval of the ordinance amendment being sent to the state by the municipalities within the Zone. Each taxing district can then decide to participate or not. The property tax abatement incentive being requested is for ten years.

Mr. Morton moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees adopt Resolution Approving Property Tax Abatement for Taxing District. Upon a roll call vote those trustees voting aye were Mr. Morton and Mr. Roehrkasse. Nays: Mr. Campo. Absent: None. Present: None. PASSED

Student Services Report

Executive Director of Enrollment Development and Institutional Planning Tebbe provided the update to the committee, which was the same as provided to the Personnel, Programs and Services Committee.

FY 2021 RAMP

CFO Roche presented the FY 2021 RAMP capital request listing three projects that needed to be reviewed by the committee for consideration/recommendation to the Board of Trustees.

Two of the three projects were previously approved for the FY 2020 RAMP (Belleville Campus STEM Building and Belleville Campus Main Complex Renovation and Repair). The information for these two projects was reviewed by the architect in the prior year and updated in the current year based on Capital Development Board (CDB) escalation rates.

The recommended priority project (Belleville Campus Central Quadrangle) was added this year based on estimates provided by the prior architect. Administration increased the scope for additional safety and security features, as well as enhancements for the students and the community and increased the requested funds.

President Mance stated CDB decides what project and what college gets funded. Each year SWIC pockets money for each of these projects should the state fund it and a 25% match is required. Trustee Campo requested a list of the colleges that receive money and how much.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees endorse the FY 2021 RAMP capital request and to submit to the Illinois Community College Board. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, July 8, 2019 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 7:15 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees