



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
September 25, 2019**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, September 25, 2019 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 5:02 p.m.

ROLL CALL

Trustees present: John S. Blomenkamp
Steve Campo
Robert G. Morton
Nick Raftopoulos
Richard Roehrkasse
Dajanae Thomas-Jackson, Student Trustee

Trustee absent: Eugene Verdu

OATH OF OFFICE

Board Chair Morton directed the Board Secretary to administer the oath of office to Sara Soehlke, trustee from sub-district 7, who was appointed September 16, 2019 to fill the vacancy created by the resignation of Philip L. Smith.

ROLL CALL

Trustees present: John S. Blomenkamp
Steve Campo
Robert G. Morton
Nick Raftopoulos
Richard Roehrkasse
Sara Soehlke
Dajanae Thomas-Jackson, Student Trustee

Trustee absent: Eugene Verdu

PUBLIC COMMENTS

Trustee Steve Campo requested to read a statement concerning violation of Board Policy 2001, Article V, Section 7: Preparation for Meetings. He stated he has been in discussion with Board Attorney Hoerner and they are not in agreement. Mr. Campo’s statement appears at the conclusion of these minutes and is made a part of the public record.

Trustee Blomenkamp questioned Mr. Campo how much time he needed to prepare for the Board meetings as all trustees receive all committee agendas and backup approximately ten days prior to the Board meetings. Any actions taken at the committee meetings appears on the agenda for the Board of Trustees.

Trustee Blomenkamp stated the Board of Trustees makes policy and can change it and made a motion to amend Board Policy 2001 to reflect trustees will receive information 36 hours prior to a Board meeting. Mr. Hoerner counseled there is no topic on the agenda to accommodate this action. The topic will be referred to the Planning and Policy Committee and will appear on the next committee meeting agenda.

CONSENT AGENDA

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Blomenkamp questioned the Executive Session minutes of August 28, 2019 and requested to go into Executive Session to discuss.

EXECUTIVE SESSION

Mr. Blomenkamp moved, seconded by Mr. Campo, to move into Executive Session at 5:12 p.m. to discuss the Executive Session minutes under 5 ILCS 120/2(c)(21) of the Open Meetings Act. Upon a roll call vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkaase, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Mr. Verdu. **PASSED**

There was consensus to return to regular session at 5:17 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- X.A.1. Adoption of Proposed Amendments to Board Policy 3002 and Board Policy 3005
- XII. G.7. Appointment: Chief Human Resources and Operations Officer
- XII.H.6. Request to Hire: Physical Fitness Specialist

MOTION 09-25-19:01

Mr. Raftopoulos moved, seconded by Ms. Thomas-Jackson, to:

- approve the minutes of the regular Board meeting of August 28, 2019 and the Executive Session of the regular Board meeting of August 28, 2019;

- renew the annual Microsoft Campus Agreement, Volume Licensing in Enrollment for Education Solutions (EES) with CDW-G, Chicago IL in the amount of \$57,985.75;
- approve agreement between Bi-State Development Agency of the Missouri-Illinois Metropolitan District, the Metro East Transit District of St. Clair County, and Southwestern Illinois College, District #522 for the Fall 2019, Spring 2020 and Summer 2020 semesters;
- dispose of the Red Bud Modular Building, SWIC property tag number 00012930, in accordance with Board Policy 6008;
- dispose of two mowers and two pickup trucks per list providing SWIC tag information, equipment description, cost and date of purchase, in accordance with Board Policy 6008;
- dispose of a Sharp HD television, SWIC property tag number 014324, in accordance with Board Policy 6008;
- dispose of equipment from the closed Automotive Collision Repair Technology program per list providing SWIC tag information, equipment description, cost and date of purchase, in accordance with Board Policy 6008;
- adopt by title only Resolution Adopting Fiscal Year 2019-2020 Budget;
- adopt Resolution Adopting Fiscal Year 2019-2020 Budget;
- accept continuation of the Senior Health Insurance Program (SHIP) grant from AgeSmart Community Resources in the amount of \$3,500 for the period July 1, 2019 through December 31, 2019 to provide supplemental funds to offer SHIP counseling in the PSOP Resource Center;
- accept continuation of the Retired Senior Volunteer Program (RSVP) grant from the Illinois Department on Aging in the amount of \$53,992 for the period July 1, 2019 through June 30, 2020 to engage persons 55 years of age and older in volunteer service to meet critical needs and to provide a high quality of experience to enrich the lives of the volunteers;
- accept continuation of the Foster Grandparent Program (FGP) grant in the amount of \$22,427 for the period July 1, 2019 through June 30, 2020 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21;
- approve renewal agreement between Anderson Hospital and Southwestern Illinois College, District #522 to allow Health Science students (Nursing Education Program) to participate in clinical experience;
- approve renewal agreement between OSF Healthcare System, dba OSF Rehabilitation and Southwestern Illinois College, District #522 to allow Health Science students (Physical Therapist Assistant Program) to participate in clinical experience;

- approve renewal agreement between the 375th Medical Group, Scott Air Force Base, IL and Southwestern Illinois College, District #522 to allow Health Science students (Physical Therapist Assistant Program) to participate in clinical experience;
- approve new agreement between Southern Illinois University Edwardsville (SIUE) and Southwestern Illinois College, District #522 to provide SWIC students interested in Applied Communication Studies a pathway to complete their Bachelor of Arts degree at SIUE;
- approve new agreement between Southern Illinois University Edwardsville (SIUE) and Southwestern Illinois College, District #522 to provide SWIC students an opportunity to earn an Associate of Arts degree and transfer to SIUE on a guided pathway for completion of a Bachelor of Science degree in Political Science;
- approve the tentative list of graduates for the 2019 Summer semester;
- approve template of the Running Start Agreement for Homeschooled Students and the template of the Running Start Intergovernmental Cooperation Agreement for the 2020-2021 academic year;
- accept the resignation of Jordan May, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business September 30, 2019;
- accept the resignation of Nicole Dutton, Curator and Facility Coordinator of the William & Florence Schmidt Art Center, effective close of business September 6, 2019;
- accept the retirement notification of Lee Smith, Associate Professor and Coordinator, Fire Science Education program, effective close of business July 31, 2020;
- appoint Dylan Carpinella, Regina Granderson, Brittany Robinson, George Taylor and James Turner to the five SWIC EE part-time grant-funded positions of ATS Driver effective October 1, 2019 at an hourly rate of \$12.79 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;
- appoint David Mooshegian to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at an annual salary of \$38,188.00 with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) Southwestern Illinois College Chapter, 2016-2019;
- appoint Brendan Wright to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at an annual salary of \$38,188.00 with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;

- appoint Kip Heinle to the part-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at a rate of \$17.00 per hour with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;
- appoint Kiel Ainsworth to the full-time Custodian position in the Physical Plant Department at the Belleville Campus effective October 1, 2019 at a rate of \$21.15 per hour;
- appoint Elizabeth Gorman to the full-time administrative position of Evaluation Specialist in the Enrollment Services Division effective October 1, 2019 at an annual salary of \$40,000 at salary grade 1 and subject to the Personnel Procedures for Administrators;
- hire full-time and part-time members in the Belleville AmeriCorps program for the 2019-2020 program year:

Yasanne Garrett, full-time tutor
Grace Hodges, part-time tutor;

- hire part-time faculty in the Health Sciences & Homeland Security Division and the Technical Education Division for the Fall 2019 and Spring 2020 semesters at a determined salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Katie Halliwill, Medical Laboratory Technology, Spring 2020
John Gathard, Electrical Program, September 26, 2019
Michael Jackson, Welding Program, September 26, 2019;

- hire Ralph Roach, Jr. as a part-time non-union LACE Assistant for Sign Language Studies at an hourly rate of \$20.37 for the Spring 2020 semester;
- hire Jeffrey Baltes and Torri Kuhse to the two part-time SWIC EE positions of Greenhouse Technician at the Belleville Campus at an hourly rate of \$15.00 for up to 28 hours per week for each position;
- hire a part-time non-union instructor in the Community Education Division for Fall 2019:

Dian Bazzell, Illustrator Basics & Basics Photo Touch Up;

- ratify the hire of part-time faculty for the Fall 2019 semester under emergency-hire conditions and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Math & Sciences

Ricky Harre, Agriculture (08.15.19)

Technical Education

Michael D. Moore, Electrical (09.04.19)

Richard Price, Electrical (09.16.19)

Bryce Dickenson, Welding (09.19.19)

- approve Fiscal Year 2020 Amended Reappointment of Full-time Professional and Supervisory Staff per Appendix A and subject to the Personnel Procedures for Administrators;
- assign the Workforce Development Coordinator position (SSS-076) to Grade 5 and adjust the salary of bargaining unit member Donna Forsyth to \$41,411 effective September 1, 2019 as defined in Article 15.D. page 42 of the SWIC EE collective bargaining agreement;
- create and to advertise the full-time grant-funded administrative position of Program Outreach Coordinator at salary grade 2 and subject to the Personnel Procedures for Administrators and the continued receipt of external funding;
- create and to advertise two full-time administrative positions of Student Services Specialist at salary grade 1 and subject to the Personnel Procedures for Administrators and the continued receipt of external funding; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Mr. Verdu. **PASSED**

APPROVAL OF BILLS

MOTION 09-25-19:02

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to approve the bills:

Education Fund	\$1,757,495.37
Operations & Maintenance Fund	145,930.70
Restricted Purposes Fund	316,660.90
Trust & Agency Fund	9,684.31
Liability, Protection & Settlement Fund	15,532.18
 Grand Total All Funds:	 \$2,245,303.46

Upon a roll call vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Morton reported the Board will consider recommendation of the items that were pulled from the consent agenda.

Trustee Campo reported the following employees submitted comments stating they are not in favor of the policy change and questioned if the Board trusted the department chairs and their opinions:

Carolyn Myers, Chair, Social Science
Keven Hansen, Chair, Mathematics & Computer Science
Steve Moiles, Chair, English and Film
Randi Papke, Chair, Biology
Dana Woods
Charles Laing
Kim Snyder, Program Coordinator, Health Science

MOTION 09-28-19:03

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to adopt proposed amendments to Board Policy 3002, Eligibility for Initial Employment, and Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff. Upon a roll call vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Raftopoulos, Mr. Roehrkas, and Mr. Morton. Nays: Mr. Campo. Present: Ms. Soehlke. Absent: Mr. Verdu. **PASSED**

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkas reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton presented the item that was pulled from the consent agenda: appointment of the retitled and restructured full-time administrative position of Chief Human Resources and Operations Officer effective October 1, 2019 at an annual salary of \$108,500 at salary grade 10 and subject to the Personnel Procedures for Administrators.

Trustee Campo stated a total of 82 employees have been fired since July 2017. Trustee Blomenkamp corrected him and stated the employees were rified, not fired. Mr. Campo added he has requested the entire list of rified individuals, their total compensation and benefits, if the positions have been refilled, if so when, and the name of individual and their current compensation. He reported he has not received the information. President Mance stated he put those numbers together because administration would not, even after receiving direction to do so. Mr. Mance said it took and will take numerous hours to provide the information Mr. Campo is requesting and asked if Mr. Campo wanted him to drop everything to prepare the report.

Trustee Campo continued there was no job description for the retitled and restructured position of Chief Human Resources and Operations Officer. This position goes from \$77,900 in December 2018 to a proposed \$108,500 in September 2019, which is a 39% increase. Additionally this position will automatically succeed into the role and responsibilities of President in President Mance's absence. Mr. Campo stated being moved to the #2 spot in the college with no job description to the Board does not seem right.

MOTION 09-28-19:04

Mr. Morton moved, seconded by Mr. Blomenkamp, to appoint Anna Moyer to the retitled and restructured full-time administrative position of Chief Human Resources and Operations Officer effective October 1, 2019 at an annual salary of \$108,500 at salary grade 10 and subject to the Personnel Procedures for Administrators. Upon a roll call

vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Morton. Nays: Mr. Campo. Present: Ms. Soehlke. Absent: Mr. Verdu. **PASSED**

EXECUTIVE SESSION

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to move into Executive Session at 5:45 p.m. to discuss collective bargaining under 5 ILCS 120/2(c)(2) of the Open Meetings Act. Upon a roll call vote, those members voting aye were Ms. Thomas-Jackson (opinion), Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, and Mr. Morton. Nays: None. Absent: Mr. Verdu. **PASSED**

There was consensus to return to regular session at 5:48 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

REPORTS

President's Report

President Mance reported over the summer the college submitted its AQIP Systems Portfolio to the Higher Learning Commission (HLC) at part of accreditation. Two weeks ago we received notice from the HLC that SWIC will be on the "Open Pathway" model, which happens to be the best result as the HLC transitions away from the AQIP model. Mr. Mance stated he could not be more proud of how the entire college pulled together to make it possible.

SWIC was recently named one of 15 community colleges in the state to receive funding for a Workforce Equity Initiative. The grant will help create, support and expand short-term workforce training opportunities in high-need communities focused on specific sectors with identified workforce gaps. Staff looks forward to expanding career pathway programs and pulling communities together to help students achieve their educational goals.

Manufacturing Day is next Friday, October 4 at the Sam Wolf Granite City Campus. Approximately 1600 students are expected to speak with industry representatives, tour the campus and learn about vocational programs offered at the campus.

The Foundation Golf Tournament is Friday, September 27 at The Orchards Golf Club in Belleville. Proceeds will benefit athletics.

The remainder of the President's report is attached and made a part of the public record.

ICCTA Report

Highlights of the recent meeting held in Springfield, Illinois were provided to the trustees in their folders. Trustee Roehrkasse reported the next meeting of the ICCTA Board of Representatives will be held November 8-9, 2019 in Lisle, IL.

Attorney's Report

Mr. Hoerner stated he had nothing further.

MISCELLANEOUS

The Board of Trustees elected to change the time of Board meetings to 5:00 p.m. from May through September on a trial basis. There was consensus to change the meeting time to 5:30 p.m. for the remainder of the year; however the October 16, 2019 meeting will be held at the Red Bud Campus and will begin at 6:00 p.m.

ADJOURNMENT

Mr. Blomenkamp moved, seconded by Mr. Raftopoulos, to adjourn the meeting at 5:55 p.m. The motion carried.

Approved: **10.16.19**

Respectfully submitted,

Robert G. Morton
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

At this point I would like to discuss with the board about being in violation of Board Policy 2001 Article V Section 7:

Section 7 Preparation for Meetings

The President in concert with the chairperson of the board shall prepare an agenda for **each board meeting** and the secretary shall forward this agenda along with any other supportive materials to each of the board members at least 5 days prior to the **regular board meeting**.

This is the second Board Meeting in a row we have failed to comply with board policy. Materials are to be delivered 5 days before the Board Meeting. This has also started to become an issue with Committee Meetings as well. At the last Board Meeting I informed Board Secretary Beverly Fiss that we were not getting our materials on time and she stated "I will let Chairman Morton and President Mance know I am not following Board Policy". I feel that our jobs as elected officials representing the tax payers is to be able to get the materials on time to look them over and be prepared for the meetings. Not getting the materials makes it hard to do this. I am not sure how we can even continue this meeting as we were not given the material soon enough to research the items on the agenda and would be irresponsible to just vote on items (especially one that puts all the power of the college in the hands of an individual when the President is absent or no longer here) without getting our packets ahead of time. I would now like to ask Richard as our Trustee with the Illinois Community College Trustee Association (Who represents us) for your thoughts on this violation of policy. Bob as the Chairman of the Board (Our Leader) I would like to get your opinion of this as well. Nick as President of the College isn't it in your job description to ensure Board Policy is followed? The Board Secretary was given a (67%) pay increase of \$8,000 from \$12,000 to \$20,000, which is \$1,700 for two meetings. If we don't have enough time to complete the information, then should we explore other options?

All of this brings up another point, which is what happens when we violate Board Policy? What are the consequences and where can these be found? What state body monitors the following of an institutions Board Policy? If we don't follow Board Policy on any matter or have no accountability for being held to it, then why have it?

September President's Report
from
Student & Community Development

AmeriCorps

- The Mighty Members and staff of Belleville AmeriCorps, as well as scores of community-minded citizen-volunteers, served across Belleville at various service projects at the annual "Belleville Helping Belleville Day," organized by The BASIC Initiative, on Saturday, September 14th. The service projects included landscaping at Franklin Neighborhood Community Association (FNCA), a clean-up at Mount Hope Cemetery, and the painting of stencils at Roosevelt Elementary School.

Disability & Access Center

- All identified students with disabilities have been provided information on SWIC emergency evacuation procedures. This information is discussed during student intake appointments in the DAC throughout the semester, and provided in letter/e-mail format at the beginning of each semester.
- Student satisfaction and customer service are continuously prioritized in the Disability & Access Center; student evaluation forms are consistently provided to students and reviewed by DAC administrators for program enhancement. The following student quotes are samples of feedback: "Very welcoming and helped me to find the right accommodations." "It was really good...I'm ready to start school." "The DAC has helped me tremendously with my classes." "Everyone who works in the DAC is always helpful and welcoming." One of the primary DAC goals is for students to feel understood and respected, and to have an accommodation/support plan in place to increase their opportunity for success at SWIC.
- Beginning in FY '19, the DAC implemented a new system for producing alternative formats of textbooks for eligible students with disabilities who have difficulty accessing standard course materials. The new system, including the use of Kurzweil 3000 access software, has brought about many significant improvements to the student experience. Beyond a typical audio recording on a CD of the textbook, students can now interactively choose size of print, color of background and text, type of voice, speed of reading and language of the audio. This system allows students to listen to textbooks/classroom materials on their computer, phone, tablet or any other Internet accessible device. The DAC implemented individual and group training sessions to ensure that each student received effective and equal access; 93.97% strongly agreed or agreed that this experience increased their knowledge about the use of alternative formats. Based on positive student feedback and successful implementation of this new system, continuance is planned for FY '20.

PSOP

- Five new **Foster Grandparents** attended orientation and training this month. One Foster Grandparent was interested in volunteering at Elizabeth Morris Elementary school in Cahokia, IL. Because there was not a current MOU with that school/district, FGP Director reached out to the Principal at E. Morris and was soon in touch with the Administration at District 187. A meeting was held with several 187 key staff and a signed MOU soon followed to allow for Foster Grandparents to volunteer not only at E. Morris, but throughout all of District 187. Our first program volunteer will officially join the E. Morris family on September 13.

- The PSOP Senior Corps programs (**Foster Grandparent Program, Retired Senior Volunteer Program, & Senior Companion Program**) are once again partnering with SWIC AmeriCorps and in honor of 9/11, holding a month long food drive for local food pantries.
- SWIC-PSOP **Foster Grandparent Program (FGP)** partnered with both Senior Services Plus and Ameren electric for this month's in-service. Foster Grandparents enjoyed a presentation on energy efficiency and were delighted to take home a gift bag with many items to help reduce energy consumption such as LED lightbulbs and power strips. Senior Services Plus sponsored a nutritious meal that day that all enjoyed. FGP staff also surprised the Foster Grandparents with their very own "Back to School" bag in which they could pick out 3 books to take with them to share with the kids they support at their centers. These books came from generous donations of PSOP staff to honor the heart of kindness of our Executive Director, Cheryl Brunsmann, for her birthday. Since each Foster Grandparent is generally assigned about three children with exceptional needs to work more directly with in their classrooms, we encouraged our volunteers to write a special note inside to their assigned children to kick off a great new school year.
- **2019 record year for RSVP Presidential Service Award winners!** On Friday, September 6th, **Fifteen (15) Retired and Senior Volunteers (RSVP)** received the highest honor achievable through volunteer service. To be eligible for this prestigious award a volunteer has to serve a minimum of 4000 hours which is considered a Lifetime Achievement. In 2003, the President's Council on Service and Civic participation founded the President's Volunteer Service Award to recognize the important role of volunteers in America's strength and national identity. This award honors individuals whose service positively impacts communities inspiring others to take action also. **These volunteers were celebrated at the 46th annual RSVP Banquet held at 4204 Banquet Center in Belleville.**

Student Life Services

- Student Life hosted **Club Fest** on Sept 4. A total of 25 clubs, organizations, and potential clubs hosted information tables in efforts to recruit new members or create new clubs.
- **American Red Cross Blood Drives:** Belleville Campus and Red Bud Campus hosted blood drives on Tuesday, Sept 10. More than 40 people presented for donations between the two locations.
- Student Life hosted a **9-11 Remembrance Ceremony** on Tuesday, Sept 11 at both Belleville Campus and Sam Wolf Granite City Campus. Both events were well attended.
- Student Life Coordinator LaTasha Rodgers attended Washington University's **Campus Community Voter Engagement Summit** on Sept. 12. The summit included presenters and forums concerning voter suppression, voter registration drives for college students and other timely topics.
- The **Student Leader Group** held its first meeting of the semester on Friday, Sept. 13. Thirteen clubs were represented and their first big event- Trunk or Treat, takes place on Friday, Oct. 25.
- **Phi Theta Kappa Honor Society** recruitment drive is in progress. Invitation letters were mailed to 727 eligible students across three chapter's districtwide. The induction ceremony is Nov. 7.

- **Constitution Day** was Sept. 17. Student Life hosted Voter Registration sign-up at all three campuses from 11 a.m.-1 p.m. and registered 18 students to vote. Students can register year round in the College Activities office at Belleville Campus and through the College Activities page at swic.edu.
- **Platinum Chef High School Cooking Competition Workshops** took place on Wednesday, Sept 18 at Sam Wolf Granite City Campus. At this date, ten area high schools have confirmed participation in the SWIC/Madison County CTE System coordinated competition. SWIC Culinary students taught 5 workshops to competing high school students in areas such as plate presentation, sanitation and building flavors. In addition, high school groups toured campus and learned about the other exciting technical programs SWIC offers. Teams will then return on Oct 23 for the Competition.
- **Career Services** is off to a busy start this fall with lots of Career Development and Leadership program presentations in classes and leadership development workshops. The **Lifetime Leadership Speaker Series** kicked off on Thursday, Sept 19 with **inspirational and motivational speaker Billy Boughey, a former pitcher for the Philadelphia Phillies.** Boughey joins us from **Growing Leaders**, a global leadership organization that encourages and equips young adults to take on real-life opportunities and challenges in the classroom, their careers, and in the community in his presentation of *Leading Your Life*.
- **Student Life/Illinois Worknet staff** participated in the annual **Jobs Plus Job Fair** held at Gateway Center on Thursday, Sept. 19. SWIC Specialists spoke with more than 50 job seekers and shared information about the services offered through our two Worknet Resource Room locations.

Chief Student & Community Development Officer

- Conducted extensive research that led to the development of a proposal for the possibility of SWIC initiating a Personal and Career Enrichment (PACE) Program.
- Participated in the Annual RSVP Luncheon celebrating volunteer service hours in our community; presented awards to all recipients.
- Updated and scheduled the required distribution of SWIC Communication mass emails that go out to all registered students the 4th week of every fall and spring semester.
- Personally greeted and welcomed participants to the district-wide Hispanic Heritage Month activities; worked closely with Aramark team to increase opportunities for food service operations to run smoothly.
- Participated in and followed up on the project to revitalize the overall appearance of the Belleville Campus Cafeteria, including a visit to a furniture supplier to consider additional improvements.
- Provided individualized troubleshooting efforts for students facing various barriers this semester.
- Conducted disciplinary and CBITAT meetings to address critical issues related to individual students.
- Led discussions with departmental leadership team about various opportunities to contribute to the overall institutional goal of increasing enrollment.
- Provided information about Student Discipline, CBITAT and Title IX for New Student Orientation website update.