

Academic Advising 5-Year Timeline

	2014-15			2015-16			2016-17			2017-18			2018-19		
THE STUDENT SHALL BE ABLE TO:	FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU
1. Identify program and degree options and how they correlate to career choice, and determine career and academic goals.							PI	I	E/R						
2. Access and act according to institutional policies and procedures, as well as utilize academic resources and college programs and services.					I				E/R						
3. Recognize program requirements and successfully determine appropriate course sequence to achieve their degree or certificate.											PL	P	I	I	E/R
4. Demonstrate understanding of transfer opportunities and transfer requirements to baccalaureate institutions.											PL	I	E/R		

PL	planning phase - the committee will research and investigate potential new assessment tools. The previously used assessment tools (if applicable) will be reviewed and revised if needed. Discussions should also take place regarding investigating any areas of concern related to student learning.
P	pilot phase - a pilot study will be conducted. The purpose of this study is to assure the methodology and/or student artifact or tools that will be used is appropriate for assessment of the defined goal and that the rubric designed is appropriate and reproducible. All necessary changes, as indicated by the pilot, will be made accordingly before implementation of the assessment.
I	implementing phase - a study of the goal will be conducted using a random sampling of Academic Advising patrons.
E	evaluating phase - assessments collected will be evaluated using a rubric designed by the committee members. The committee should reflect on the assessment results and decide what intervention, if any, might be needed to improve student learning in areas below expectation.
R	reporting phase - a report of the results of the assessment will be prepared using the Assessment of Student Learning Reporting Form.
	Submitted by: Haley Kovarik
	Date reviewed: 4/20/2018
	Department: Academic Advising
	Status: Accepted