

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
December 9, 2019
5:00 p.m.

Committee members present: Richard E. Roehrkasse, Chairman
Steve Campo
Robert G. Morton

Trustee present: Nick Raftopoulos

Administrators present: Nick J. Mance
Linda Andres
Anna Moyer
Missy Roche
Gina Segobiano, Ed.D.
Robert Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the November 15, 2019 meeting as submitted. The motion carried.

FACILITIES

Public Safety Reports

Chief Administrative Services Officer Ysursa presented the Monthly Activity/Media Log for November 2019 and reported nothing out of the ordinary. There were no questions.

FINANCE

Approval of Bills

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Roche.

Bid Awards/RFP/Agreements

CFO Missy Roche presented a request to purchase an Overhead Tube Support and Manual Collimator to Electromek Diagnostic Systems, Troy, IL in the amount of \$48,800.00 purchased from Perkins Grant funding. This equipment will be used by Radiologic Technology at the Belleville Campus and will replace an existing unit that is cost prohibitive to repair. The device must work in conjunction with existing equipment and is therefore considered sole source.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve purchase of an Overhead Tube Support and Manual Collimator to Electromek Diagnostic Systems, Troy, IL in the amount of \$48,800.00 purchased from Perkins Grant funding. The motion carried. (This item will appear on the consent agenda.)

OTHER COMMITTEE RELATED BUSINESS

President Mance stated staff was meeting tomorrow afternoon with architect Farnsworth to discuss the Quad Project and requested the trustees to provide any ideas to him. Trustee Campo suggested items/structures that are low maintenance.

Chief Administrative Services Officer Ysursa reported SWIC student athletes distributed holiday treats and gifts at the Casino Queen to area children and residents.

Board Attorney Hoerner reported the cannabis law goes into effect January 1, 2020. Cannabis is banned in public places. Trustee Campo questioned if there is anything trustees and staff need to do to let the students know. Mr. Hoerner stated administration has prepared posters and an email to distribute to students.

Mr. Ysursa reported another new law effective January 1, 2020 is gender neutral bathrooms. Staff will change signage as appropriate.

Trustee Campo inquired about the minimum wage increase and how it will affect student workers. Chief Human Resources and Operations Officer Anna Moyer did an analysis, however she did not have the information with her. The analysis reflected only a small number of student workers would be affected.

President Mance reported the President’s Holiday Receptions were held last week and extended his appreciation to the Board of Trustees for their support. Beginning last year students were invited to the reception; in previous administrations only faculty and staff were included.

Trustee Campo asked if Trustee Soehlke was going to be appointed to one of the three Board committees. Chairman Morton replied she will be assigned to a committee in April 2020.

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, January 13, 2020 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:12 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees