



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
PSOP
Mildred Feurer Hall
201 North Church Street
Belleville IL 62220
December 18, 2019**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No 522 was held Wednesday, December 18, 2019 in the Mildred Feurer Hall of PSOP, 201 North Church Street, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

Steve Campo
Robert G. Morton
Nick Raftopoulos
Richard Roehrkasse
Sara Soehlke
Eugene Verdu

Trustees absent:

John S. Blomenkamp
Dajanae Thomas-Jackson, Student Trustee

PUBLIC COMMENTS

There were no public comments.

PRESENTATION OF THE FY 2019 AUDIT REPORT

Chris Suda, Principal at CliftonLarsonAllen, LLC (CLA), presented review of the FY 2019 audit report. CLA is currently 8th out of 600 firms across the nation specializing in higher education.

Mr. Suda reported no fraud and an unmodified opinion, which is the cleanest opinion. There were no finding; this was an extremely clean audit and went very well this year. He called attention to GASB 87, Leases, effective for years beginning after December 15, 2019 with earlier

application permitted, which is a recently issued accounting standard impacting future periods. The statement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. The District is evaluating the impact this statement may have on its financial statements.

CONSENT AGENDA

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were pulled from the consent agenda.

MOTION 12-18-19:01

Mr. Verdu moved, seconded by Mr. Raftopoulos, to:

- approve the minutes of the Executive Session Review of November 20, 2019; the Executive Session of the Executive Session Review of November 20, 2019; and the regular Board meeting of November 20, 2019;
- adopt proposed amendments to Board Policy 7016 and Administrative Procedure 7016AP, Acceptable Use of Information Technology Resources;
- approve purchase of an Overhead Tube Support and Manual Collimator to Electromek Diagnostic Systems, Troy, IL in the amount of \$48,800.00 purchased from Perkins Grant funding;
- accept continuation of ATS grant from St. Clair Township in the amount of \$8,137 for the period April 1, 2020 through March 31, 2021 to provide funding toward the purchase of rolling stock and operational support of ATS;
- accept continuation of ATS grant from Stookey Township in the amount of \$10,000 for the period April 1, 2020 through March 31, 2021 to provide funding toward the purchase of rolling stock and operational support of ATS;
- accept continuation of the Foster Grandparent Program grant received from the Corporation for National & Community Service in the amount of \$281,471 for the period July 1, 2019 through June 30, 2020 to cover 95% of the salary and benefits for the full-time Foster Grandparent Director and Secretary; (note: this is a decrease of \$36,824 from the FY19 grant);
- accept renewal of the Senior Companion Program Stookey Township grant in the amount of \$5,000 for the period April 1, 2020 through March 31, 2021 to provide funding for program volunteers in support of their travel to and from clients' homes;
- accept continuation of the St. Clair Township grant for the Retired Senior Volunteer Program in the amount of \$4,200 for the period April 1, 2020 through March 31, 2021 to provide funding to support the salary and benefits of the full-time RSVP Volunteer Coordinator position;

- accept continuation of the Stookey Township grant for the Retired Senior Volunteer Program in the amount of \$5,000 for the period April 1, 2020 through March 31, 2021 to provide funding to support approximately 7% of the salary and benefits of the full-time RSVP Volunteer Coordinator position;
- accept continuation of the State of Illinois, Department of Public Health Intergovernmental Grant Agreement for the 3rd year of the 3-year grant cycle to fund the Belleville AmeriCorps Program in the amount of \$371,685 for the period July 1, 2020 through December 31, 2020;
- approve new five-year program plan between McKendree University and Southwestern Illinois College, District #522 to facilitate transfer for SWIC AA degree graduates to earn a Bachelor of Science degree in Exercise Science and a Master of Science degree in Athletic Training at McKendree University;
- approve new partnership agreement between Coulterville High School and Southwestern Illinois College, District #522 to allow high school seniors who successfully complete the Transitional Math course at Coulterville High School to be deemed “math college-ready” by SWIC and eligible to take either Math 107 or Math 111 at SWIC without further placement requirements;
- approve renewal program articulation agreement between Greenville University and Southwestern Illinois College, District #522 to allow students who earn an Associate degree to transfer to Greenville University on a guided pathway for completion of a Bachelor of Science degree in Elementary Education or Early Childhood Education;
- approve renewal of Undergraduate Teacher Education Partnership and 2+2 Agreement in Elementary Education between Greenville University and Southwestern Illinois College, District #522 to facilitate students’ completion of an associate’s degree from SWIC and a bachelor’s degree from Greenville University with an endorsement in elementary education from the State of Illinois;
- approve renewal of the Motorcycle Rider Program Agreement between Southern Illinois University Carbondale and Southwestern Illinois College, District #522 effective February 1, 2020 through the end of the approved course schedule for 2020;
- accept the gifts to the college;
- accept the following resignations:

Joshua Moody, Accounts Receivable Specialist in the Student Services Division, effective close of business December 2, 2019; and

Ryan Crouse, Academic Records Coordinator in the Student Services Division, effective close of business December 6, 2019;

- accept the following retirement notifications:

Susan Smith, Library Services Assistant at the Belleville Campus, effective close of business December 12, 2019;

Lou Calcaterra, Payroll Manager, effective close of business December 31, 2019; and

Debby Politsch, Manager of Student Accounts in the Student Services Division, effective close of business December 31, 2019;

- appoint the following positions:

Anthony Nesbitt, Pam Pruitt, Tina Rambo and Trudy Schneider to the part-time grant-funded SWIC EE position of ATS Driver effective January 2, 2020 at \$12.79 per hour for up to 28 hours per week;

Daris Hicks to the full-time grant-funded SWIC EE position of Education to Careers Coordinator effective January 2, 2020 at an annual salary of \$35,965;

Torrin Suedmeyer to the full-time grant-funded administrative position of Adult Transition Services Coordinator effective January 2, 2020 at an annual salary of \$48,000 and contingent upon the continued receipt of external funding;

Karen Hiles to the full-time grant-funded SWIC EE position of Literacy ELA Secretary effective January 2, 2020 at an annual salary of \$30,016;

Melanie Pailer to the part-time non-union position of Art Model effective January 6, 2020 at \$14.00 per hour for up to nine hours per week;

Jamie Schrader to the retitled and restructured full-time administrative position of Accountant II effective January 1, 2020 at an annual salary of \$61,000 and subject to the provisions of the Personnel Procedures for Administrators; and

Susan Leahy to the retitled and restructured full-time administrative position of Accountant II effective January 1, 2020 at an annual salary of \$61,000 and subject to the provisions of the Personnel Procedures for Administrators;

- rehire the following individuals:

Theodore Dolter and Linda Dawkins as part-time faculty (Chemistry) effective Spring 2020 semester and not to exceed one year per Board Policy 3005 at a determined salary based on educational attainment and number of credit hours assigned in accordance with the Adjunct Faculty Collective Bargaining Agreement;

- hire part-time faculty for the Spring 2020 semester at a determined salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current Adjunct Faculty Collective Bargaining Agreement:

Arts and Humanities

Dr. Mattheew Allison, Music
 Dr. Brian Cameron, Philosophy
 Lindsay Doolittle, English
 Dr. Amy Gangloff, History
 Ruth Mueller, English and Film
 Erin Shook, English
 Caren Vittetoe, Music
 Dr. Donna White, Behavioral Sciences
 Janet Wolf, English and Film
 Dr. Pablo Zavala, Communications, Language and Theatre

Health Sciences & Homeland Security

Denise Caldwell, Nursing Education
 Tyler Shope, Medical Assistant

Math and Science

Patricia Haislar, Horticulture
 Anne Ilvarson, Biology
 Sara Siegfried, Biology
 George Vicari, Engineering

Technical Education

Justin Bushong, Precision Machining Technology;

- approve the following non-tenured full-time faculty for continued employment for the second year of service (AY20-21):

Arts and Humanities

Laura Boville, English
 Tracey Hayes, Behavioral Sciences
 Kelly Padden, Communications, Language and Theatre
 Jennika Smith, English
 Darcy Wente-Hahn, Communications, Language and Theatre

Health Sciences & Homeland Security

Jennifer Charles-Ajao, Nursing Education
 Eric Danford, Deputy Director of the Police Academy and AOJ Faculty
 Casie Dugan, Radiologic Technology
 Dianne Iberg, Medical Laboratory Technology

Angelia Gilbreth, Nursing Education
Monica LeGrand, Nursing Education
Carole Presson, Police Academy

Technical Education

David Berry, Industrial Technology
Mitchel McFarland, Welding

- approve the following non-tenured full-time faculty for continued employment for the third year of service (AY 20-21):

Health Sciences & Homeland Security

Elizabeth Repp, Respiratory Care

Technical Education

Nicholas Douglas, Electrical/Electronics;

- create and to advertise the following full-time administrative positions:

Schmidt Art Center Office Manager
Accountant I (2)
Accountant II
Business Analyst for Instruction
Academic Advisor (3); and

- ratify the actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Blomenkamp. **PASSED**

APPROVAL OF BILLS

MOTION 12-18-19:02

Mr. Verdu moved, seconded by Mr. Roehrkasse, to approve the bills:

Education Fund	\$1,391,998.42
Operations & Maintenance Fund	331,677.67
Bond & Interest Fund	4,266,287.50
Restricted Purposes Fund	280,155.71
Trust & Agency Fund	10,455.10
Audit Fund	26,700.00
Liability, Protection & Settlement Fund	35,073.92
 Grand Total All Funds	 \$6,342,348.32

Upon a roll call vote, those members voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Blomenkamp. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Trustee Roehrkasse reported the committee met December 9, 2019 and was provided a copy of the Final Draft of SWIC 2020-2025 Strategic Plan. The committee directed Board Attorney Hoerner to draft a resolution stating the college has a strategic plan. Any questions concerning the Strategic Plan will be handled at the January 2020 meeting of the Planning and Policy Committee.

MOTION 12-18-19:03

Mr. Roehrkasse moved, seconded by Mr. Verdu, to adopt Resolution to Acknowledge SWIC Strategic Plan for 2020-2025. Upon a roll call vote, those members voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Blomenkamp. **PASSED**

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse stated the FY 2019 Audit Report was presented to the Board of Trustees at the beginning of the meeting. ICCB Administrative Rules require the audit be provided to ICCB.

MOTION 12-18-19:04

Mr. Roehrkasse moved, seconded by Mr. Verdu, to accept the FY 2019 Audit Report and to file with ICCB. Upon a roll call vote, those members voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Ms. Thomas-Jackson (opinion) and Mr. Blomenkamp. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton stated the committee had no additional items.

REPORTS

President's Report

President Mance requested his report be read into the public record.

ICCTA Report

Trustee Roehrkasse reported the next ICCTA Board of Representatives meeting will be held February 10, 2020 in conjunction with the ACCT Legislative Conference in Washington, D.C. Mr. Roehrkasse will participate via conference call.

Attorney's Report

Mr. Hoerner had no report.

2020 MEETING SCHEDULE

Chairman Morton presented the 2020 meeting schedule for the Board of Trustees. The Board of Trustees will meet the third Wednesday of each month at 5:30 p.m. The meeting location will be the Belleville Campus. One meeting per year, as determined by the Board of Trustees, will be held at each of the college’s campuses including PSOP.

The Personnel, Programs and Services Committee; the Planning and Policy Committee; and the Facilities and Finance Committee will meet at 5:00 p.m. on Monday in the week before the Board meeting.

MOTION 12-18-19:05

Mr. Verdu moved, seconded by Mr. Raftopoulos, to adopt the 2020 meeting schedule for the Board of Trustees and its committees. Following a voice vote the motion carried.

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 5:55 p.m. The motion carried.

Approved: **01.22.20**

Respectfully submitted,

Robert G. Morton
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

**December President's Report
from
Student & Community Development**

AmeriCorps

- On November 16, 2019, Belleville AmeriCorps members enjoyed serving runners and walkers at the City of Belleville's "9/11 Memorial 5K Run/Walk" at Hough Park in Belleville. Members aided registration of the participants and acted as safety patrols throughout the course. The original date of the 5K was September 11, 2019, but was postponed until November 16th due to inclement weather on September 11th.
- Belleville AmeriCorps continues to compose the support staff at Franklin Neighborhood Community Association (FNCA) at 308 North 2nd Street in Belleville. Founded in 1992, FNCA is Belleville's oldest afterschool and summer program. Now under the auspices of Belleville School District #118, its mission is to foster support for all youth and residents who reside in the Franklin Elementary School neighborhood. Since 1995, Belleville AmeriCorps Members have organized all afterschool homework help and activities for students and families living in the neighborhood. In the summer time, FNCA is the location of one of several school summer camps staffed exclusively by Belleville AmeriCorps. Al Wunderlich, the recently retired President of FNCA, has stated on more than one occasion that "Belleville AmeriCorps is essential to [FNCA's] mission. We simply could not do what we do without Belleville AmeriCorps." In a recent letter to Belleville AmeriCorps, Mr. Wunderlich claimed that FNCA, "along with the outstanding services of Belleville AmeriCorps," has made a significant impact on the at-risk neighborhood that FNCA serves.
- Throughout the month of December, members of Belleville AmeriCorps have aided the efforts of Trinity United Church of Christ in Belleville by distributing food donations, organizing the clothing pantry, and serving food to families in-need.
- On December 7, 2019, Belleville AmeriCorps members served runners and walkers in the city of Belleville's Annual Gingerbread 5K Run/Walk. Members aided the registration of the participants and acted as safety patrols throughout the course.
- On December 13, 2019, Belleville AmeriCorps members and program staff served as face painters for the students of Roosevelt School in Belleville at the school's "Gingerbread House Night." At the event, students rotated through stations, where they were able to play games, get their faces painted, and build a gingerbread house. Santa and Frosty the Snowman made a special appearance!

ARAMARK

- The President's Holiday Luncheon was the talk of all three campuses the first week of the month!
- We served over 2100 students, faculty and staff members between the three campuses!
- The food service team received many positive comments from students, faculty and staff on the delicious food and holiday decorations.

- We are now in the process of closing down for the short winter break and are looking forward to the New Year to bring you some fun new food items that we are working on adding to our menu!

Career Services

- **Career Services** attended the OA Co-Curricular meeting on 11/22 to gain understanding on how to increased accessibility and usage of Career Services for students through assessment
- Attended Culinary Advisory meeting
- Preparing for next semester
 - Lifetime Leader Workshop Schedule
 - Fours workshops that will run 3 times
 - Training three students to deliver a Habitude workshop as part of the schedule
 - Scheduling Job Shadow days with local employers
 - Spring Job Fair
 - Career Gear Fashion Show
 - Career Week- Belleville
 - Career Week- Granite City

Community Education

- Community Ed will start offering the Paraprofessional Test Prep Class and the Paraprofessional WorkKeys Test again during the spring 2020 Semester.
- Passing this test will allow students to become licensed Teachers' Aides.

Disability & Access Center


- As a transition and enrollment initiative, the Disability & Access Center hosted a program for District 201's Director of Special Education - West, Director of Special Education - East, the school psychologist, a special education teacher and three counselors. The outreach program consisted of a group discussion related to requesting and receiving accommodations at SWIC, differences between college and high school accommodations, math and English placement accommodations, SWIC documentation guidelines, ADA Accommodation Plans, instructor training on ADA/AAA implications, and accommodations/responsibilities tied to dual credit. A demonstration was additionally provided to illustrate the various access equipment and software available for student use in the DAC and classrooms. District 201 staff were provided a detailed tour of the DAC's state-of-the-art facility including extra-wide hallways throughout the Center including the Access Lab and 4 Testing Labs set up with a camera system, sound proofing, and access equipment throughout each of the rooms. Participants provided extremely positive feedback.
- In an effort to continually build collaboration between the DAC and instructional areas, the DAC presented and discussed accommodation processes in meetings with faculty from the nursing and aviation maintenance departments.

- The DAC presented accommodation information to 35 special education students and 6 instructors from Southwest High School at the SWGCC.


Library Services

- 28,332 Student & Community interactions in the Library since Fall 2019 opening week
The library is making an impact on student retention. Students coming to the library interact with various library services including librarian research assistance, information literacy instruction, and help locating and accessing informational resources like book and article collections needed for class assignments. Students also appreciate quiet, comfortable individual study space as well as conference rooms set aside for group project work.
- 84 Librarian led research instruction sessions were given during the Fall 2019 semester
The librarians provided research instruction to 84 classes, totaling 1,344 students during the Fall 2019 semester. Librarians tailor each instruction to meet the individual course content and class assignments.
- SWIC Library participated in SWIC’s Trunk or Treat on Oct. 25, 2019





Hop In To SWIC Library



Open to the Community!

Free unlimited access to friendly librarians, computers & scanners.
Printers & copiers available at 10¢ per page.

Purchase a Community Library Card for \$25! Check out our books and movies!
Two proofs of residency required. Call for details! 618-222-5204

FUNNY FROG JOKE: What kind of music do frogs listen to? Hip Hop.

As an outreach to the community, the SWIC librarians handed out candy and invited children to “feed the frog” bean-bag toss. As an outreach to the community, they also handed out small flyers inviting Community members to visit and use the various services available at SWIC Library.

- Outcomes Assessment – (2) Student Learning Reports
Two separate student assessments were developed by the librarians and implemented during FY18 and FY19. Data was collected and analyzed. The resulting student learning reports were submitted, reviewed and approved by the Co-curricular Outcomes Assessment Committee on October 18, 2019. The following Library goals and corresponding student learning outcomes were assessed. These and other library student learning reports are readily available on the Co-curricular Assessment page of the SWIC website.

Library Goal 1: Student determines the nature and extent of information needed to answer a question or solve a problem.

Student Learning Outcomes:

- Explore general information sources to increase familiarity with the topic.
- Identify keywords, synonyms and related terms for the information needed including controlled vocabulary specific to the discipline or information retrieval system selected.

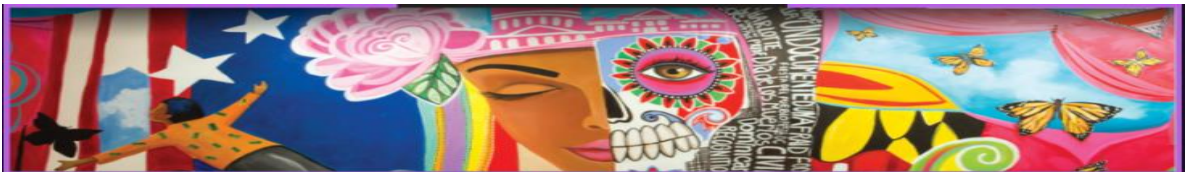
Library Goal 5: Student understands many of the economic, legal, and social issues surrounding the use of information and accesses and uses information ethically and legally.

Student Learning Outcome:

- Comply with library policies, use approved passwords and other forms of ID for access to information resources.
- SWIC Library celebrated [Native American](#) Heritage Month 2019!



- *What's Your Dream?* Interactive Space – Students and Community members were invited to attach their dreams to a handcrafted dreamcatcher ..and could toss their nightmares, fears, and bad thoughts away in its web!
- *Stand Proud!* Photo Op Wall – Students and Community members were invited to stand in front of a life-size, War Bonnet (headdress) featuring authentic, hand-drawn Native American symbols. They were invited to capture the moment with a selfie 😊 and post their pics at #SWICdiversity.
- *Books on Parade* – Throughout November, the Library's *Books on Parade* celebrated the culture, contributions and heritage of Native Americans. Book topics ranged from specific tribes like the Lakota, Navaho, Pawnee, Hopi, and Crow to Native American art & culture including woven baskets, textiles, clothing, pottery, paintings, masks, totem poles, and more! Patrons also found Native American stories of myths and legends passed from generation to generation. The American Indian Wars were chronicled in detail from Colonial times to Wounded Knee. Patrons could be introduced to and learn more about this amazing people, their history, their heroism, their causes and activism. Patrons could discover a new recipe and learn about Native American medicine and healing arts. Or, they could stop by and pick up a good novel to read over the holidays. Finally, many colorful children's books were also brightly displayed. The Library has a large variety of resources for everyone to browse and borrow!
- SWIC Library celebrated [HISPANIC HERITAGE](#) Month 2019!



From September 15 through October 15, students, faculty, staff and community members were invited to browse a large collection of books recognizing, acknowledging and celebrating the people, the places, the history, the arts, the food, and the religion of Hispanic Americans. The SWIC Library's, *Books on Parade*, was brightly displayed at the front of the Belleville campus library for all to see. Children's books and good reads by noted Hispanic authors are also presented. In addition, there was an exhibit of prominent Latino Leaders along with biographies and memoirs, a fun interactive informational wall of "Hispanics by the Numbers", and a fun informative Day of Dead, "Dia de los Muertos" photo-op wall ☐ The Sam Wolf Granite City and Red Bud campus libraries also featured displays with items focusing on Hispanic American cultural experiences, poetry, stories of fiction and more!

PSOP

- On Wednesday, November 20th, the Illinois Lt. Governor Juliana Stratton stopped by *Cahokia Mounds, a PSOP-RSVP Volunteer Station*, for a visit to view the interpretive film, tour the gallery and hike to the top of Monks Mounds. (Same experience RSVP offers our community Service students from Althoff each year.) Linda Sinco, Cahokia Mounds Volunteer Coordinator, shared that the RSVP volunteers made a great impression! Additional note: Cahokia Mounds is in the works of becoming a National Park.
- The Senior Companion Program (SCP) had new Companion training November 20-22 with 4 new volunteers. Companions were informed about topics on Alzheimer's, adult protective services, caregiver and grief support and other older adult related issues.
- November was National Alzheimer's Awareness month and SCP focused the group's monthly training on increasing support for caregivers and sharing available resources. During the Belleville SCP training meeting the volunteers heard from Gail Shaw, Dementia Care Specialist, about dementia and activities to do with participants with these challenges. The Madison County SCP training had speaker Sara Hoelscher from Guiding Light who spoke on early screening and providing support for caregivers.
- The Foster Grandparent Program was grateful to have guest speaker Denise Long at our November in-service meeting. Denise is the Manager of School Programs for Alive and Well Communities out of St Louis. She provided Trauma Awareness training for the Foster Grandparents that outlined the prevalence and impact of trauma on children's brain development, introduced ACE's (Adverse Childhood Experience Study), how to help children and families recover from trauma, and how we can shift our perspective to serve children and families through the lens of trauma. Many of the Foster Grandparents not only have experienced trauma themselves, but also support children at their sites who are dealing with trauma. While a difficult topic, our volunteers were empowered with information and inspired that they could be part of a change for the better in children's lives.
- Cheryl Brunsmann was asked to join the Complete Count Committee for the City of Belleville's 2020 Census.
- Since July, Cheryl Brunsmann has served as the Chairperson for the St. Clair County Elder Justice Council which was formed in August 2015 by then State's Attorney Brenden Kelly. During her year in this capacity, Cheryl has asked the group to focus on educational workshops. The first was held at PSOP on October 30th with the focus on Social Security & Medicare Frauds; Chad Phillips with Senator Tammy Duckworth's office worked with SCP Director, Carla Boswell to put the workshop together; 43 people were in attendance.
- The Illinois Secretary of State set up a Mobile Unit at PSOP on December 11, 2019; during their time here, they provided the 1.5 hour Rules of the Road course to 6 people and served 14 individuals with a variety of other services, including driving tests, vision tests, and new and renewal licenses.
- Operation Cookie Drop - Once again, in cooperation with the Greater Belleville Chamber of Commerce and Eckert's, Southwestern Illinois College and PSOP participated in

Operation Cookie Drop; 2019 marked the 2nd year that RSVP Director, Nancy LeVault served as SWIC's point of contact. There were 802 dozen cookies purchased from Eckert's using the buy one, get one promotion. Together with additional cookie donations, a total of 12,660 attractively decorated and tasty cookies will travel miles to brighten the holiday season for our service members based at Scott or part of a Scott deployed unit. Newly deployed troops will leave this week and take cookies with them to share with service members at their deployment location. Cookie ingredients were donated/purchased by PSOP/RSVP volunteers and baked in the kitchen at SWIC/PSOP. This group prepared and packaged 217 dozen cookies in brightly colored tins and attached holiday greeting cards. Thirty-six dozen cookies were donated and baked by SWIC staff members. In addition, we had a total of \$26 in cash donations which were shared with Scott Spouses Club to be used for meals of service members who are away from home this year. Eight women donated a total of 59 ½ hours to help with this project.

- Billie's Kids - Once again the generosity and support of SWIC/PSOP staff members is providing comfort to others in our community. Billie's Kids, is a community endeavor in Granite City at the holidays to brighten the lives of 150+ children in the Granite City/Madison/Venice/Mitchell/Pontoon Beach areas. Children who need something special this holiday season are referred to the party by school district social workers. One hundred small fleece blankets were donated for distribution to the attendees. For many children, they will sleep much better this winter due to the warmth of their own blanket. Blankets were donated or purchased with funds donated by staff and community supporters. Billie's Kids is made possible by the support and generosity of Tri-Cities Area United Way, community business leaders, and local supporters.
- Watch for SWIC – PSOP RSVP logos on the new shirts being distributed to our Country Western Band, Orchestra, RSVP Choral Group, Zionettes, and other entertainment groups supported by our volunteers. We hope to have the new attire popping up across the community as we move into 2020.
- New volunteer stations are joining RSVP monthly. We have met and will continue to meet with representatives from St. Clair (to rejoin) and Madison County Medical Reserve Corp. (brand new!) It is our hope that interested individuals will join the group, participate in training and be ready to mobilize when disaster strikes. Currently, we have 100 stations in the Madison and St. Clair County area with new sites anticipated in the coming weeks. Our pool of volunteers remains stable and active in the region.
- Mary McHugh Citizens of Character Awards - Four RSVP volunteers were recipients of the 2019 Belleville Citizen of Character Award: Frances Jumper, 6-year RSVP volunteer and veteran; Dwight Lied, 7-year RSVP volunteer and veteran; Joyce Lied, 7-year RSVP volunteer and veteran; and Mary Miller, 8-year RSVP volunteer. We are proud of the dedication and countless hours of service provided by our Retired and Senior Volunteers to promote our mission.
- PSOP's Executive Director received an email from the St. Louis United Way with this message ("... We are thrilled to have members of your organization serving in leadership roles this year. We could not take on such a challenge without the support of so many

colleagues and friends who generously give back to the community year after year. Thank you for promoting this commitment to philanthropy. Please join us in thanking and recognizing your team members for their leadership in our society cabinets this year: Nancy LeVault, Women's Leadership Society. United Way's Leadership Giving Societies are an integral component of the overall campaign and account for more than 42% of total dollars raised. Having these strong groups in place encourages individuals to rise to the Leadership Giving level through fostering personal relationships and raising awareness of United Way. We are fortunate to live in a region that continuously leads the trend in Leadership Giving and positions your United Way as having the largest annual campaign of 1,800 chapters in the nation. The generosity and hard work of our cabinet members makes a tremendous impact in our region. Their work is appreciated and reflects your organization's commitment to building a stronger and healthier community....")

- PSOP, the American Parkinson Disease Association, and Jodi Gardner, LCSW, of the Older Adult Counseling Program, hosted a regional presentation by Johanna Hartlein, nurse practitioner from the Movement Disorder Clinic at BJC/Washington University School of Medicine. She spoke about various symptoms, interventions, and treatments of Parkinson's disease. 60 people attended, and the location of the presentation was greatly appreciated by those who are unable to travel to St. Louis where educational presentations are routinely held.

Student Life Services

- Student Life/Diversity & Inclusion celebrated Native American Heritage Month from Oct 30 - Nov 30 with a calendar of events including, presentations on Kiowa Tribe and Cultures at the Confluence, talking stick art project, Books on Parade, and Bea's Book Choice.
- Phi Theta Kappa Honor Society Induction Ceremony was held on Nov. 7. A total of 23 students from Theta Epsilon and two chapters presented for induction.
- Student Life/Illinois Worknet staff members at our two Resource Room locations (IDES, West Main and Belleville Campus IS1080 had a busy November- providing 636 career-relates services to total of 464 community members. Services include resume, job search, interview and cover letter assistance, referrals to other agencies and SWIC services and program offerings, WIOA information, IL Job Link and workNet registration, training and career assessments. WorkNet staff assisted with the Career Services sponsored Job Fair and also hosted an information table at that event.
- Student Life hosted the Holiday Toy Drive from Nov. 13-Dec. 12 for Big Brothers Big Sisters of Southwestern Illinois, collecting 156 toys, including two bicycles.

Chief Student & Community Development Officer

- After comprehensive nation-wide research into college programs for students with intellectual disabilities, a new SWIC program called RISE – Reaching Individual Success in Education, has been created. Procedures, classes, and support services have been developed in anticipation of a fall 2020 start date.

- Significant steps have been taken to enhance the SWIC Food Service experience and operations. As a result of these actions and strategies, the President's Holiday Luncheons at all campuses received extremely positive feedback.
- Judiciary, CBITAT and Title IX meetings were conducted district-wide to address student issues and classroom/campus problems. All efforts are continuously aimed at facilitating student success and instructional support.
- Collaboration efforts related to the online new student orientation process are underway in order to re-structure the content and process to coincide with the proposed orientation class.