

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
February 10, 2020
5:00 p.m.

Committee members present: Richard E. Roehrkasse, Chairman
Steve Campo
Robert G. Morton

Trustees present: John Blomenkamp
Nick Raftopoulos

Administrators present: Nick J. Mance
Linda Andres
Anna Moyer
Staci Oliver
Missy Roche
Gina Segobiano, Ed.D.
Robert Tebbe
Bernie Ysursa

Mike Thomas

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 5:52 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the January 13, 2020 meeting as submitted. The motion carried.

FACILITIES

Public Safety Reports

Chief Administrative Services Officer Ysursa presented the Monthly Activity/Media Log for January 2020 and reported nothing out of the ordinary.

FINANCE

Approval of Bills

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Roche.

Contract Renewals/Upgrades

Executive Director of IT Linda Andres presented a request to approve contract with Clearwave, Harrisburg, IL to expand internet bandwidth for the Belleville Campus instructional labs at \$1,900 per month and Starbucks at \$299 per month for a period of 36 months. This action will almost

double the bandwidth available to the students at almost the same cost SWIC is currently paying. The funding source is budgeted departmental funds.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve contract with Clearwave, Harrisburg, IL to expand internet bandwidth for the Belleville Campus as presented. The motion carried. (This item will appear on the consent agenda.)

CFO Missy Roach presented a request to extend the current contract with Pepsi Beverages Company, St. Louis, MO from June 30, 2023 to June 30, 2026, subject to review by the Board Attorney. The revenue contract due to expire June 30, 2023 did not contain the provision that if SWIC did not fulfill the contract, a portion of the one-time upfront payment of \$25,000 must be returned to Pepsi. Pepsi requested this contract extension with the revision because we have a new account executive at Pepsi. Director of Purchasing Mike Thomas stated the \$25K goes to an auxiliary account to offset ARAMARK and is evaluated every five years.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees extend the current contract with Pepsi Beverages Company, St. Louis, MO from June 30, 2023 to June 30, 2026, subject to review by the Board Attorney. The motion carried. (This item will appear on the consent agenda.)

Chief Administrative Services Officer Bernie Ysursa presented a request to ratify advertising contract with Belleville News-Democrat/McClatchy from February 20, 2020 through February 3, 2021 for a total of \$23,564.00. The advertising is divided into three categories: ads on bnd.com; print advertising; and geo-fencing (digital ads on mobile news apps in targeted areas).

Trustee Campo expressed displeasure with the Belleville News-Democrat as the newspaper has not covered any SWIC athletic team. He added that SWIC has a nationally ranked women's soccer team and the BND could not cover one game. Mr. Campo questioned if the Post-Dispatch would be a better advertising choice than the BND. Mr. Haverstick reported the Post has not published a story about SWIC in 15 years. Mr. Campo opined that social media is the way to go and that the paper is dead. He suggested the college president speak with the newspaper publisher.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the contract; monitor if we are getting our money's worth for the money spent; and have President Mance speak with the BND. The motion carried. (This item will appear on the consent agenda.)

Purchases/Bid Awards

Executive Director of IT Andres presented a request to purchase NetEqualizer Traffic Shaper Appliances from APConnections, Lafayette, CO to support bandwidth expansion at all campuses for \$36,800, which includes one year of support, and to purchase an additional year of support for \$8,000.

SWIC uses Allot Traffic Shaper devices to monitor and manage data traffic on our internet and WAN links. Our current devices reach end of support March 31, 2021. SWIC received a proposal from Clearwave to expand the internet bandwidth for \$100 less per month than what we are currently paying; however we need to upgrade the traffic shaper devices now to take advantage of the Clearwave proposal. We will not have centralized management capability, but we will save \$32,000 and still be able to support the desired bandwidth expansion.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees purchase NetEqualizer Traffic Shaper Appliances from APConnections, Lafayette, CO to support bandwidth expansion at all campuses as presented. The motion carried. (This item will appear on the consent agenda.)

Ms. Andres presented a request to purchase a PowerEdge R740 server from Dell, Round Rock, TX to replace the current Blackboard server to include licensing costs and seven years' maintenance for a total cost of \$34,559.54. SWIC uses Blackboard to support online classes, and this spring SWIC has 2071 Blackboard classes. Most classes have a Blackboard component created to meet the HLC requirements. Additionally, every student receives a Blackboard account.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees purchase a PowerEdge R740 server from Dell, Round Rock, TX to replace the current Blackboard server to include licensing costs and seven years' maintenance for a total cost of \$34,559.54. The motion carried. (This item will appear on the consent agenda.)

CFO Roche presented a request to ratify the purchase of a fork truck simulator from Raymond Heubel Shaw, Earth City, MO in the amount of \$105,000. This equipment will support fork truck training classes at the East St. Louis Higher Education Center and the Sam Wolf Granite City Campus and is funded by the Workforce Equity Initiative grant.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the purchase of a boiler for the Main Complex and a chiller for the Schmidt Art Center to C&K Heating and Cooling, Inc., Lebanon, IL in the amount of \$189,310. The current boiler in the Main Complex operates on four heat exchangers. One is cracked and cannot be repaired. If one of the remaining heat exchangers fails, the building would not heat properly. The chiller in the Schmidt Art Center is dated and has been repaired many times. It no longer has the capacity needed to cool the building.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the purchase of a boiler for the Main Complex and a chiller for the Schmidt Art Center to C&K Heating and Cooling, Inc., Lebanon, IL in the amount of \$189,310. The motion carried. (This item will appear on the consent agenda.)

CFO Roche presented a request to award the lowest responsible bid for instrumentation for test benches to Process Control Solutions, St. Louis, MO in the amount of \$71,350. The equipment will be used to build training benches for a new instrumentation shop at the Sam Wolf Granite City Campus and will be funded by a private donor grant.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees award the lowest responsible bid for instrumentation for test benches to Process Control Solutions, St. Louis, MO in the amount of \$71,350. The motion carried. (This item will appear on the consent agenda.)

FY2021 Budget Calendar

CFO Roche stated the FY 2021 formal budget process begins with the adoption of the budget calendar by the Board of Trustees. In February, tuition and fees are considered; March is capital needs; April the budget pages are distributed to the budget managers; June a tentative budget is considered; and August will be adoption of the budget.

Chairman Roehrka questioned if enough information will be received from various sources to pull a budget together. Ms. Roche stated the only question would be state funding.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the proposed budget calendar for FY 2021. The motion carried. (This item will appear on the consent agenda.)

FY 2021 Tuition and Fees

Ms. Roche provided a tuition history of Southwestern Illinois College and a list of FY 2020 tuition and fees comparison with peer colleges. SWIC has one of the lowest tuition rates in the state at \$113 per credit hour. The last increase was \$8 in Summer 2017.

SWIC's tuition must be within 70% of the state average to receive equalization. SWIC's out-of-district tuition is \$204/credit hour before the \$9 mandatory fees, for a total of \$213/credit hour. SWIC's out-of-state tuition was \$189/credit hour but was waived to \$113/credit hour, for a total tuition & fees of \$122/credit hour.

Administration recommends no change to the tuition rate at this time, but recommended maintaining the mandatory information technology fee at \$6/credit hour and the student services fee at \$3/credit hour.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees maintain the current tuition rate, the mandatory \$6 per credit hour information technology fee and the \$3 student services fee for FY 2021. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, March 9, 2020 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:40 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees