

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**March 16, 2020**  
**5:00 p.m.**

Committee members present: Richard E. Roehrkasse, Chairman  
Steve Campo  
Robert G. Morton

Trustees present: John Blomenkamp  
Nick Raftopoulos

Administrators present: Nick J. Mance  
Linda Andres  
Anna Moyer  
Missy Roche  
Gina Segobiano, Ed.D.  
Robert Tebbe  
Bernie Ysursa

Attorney present: Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 6:10 p.m.

**APPROVAL OF MINUTES**

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the February 10, 2020 meeting as submitted. The motion carried.

**FACILITIES**

**Public Safety Reports**

Chief Administrative Services Officer Ysursa presented the Monthly Activity/Media Log for February 2020. Since Spring Break was extended for students for one week, Physical Plant staff have been performing deep cleaning, etc. Mr. Ysursa also commended the Physical Plant staff for the work they have done during the Coronavirus pandemic.

**FINANCE**

**Approval of Bills**

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Roche.

**True-Up License from Oracle Corporation**

Executive Director IT Linda Andres presented a request to approve the license true-up invoice from Oracle Corporation in the amount of \$42,550.25 for the period May 21, 2020 through May 20, 2021. Each year Oracle compares our original student headcount and budget to those in our five-year contract for the use of the PeopleSoft Applications and invoices the college the adjustment from our

original contract. The estimate for 2020 was in excess of 200,000; however due to budget decreases the True-Up is a significant decrease from last year.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the license true-up invoice from Oracle Corporation in the amount of \$42,550.25 for the period May 21, 2020 through May 20, 2021. The motion carried. (This item will appear on the consent agenda.)

**Roof Restoration and Masonry Work, Red Bud Campus**

CFO Missy Roche presented a request to award the roof restoration and masonry work for the Red Bud Campus to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$410,227.43. This project is part of the five-year districtwide roof plan.

The project will be procured through a contract with E & I Cooperative Services. E & I is a purchasing consortium available nationwide to higher education institutions. Local contractors will be used for this project and will be funded from the PHS project budget.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees award the roof restoration and masonry work for the Red Bud Campus to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$410,227.43. The motion carried. (This item will appear on the consent agenda.)

**Roof Restoration, Information Sciences Building**

CFO Roche presented a request to award the roof restoration for the Information Sciences Building to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$607,177.89. This project is part of the five-year districtwide roof plan.

The project will be procured through a contract with E & I Cooperative Services, a purchasing consortium available nationwide to high education institutions. The supplier (Tremco) was competitively selected by E & I. Local contractors will be used for this project and will be funded from the PHS project budget.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees award the roof restoration for the Information Sciences Building to Weatherproofing Technologies (a subsidiary of Tremco Incorporated), Beachwood, OH in the amount of \$607,177.89. The motion carried. (This item will appear on the consent agenda.)

**Blackboard Ally Solution Software Agreement**

Executive Director Andres presented a request to approve three-year agreement for use of Blackboard's Ally product in the amount of \$24,500 for year one and a maintenance cost of \$15,000 each year for years two and three. The purchase will be made utilizing budgeted departmental funds.

Ally is a tool that provides accessibility metrics and the ability to standardize online course presentation material through the LMS Blackboard system. In addition to monitoring that the course meets the minimum standards and provide feedback to faculty and administration through the dashboard functionality, it also delivers audio and electronic braille to students with accessibility needs. The software will assist the college to provide consistency in online learning platforms across the institution.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve three-year agreement for use of Blackboard's Ally product in the amount of \$24,500 for year one and a maintenance cost of \$15,000 each year for years two and three. The motion carried. (This item will appear on the consent agenda.)

**PSOP CONSULTING ENGAGEMENT UPDATE**

CFO Roche reported finance staff met with CliftonLarsonAllen at the end of February to discuss next steps concerning the PSOP consulting engagement. The CLA team has interviewed PSOP staff and is preparing a report that will be presented at the April committee meeting.

**NEXT SCHEDULED MEETING**

The next regular meeting of the Facilities and Finance Committee will be Monday, April 6, 2020 at 5:00 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:23 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees