

PLANNING AND POLICY COMMITTEE
Seibert Conference Room
Belleville Campus
March 16, 2020
5:00 p.m.

Committee members present:	Richard Roehrkasse, Chair Robert G. Morton Nick Raftopoulos
Trustees present:	John Blomenkamp Steve Campo
Administrators present:	Nick J. Mance Linda Andres Anna Moyer Staci Oliver (via phone) Missy Roche Gina Segobiano, Ed.D. Robert Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 5:51 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Raftopoulos, to approve the minutes of the February 10, 2020 meeting as submitted. The motion carried.

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Executive Director of IT Linda Andres provided the following update:

Completed:	HLC Open Pathway project planning Coronavirus web pages ledger balancing issues from 2017 and 2018
Technology Assistance Center:	provided students/faculty/staff w/73 instances of in-person support provided students/staff/faculty 686 instances of support provided 33 hours of faculty workshop training

IT Support Services

100% of the new computers are imaged and ready to install; 60% are installed

ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES

The Board of Trustees adopted first reading of the proposed amendments to the following Board policies at its February 19, 2020 meeting, after which the proposed amendments were disseminated to the college community for comment. Two comments that involved formatting were received, and the proposed amendments are now ready for adoption.

Board Policy 2002: Formulation of Board Policy
Board Policy 2006: Position Description - Secretary
Board Policy 2007: Position Description - Treasurer
Board Policy 2008: Position Description - College Attorney
Board Policy 2011: Appointment of Audit Firm
Board Policy 2012: Protection from Civil Suit
Board Policy 2013: Legal Counsel
Board Policy 2015: Board Information

Mr. Morton moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees adopt the proposed amendments as presented. The motion carried. (This item will appear on the consent agenda.)

FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES

First reading of proposed amendments to the following Board policies was anticipated to be an agenda topic; however time constraints concerning the COVID-19 pandemic prevented completion of the review. The proposed amendments to the following Board Policies will appear on next month's agenda.

Board Policy 2001: Board of Trustees Bylaws
Board Policy 2003: Board Code of Ethics
Board Policy 2004: Position Description - Board
Board Policy 2005: Position Description - Board Chairman
Board Policy 2009: Position Description - Student Board Member
Board Policy 2010: Board Meeting Minutes
Board Policy 2014: Board Development
Board Policy 2016: Freedom of Information

2020-2025 STRATEGIC PLAN UPDATE

President Mance reported all changes to the 2020-2025 Strategic Plan have been updated, and the Plan is now ready for approval by the Board of Trustees. The Environmental Scan and Gap Analysis will be included in the Strategic Plan, which will be provided to the trustees.

Mr. Morton moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees approve the 2020-2025 Strategic Plan to include the Environmental Scan and Gap Analysis. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Monday, April 6, 2020 at 5:00 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Morton, to adjourn the meeting at 6:03 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees