

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
April 13, 2020
5:00 p.m.

Committee members present: Richard E. Roehrkasse, Chairman (remote)
Steve Campo
Robert G. Morton

Administrators present: Nick J. Mance
Linda Andres
Anna Moyer
Staci Oliver (via phone)
Gina Segobiano, Ed.D.

Attorney present: Garrett Hoerner (remote)

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 5:34 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the March 16, 2020 meeting as submitted. The motion carried.

FACILITIES

Public Safety Reports

The Monthly Activity/Media Log for March 2020 was read into the record. Any questions should be directed to Chairman Roehrkasse or Chief Administrative Services Officer Bernie Ysursa.

FINANCE

Approval of Bills

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Missy Roche.

OTHER COMMITTEE RELATED BUSINESS

President Mance provided an update concerning the activities attributable to COVID-19.

ICCB has directed to pay all employees and indicated the State will reimburse us. President Mance stated the chances of that are nil.

We are limiting people on campus. IT is working remotely. Public Safety is working on campus. Physical Plant during the first two weeks cleaned and disinfected and marked rooms cleaned and sanitized. Physical Plant is now broken into two rotations. ARAMARK was asked to keep a skeleton crew, and they are providing breakfast and lunch.

President Mance is trying to save as much cash as possible. Beginning with the March agenda, he is asking to remove from consideration the roof projects that were recommended for approval.

No critical positions will be filled.

Eighty students requested a refund for the Spring semester.

The Sam Wolf Granite City Campus and the Red Bud Campus are basically shut down. The Police Academy is shut down. We are trying to get a waiver from the State to reopen. The same with Allied Health programs.

Social distancing is practiced; non-contact temperature guns have been secured; masks are recommended/required; doing virtual labs and math online; looking at simulators, etc.

President Mance stated he is more worried about the fall but thinks we will be okay with summer. He is working on ads to recruit students.

President Mance commended his Cabinet members, the deans and their departments, and the faculty who have spent countless hours including weekends to ensure the institution continues to operate.

Trustee Campo stated now is the time to market SWIC and added, "We need to attack with TV ads, Facebook and Twitter. We need to move large sums of money to advertising and marketing. At some point the dam is going to break and these kids have to have some place to go. We need to paint the picture 'we're here for you and SWIC cares.' "

Mr. Campo questioned if there was any way to change the academic advising set up and suggested that students need to build a relationship with one person. Right now we have a hodge podge arrangement. He commended the Success Center and stated it is a great selling point for the college. Mr. Campo added we need to make certain Associate Dean Sue McClure has enough help and questioned if the Board of Trustees needs to give her more support. Chief Human Resources and Operations Officer Anna Moyer is evaluating. Executive Director of IT Andres reported the online tutoring at the Success Center is growing fast and we need to possibly add another person.

President Mance reported he received communication that SWIC should receive approximately \$4M in CARES Act funds, of which \$2M has to go to students.

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, May 11, 2020 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:00 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees