

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**June 8, 2020**  
**5:00 p.m.**

Committee members present: Richard E. Roehrkas, Chairman (remote)  
Steve Campo  
Robert G. Morton

Administrators present: Nick J. Mance  
Linda Andres  
Anna Moyer  
Staci Oliver (via phone)  
Missy Roche  
Gina Segobiano, Ed.D.  
Robert Tebbe  
Bernie Ysursa

Rob Luttrell (via phone)

Attorney present: Garrett Hoerner (remote)

**CALL TO ORDER**

Chairman Roehrkas called the meeting to order at 5:21 p.m.

**APPROVAL OF MINUTES**

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the May 11, 2020 meeting as submitted. The motion carried.

**FACILITIES**

**Public Safety Reports**

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for May 2020. Trustee Campo questioned if there was any way we could control the foot traffic from Walmart onto the campus. Director of Public Safety Rob Luttrell said, "Unfortunately no."

**FINANCE**

**Approval of Bills**

Chairman Roehrkas directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Missy Roche.

**Bid Awards/Contracts/Purchases**

**Bid Awards**

CFO Roche presented a request to award the lowest responsible bid for pipefab machines to Stumpf Welding Supplies, Mascoutah, IL in the amount of \$122,743.70 purchased from Perkins grant funding. This purchase will replace existing equipment at the Belleville Campus.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the lowest responsible bid for pipefab machines to Stumpf Welding Supplies, Mascoutah, IL in the amount of

\$122,743.70 purchased from Perkins grant funding. The motion carried. (This item will appear on the consent agenda.)

CFO Roche presented a request to award the lowest responsible bid for a security camera system for the Belleville Campus to Utilitra, Edwardsville, IL in the amount of \$331,987.73 purchased from the Liability, Protection, Settlement Fund. Due to the age of the infrastructure, capacity limitations and obsolete equipment, the current system at the Belleville Campus no longer meets the needs of the college.

Trustee Campo stated he is a big supporter of this initiative and questioned what the college is receiving. The scope of work for this RFP includes replacement of existing equipment as well as new construction and renovations. The District will receive an integrated IP Security Camera that will provide the ability to accurately identify individuals and their actions while on campus property.

Trustee Campo questioned if cameras would be placed at the roundabouts at the Carlyle Avenue/Rt. 161 and the Greenmount entrances to the campus that would capture incoming and outgoing traffic. Cameras at these locations were not included in the bid package. Mr. Campo requested staff ascertain what the cost would be but to not hold up the project. The bid information for the two additional cameras could be brought to the committee when secured. There was consensus from the committee. Mr. Campo requested a copy of the bid packages and responses.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the lowest responsible bid for a security camera system for the Belleville Campus to Utilitra, Edwardsville, IL in the amount of \$331,987.73 purchased from the Liability, Protection, Settlement Fund. The motion carried. (This item will appear on the consent agenda.)

#### Purchase

Executive Director IT Linda Andres presented a request to invest in Dell and VMWare's Virtual Desktop Infrastructure (VDI) in the total amount of \$550,922.44. VDI is a technology developed to provide virtual rather than physical desktops for users. The solution allows for students to use SWIC's licensed software remotely as well as from an on-site lab.

The capital outlay to create such an environment is significant; however there is a breakeven point and then an overall savings. This investment will allow the college to forego the purchase of new hardware at the Granite City Campus this year, as well as many future high-priced computer labs. For example, one new high-tech lab for 30 desktops is approximately \$150,000; one new VDI server that serves 50 virtual desktops would be approximately \$50,000.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the purchase of the Dell and VMWare's Virtual Desktop Infrastructure (VDI) in the total amount of \$550,922.44. The motion carried. (This item will appear on the consent agenda.)

#### Maintenance Contract Renewals

Executive Director Andres presented a request to approve renewal of the Blackboard, Inc. contract in the amount of \$82,670.09 for the period July 1, 2020 through June 30, 2021. Blackboard is the college's online learning platform. The Blackboard Learn maintenance contract is year three of a three-year contract and is critical to continue delivery of online courses.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the renewal of the Blackboard, Inc. contract in the amount of \$82,670.09 as presented. The motion carried. (This item will appear on the consent agenda.)

Executive Director Andres presented a request to approve annual payment of the Oracle software contract in the amount of \$292,107.80 for the period July 1, 2020 through June 30, 2021. The contract is year five of a five-year contract that expires June 30, 2021.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve annual payment of the Oracle software contract in the amount of \$292,107.80 for the period July 1, 2020 through June 30, 2021. The motion carried. (This item will appear on the consent agenda.)

#### Service Agreements/Renewals

Executive Director Andres presented a request to renew the Call One service agreement for telecommunication services at Belleville, SWGCC, East St. Louis, PSOP, Scott AFB and the Fire Science building for a total initial cost of \$24,550.66 for the period July 1, 2020 through June 30, 2021. This amount includes services for migrating PRI to SIP trunks as well as one-time \$20 charge and STL Communications conversion cost.

Call One is an aggregator and competitive local exchange carrier that is able to combine invoices across multiple locations and services on the same monthly bill for aggregated billing. They are also able to be a single point of contact for repair issues or questions across all subscribed services. Since Call One has negotiated larger discounts on the services through AT&T, they are able to pass along more competitive rates than what is provided to a single customer by AT&T.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees renew the Call One, Chicago, IL service agreement as presented. The motion carried. (This item will appear on the consent agenda.)

Executive Director Andres presented a request to expand internet bandwidth at the Belleville, Sam Wolf Granite City and Red Bud Campuses for the period July 1, 2020 through June 30, 2023. She stated in the fall we are going to be streaming videos from each of our classrooms and we need added bandwidth outgoing and incoming.

Ms. Andres presented a proposal from Illinois Century Network, Highland, IL for \$1500/month for the Belleville and Granite City Campuses, and a proposal from Harrisonville Telephone Company, Waterloo, IL for \$139.95/month for year one and \$149.95/mo for years two and three. She stated basically we are receiving a 50% increase in bandwidth for 37% of the cost.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the proposals by Illinois Century Network and Harrisonville Telephone Company as presented. The motion carried. (This item will appear on the consent agenda.)

#### Annual Fee

CFO Roche reported the college is a member of CARLI (Consortium of Academic and Research Libraries in Illinois) and participates in the CARLI I-Share program which provides the college library with a catalog system as well as access to books and e-books through the state. In previous years the college has also purchased for an annual fee access to electronic resource databases through CARLI's Brokered Products and Services: Credo Reference, EBSCO, Gale Group, Lexis Nexis and JSTOR.

Ms. Roche requested approval of the annual fee for eResources with CARLI at the University of Illinois in the amount of \$27,634.58 for fiscal year 2021. The current year rate has decreased approximately \$8,700 from the prior year.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the annual fee of \$27,634.58 for FY 2021 for eResources with CARLI at the University of Illinois. The motion carried. (This item will appear on the consent agenda.)

(NOTE: Chairman Roehrka requested a motion to confirm that all recommended action items to the Board of Trustees be placed on the consent agenda. Mr. Campo moved, seconded by Mr. Morton, to place all recommended action items to the Board of Trustees on the consent agenda. The motion carried.)

### **CARES Act Grant-Student Assistance and Institutional Funds**

CFO Roche reported the college was allocated \$4,677,515 federal funding as part of the Coronavirus Aid, Relief and Economic Security Act (CARES Act). The college applied for the funds with the Department of Education and received the direct grant award.

As part of the agreement the college must allocate 50% of the formula grant to student assistance. Ms. Roche stated the funds will be disbursed in three phases. A detailed description of this plan is posted on the college's website.

- 1) Spring semester students who were at least half-time and had completed a 19-20 FAFSA; (approximately \$1.2M disbursement)
- 2) Students enrolled at least half-time in the Spring semester who did not initially complete a FAFSA; this group is requested to complete a student evaluation indicating they were financial aid eligible and whether they are in need of financial resources because of the coronavirus pandemic; (approximately \$600K disbursement); and
- 3) Students who must apply for additional emergency funds specific to their needs during the pandemic.

Mr. Campo questioned if there was anything that would lower the cost to our students; can we funnel students to an information/resource page. Executive Director Robert Tebbe replied there is a COVID-19 resource page for students; requests for emergency funds must be need-based.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the CARES Act grant awards in the amount of \$4,677,515. The motion carried. (This item will appear on the consent agenda.)

### **Intergovernmental Agreement/Perandoe Special Education District**

CFO Roche presented an Intergovernmental Agreement between Perandoe Special Education District and Southwestern Illinois College providing for a one-year extension on renting Phase 1 of the Red Bud Campus. The rent will increase to \$8,000/month because the college is taking on the custodial responsibilities.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the Intergovernmental Agreement between Perandoe Special Education District and Southwestern Illinois College for Perandoe's exclusive use of Phase 1 at the Red Bud Campus for the period July 1, 2020 through June 30, 2021. The motion carried. (This item will appear on the consent agenda.)

**OTHER COMMITTEE RELATED BUSINESS**

President Mance reported work on the cannabis grant is almost complete. The application is due July 1, 2020, but we will submit prior to that time. The college's architect has been contacted to provide a drawing of the proposed building. The approximate cost of the structure will be \$1M. Funding source will be money from the state of Illinois.

Executive Director Tebbe and his team have converted the Varsity Gym to a one-stop shop for enrollment. We are anticipating an enrollment surge the last part of July/first part of August.

**NEXT SCHEDULED MEETING**

The next regular meeting of the Facilities and Finance Committee will be Monday, July 6, 2020 at 5:00 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:15 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees