



**Enrollment Services**

2500 Carlyle Avenue • Belleville, IL 62221-5899  
 866-942-SWIC (7942) • 618-235-2700 • Fax 618-222-9768

**F-1 Visa Student Request for Transfer**

Student Name: \_\_\_\_\_ SEVS ID: \_\_\_\_\_

SWIC SID: \_\_\_\_\_ Term of Transfer: \_\_\_\_\_

Student is requesting to transfer (check one):

- To SWIC from another SEVP approved institution
- From SWIC to another SEVP approved institution

Transfer Institution: \_\_\_\_\_

SEVIS School Code: \_\_\_\_\_

Documents Needed for Transfer:

Transfer In	Transfer Out
<ul style="list-style-type: none"> <li>• All documentation required for acceptance to the college by the established deadline.</li> <li>• Official correspondence from DSO at institution currently holding I-20 authorizing transfer. Letter must contain SEVIS release date and confirm good standing.</li> <li>• Copy of current I-20 and visa.</li> <li>• Proof of payment for the original I-901 fee.</li> </ul> <p>Students will be issued an acceptance letter from SWIC when all documents have been submitted and approved.</p>	<ul style="list-style-type: none"> <li>• Confirmation of acceptance to another SEVP institution.</li> <li>• SEVIS School Code for transfer institution.</li> <li>• Confirmation student has no holds or outstanding balance at SWIC.</li> </ul> <p>Student's SEVIS record will be transferred on established release date provided all documents have been submitted and approved.</p>

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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