



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Seibert Conference Room**  
**Belleville Campus**  
**August 26, 2020**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, August 26, 2020 in the Seibert Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Vice Chairman Richard E. Roehrkasse called the meeting to order at 5:30 p.m.

**ROLL CALL**

Trustees present:	John Blomenkamp Steve Campo Nick Raftopoulos (remote) Richard Roehrkasse Sara Soehlke (remote) Eugene Verdu (remote)
Trustee absent:	Robert G. Morton

**PRESENTATION OF FACULTY MEMBER OF THE YEAR AWARD**

President Nick Mance introduced the college's ICCTA 2020 Outstanding Faculty Member of the Year, Chantay White. Ms. White has been with Southwestern Illinois College since 2004 and currently serves as an Assistant Professor of English. She served as Department Chair of English & Film from 2012-2016. Ms. White embraces the culture of all students and is creative in the material she uses, in her approach to teaching writing and literature courses, and in her interaction with students. A champion for underrepresented students at SWIC, Ms. White created a class focused on African American Literature and worked to offer more student-centered programming for minority students. She is also very active in service projects to give back to the community. Vice Chairman Roehrkasse presented a plaque of appreciation on behalf of the college, after which Ms. White thanked the trustees and also commended the college on its increased initiatives of minority awareness and events.

## **PUBLIC COMMENTS**

Former faculty Cinnamon VanPutte electronically joined the meeting and addressed the Board of Trustees concerning her reasons for resigning and the state of the faculty morale.

## **CONSENT AGENDA**

Vice Chairman Roehrkaske referred to the consent agenda and asked if any trustee wished to remove any items. He pulled XI.C.6. Appointment of Practical Nursing/Nursing Assistant/Clinical Instructor and Item XI.F.1. Amended Voluntary Separation Incentive Program from the consent agenda. The Amended Voluntary Separation Incentive Program topic will be re-addressed.

### **MOTION 08-26-20:01**

Mr. Campo moved, seconded by Mr. Verdu, to:

- approve the minutes of the regular Board meeting of July 15, 2020;
- approve first reading of proposed amendments to:
  - Board Policy 1003: Mission and Values Statement
  - Board Policy 1004: Current Strategic Priorities
  - Board Policy 1005: Educational Philosophy
  - Board Policy 1006: Regional Philosophy
  - Board Policy 7016: Acceptable Use of IT Resources
  - Administrative Procedure 7016AP: Acceptable Use of IT Resources;
- purchase a KACE Systems Deployment Appliance from MBX Systems, Libertyville, IL in the amount of \$14,032.35;
- purchase computers and equipment from Dell, Round Rock, TX in the amount of \$1,072,644.11;
- purchase four Commvault VSA licenses from CDW-G, Vernon Hills, IL in the amount of \$6,521.00 and to purchase an EMC storage server from Dell, Round Rock, TX in the amount of \$13,476.70;
- approve Microsoft Campus Agreement from Dell, Round Rock, TX for approximately \$81,104.78;
- dispose of a Sharp office copier/printer, SWIC property tag number 00000343 in accordance with Board Policy 6008, Disposal of College Property;
- approve the renewal of policies and premiums with Alliant/Mesirow Insurance Services for the FY 2021 college insurance program;

- adopt by title only: Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection;
- adopt Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection;
- accept continuation of the ICCB Early School Leaver Transition Program grant in the amount of \$70,000 for the period July 1, 2020 through June 30, 2021 to allow SWIC to provide adult education and support services to high school dropouts between the ages of 16 and 24 who demonstrate the willingness to complete a secondary level of education; participate in school and work-based learning experiences related to career choices; and transition to postsecondary education and/or enter into and retain employment;
- accept renewal of Secretary of State Literacy grant in the amount of \$36,074 for the period July 1, 2020 through June 30, 2021 to provide reading, writing, math and/or English language instruction to adults who lack basic academic skills;
- accept new ICCB Competency-Based Education grant in the amount of \$25,000 for the period July 1, 2020 through June 30, 2021 designed to create and support early childhood education competency-based education programs and projects in the community college system;
- accept amendment to Illinois Cooperative Work Study Program grant to extend the grant ending date from August 31, 2020 to December 31, 2020 to allow more time for students to participate in internships, clinical placements and cooperative programs during the COVID-19 pandemic;
- accept renewal of Illinois Cooperative Work Study grant in the amount of \$17,812.50 for the period July 1, 2020 through August 31, 2021 to support student cooperative work study programs in higher education;
- accept renewal of City of Belleville General and Community Assistance grant in the amount of \$37,000 for the period May 1, 2020 through April 30, 2021 to replace funding previously received from Belleville Township to support various PSOP programs and ATS;
- accept amendment to Caregiver Counseling grant in the amount of \$9,000 for the period October 1, 2019 through September 30, 2020 to support equipment and supply purchases;
- accept renewal of Retired Senior Volunteer Program state grant in the amount of \$52,256 for the period July 1, 2020 through June 30, 2021 to engage persons 55 years of age and older in volunteer services;

- accept renewal of Senior Service Coordination Program grant awarded from the St. Clair County Housing Authority in the amount of \$72,000 for the period July 1, 2019 through June 30, 2021 to help ensure elderly persons residing in subsidized housing will continue to obtain services to allow them to remain independent for as long as possible;
- accept continuation of Older Adult Services Counseling Program grant from the St. Clair County Mental Health 708 Board in the amount of \$82,445 for the period July 1, 2020 through June 30, 2021 to assist in providing individual counseling, group support and information/referral targeting seniors age 60 and older;
- accept continuation of Village of Shiloh grant in the amount of \$20,000 for the period July 1, 2020 through June 30, 2021 to support recreational and social activities at the Senior Center in the Village of Shiloh;
- approve renewal articulation agreement between Eastern Illinois University and Southwestern Illinois College, District #522 to allow students completing an Associate of Arts in Film the opportunity to transfer to EIU and be admitted at the junior level to pursue a Bachelor of Arts degree in Television & Video Production;
- approve new LWIA #24 MOU between Mid America Workforce Investment Board and the Southwestern Illinois Worknet One-Stop Partners and Southwestern Illinois College, District #522 to provide vocational education and training programs in partnership with the Workforce Innovation and Opportunity Act (WIOA) Program;
- appoint Arlando Ferrell and Rushique Cooper to the two SWIC EE part-time grant-funded positions of ATS Driver effective September 1, 2020 at an hourly rate of \$12.79 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;
- appoint Shawndrea Stewart and Mrqkze Macon to the part-time grant-funded SWIC EE position of ATS Reservationist effective September 1, 2020 at an hourly rate of \$10.79 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and contingent upon the continued receipt of external funding;
- appoint David Garcia to the full-time administrative position of Assistant Athletic Director, Head Baseball Coach effective August 20, 2020 at an annual salary of \$57,500 and subject to the Personnel Procedures for Administrators;
- appoint Juergen Huettnner to the full-time administrative position of Facility & Safety Coordinator, Women's Soccer Coach effective August 20, 2020 at an annual salary of \$49,900 and subject to the Personnel Procedures for Administrators;
- appoint Deanna Blomenkamp to the full-time Practical Nursing/Nursing Assistant Instructor position with district-wide responsibilities effective August 24, 2020 at an

annual base salary of \$46,599 in accordance with the FT Faculty Memorandum of Understanding;

- appoint Stanley Hatfield and Andrew Wheeler to the roles of Interim Co-Associate Dean of Arts and Sciences effective for the Fall 2020 term at a \$1,500 each monthly stipend;
- hire part-time faculty for the Fall 2020 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Health Sciences and Homeland Security

Janice Wall, Nursing Education

Technical Education

Justin Simons, Aviation Maintenance Technology (start date 9.4.20);

- ratify the hire of part-time faculty for the Fall 2020 semester under emergency-hire conditions and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Arts & Humanities

Samara Chappel, Sociology

Math & Sciences

Tricia Altmansberger Biology

Beth Long, Biology

Rachel Sullivan, Biology

Technical Education

Carolin Brewer, CISCO Networking (start date 8.10.20)

Alan Poettker, CISCO Networking (start date 8.10.20)

Paul Quirin, Electrical Instructor (start date 8.10.20)

Corey Santfleben, Brewing Operations (start date 8.10.20);

- approve part-time coaching contracts for the 2020-2021 academic year:

Larry Petri

Men's Soccer, Head Coach \$10,990

Adam Sanchez

Men's Soccer, Assistant Coach \$ 3,932

Jay Harrington

Men's Basketball, Head Coach \$12,360

Norm Toenjes Men's Basketball, Assistant Coach	\$ 4,204
Baseball, Assistant Coach	\$ 3,600
Lindsay Eversmeyer Women's Soccer, Assistant Coach	\$ 3,600
Demetrius Zambrenca Women's Basketball, Head Coach	\$ 7,700
Women's Basketball, Assistant Coach	\$ 3,600
Jeff Juenger Softball, Assistant Coach	\$ 3,400
Warren Thomas Volleyball, Head Coach	\$ 8,241
Chelsi Hummert Volleyball, Assistant Coach	\$ 3,600
Jaki Wright Cheerleading	\$ 4,400; and

- ratify the part-time and temporary faculty and staff actions for July 2020 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Abstain: Mr. Blomenkamp. Absent: Mr. Morton. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 08-26-20:02**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$1,658,460.49
Operations & Maintenance Fund	225,467.79
Operations & Maint Fund-Rest	108,708.70
Restricted Purposes Fund	294,950.52
Trust & Agency Fund	3,307.12
Audit Fund	4,173.75
Liability, Protection & Settlement Fund	571,397.45

Grand Total All Funds

\$2,866,465.82

Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

**PLANNING AND POLICY COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had nothing further.

**FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had nothing further.

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Trustee and Committee member Mr. Blomenkamp presented the following requests to hire:

full-time and part-time members in the Belleville AmeriCorps program for the 2020-2021 program year; and

a sufficient number of student workers to staff the Student & Community Development Division including the Student Life Services office with district-wide Student Life event responsibilities; the Cyber Lounge; Career Services; Illinois Worknet Center; Disability & Access Center; Community Education; and the Café dining area.

**MOTION 08-26-20:03**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve the requests to hire as presented by Trustee Blomenkamp. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

Trustee Blomenkamp presented the request to appoint Dr. Carmen Potter to the full-time position of Practical Nursing Coordinator/Instructor with district-wide responsibilities effective September 7, 2020 at an annual base salary of \$58,749 in accordance with the FT Faculty Memorandum of Understanding.

**MOTION 08-26-20:04**

Mr. Blomenkamp moved, seconded by Mr. Campo, to appoint Dr. Carmen Potter to the full-time position of Practical Nursing Coordinator/Instructor with district-wide responsibilities effective September 7, 2020 at an annual base salary of \$58,749 in accordance with the FT Faculty Memorandum of Understanding. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

## **AMENDED VOLUNTARY SEPARATION INCENTIVE PROGRAM**

Vice Chairman Roehrkasse introduced the agenda topic that was pulled from the consent agenda, XI.F.1. Amended Voluntary Separation Incentive Program and requested the recommendation be amended as follows:

amend the FY 2021 Voluntary Separation Incentive Program, specifically to remove “(x) externally-funded employees” from the list of ineligible participants AND

amend the FY 2021 Voluntary Separation Incentive Program, specifically to give administration authority to extend the Program deadline for reasons to include necessity based on the number of applicants not being sufficient to address budgetary concerns related to COVID-19 and associated enrollment decline.

### **MOTION 08-26-20:05**

Mr. Roehrkasse moved, seconded by Mr. Blomenkamp, approve the amended FY 2021 Voluntary Separation Incentive Program as presented. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

## **EXECUTIVE SESSION**

*Mr. Blomenkamp moved, seconded by Mr. Campo, to move into Executive Session at 6:04 p.m. to discuss personnel (5 ILCS 120/2(c)(1)) and collective bargaining (5 ILCS 120/2(c)(2)). Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED***

*There was consensus to return to regular session at 6:17 p.m.*

## **ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION**

### **MOTION 08-26-20:06**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve the successor collective bargaining agreement with Adjunct Faculty Union for 2020-2022 with a 2% salary increase in each year. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

### **MOTION 08-26-20:07**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve termination for cause of full-time maintenance employee Anthony Beyer effective August 26, 2020. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**



**MOTION 08-26-20:08**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve separation agreement with employee Rose Wolf and SWIC Educational Employee Union. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, Mr. Verdu, and Mr. Roehrkasse. Nays: None. Absent: Mr. Morton. **PASSED**

**REPORTS**

**President's Report**

President Mance reported the first week of the fall semester has been completed and seems to be going well. Students and staff are anxious to be on campus.

**ICCTA Report**

Trustee Roehrkasse provided the following ICCTA updates:

The ICCTA Executive Committee Planning Retreat was held August 14-15, 2020 at Heartland Community College in Normal, Illinois.

The next ICCTA Board of Representatives meeting is September 11-12, 2020 at the President Abraham Lincoln Hotel in Springfield, IL. Mr. Roehrkasse will attend.

**Attorney's Report**

Mr. Hoerner had no report.

**ADJOURNMENT**

Mr. Blomenkamp moved, seconded by Mr. Campo, to adjourn the meeting at 6:30 p.m. The motion carried.

Approved: **09.28.20**

Respectfully submitted,

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Richard E. Roehrkasse  
Vice Chairman, Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees