

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
September 14, 2020
5:00 p.m.

Committee members present:	Richard E. Roehrkasse, Chairman Steve Campo Robert G. Morton
Trustees present:	John Blomenkamp Sara Soehlke
Administrators present:	Nick J. Mance Linda Andres Anna Moyer Staci Oliver (via phone) Missy Roche Gina Segobiano, Ed.D. Robert Tebbe Bernie Ysursa
Guest present:	Kevin Heid (via phone) Stifel Nicholas
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. Morton, to approve the minutes of the August 10, 2020 meeting as submitted. The motion carried.

FINANCE

Working Cash Bonds

Chief Financial Officer Missy Roche began discussion of the District's intent to sell working cash bonds in the amount of \$12,500,000 payable FY 2025. As part of the process the college will refinance the 2007 Series General Obligation (GO) bonds, reducing the funds owed and saving approximately \$136,000 (depending on the date of sale). The working cash bonds will not increase our tax rate.

Trustee Campo asked if this money is set aside for certain things. President Mance replied the money will go into the Working Cash Fund and is not earmarked for anything. We can borrow from that Fund, i.e. if the State of Illinois does not pay us, the VSIP, etc.

Trustee Morton asked the timeline of the debt retirement. Kevin Heid replied the GO bonds are due FY 2023 and the working cash bonds are due FY 2025.

The Bond Issuance Notification Act (BINA) hearing will be held prior to the September 28, 2020 meeting of the Board of Trustees.

Approval of Bills

Chairman Roehrkas directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Missy Roche.

Purchases/Bid Awards

CFO Roche presented a request to ratify the purchase of a food truck from TriMark, Bedford Park, IL in the amount of \$114,839.18 funded by the Workforce Equity Initiative grant and the Perkins grant. The food truck will be located primarily at the East St. Louis Higher Education Campus and be used for instruction by the culinary program.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees ratify the purchase of a food truck from TriMark, Bedford Park, IL in the amount of \$114,839.18 as presented. The motion carried. (This item will appear on the consent agenda.)

CFO Roche presented a request to ratify the purchase of repairs to the burn tower at the Clay Baitman Fire Science Training Center, Belleville, IL in the amount of \$30,656.00 funded by the Perkins grant. The purpose of this project is to bring the burn tower up to date and allow for required safety requirements to be met.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees ratify the purchase of repairs to the burn tower at the Clay Baitman Fire Science Training Center, Belleville, IL in the amount of \$30,656.00 funded by the Perkins grant. The motion carried. (This item will appear on the consent agenda.)

Executive Director IT Linda Andres presented a request to purchase Apple and Microsoft equipment from CDW-G, Vernon Hills, IL in the amount of \$27,143.67 funded by budgeted departmental funds. She stated that SWIC is typically a Dell institution, however there is need in a few classes and departments that use Apple and Microsoft equipment. Four Apple MacBooks are needed for remote instruction. Sixteen Apple iPads are needed for Early Childhood Education. Two Microsoft Surface Pros are used in the Art Department. The iMac desktops are replacing older models, one in Marketing and two in Print Shop.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees authorize purchase of Apple and Microsoft equipment from CDW-G in Vernon Hills, IL in the amount of \$27,143.67 as presented. The motion carried. (This item will appear on the consent agenda.)

FY 2021 Tentative Budget

CFO Roche reported the FY 2021 Tentative Budget has been on public display (posted on college website and public notice published in district newspapers) since Board approval on August 26, 2020. A public hearing will be held prior to the September 28, 2020 meeting to hear commentary regarding the FY 2021 Budget, after which adoption is expected by the Board of Trustees.

FACILITIES

Public Safety Reports

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for August 2020 and stated the mask wearing and student identification wearing are going well. Also, there is not much foot traffic from individuals other than students.

EXECUTIVE SESSION

Mr. Campo moved, seconded by Mr. Morton, to move into Executive Session at 5:45 p.m. to discuss property acquisition (5 ILCS 120/2(c)(5)). Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Morton and Mr. Roehrkasse. Nays: None. Absent: None. PASSED

There was consensus to return to regular session at 6:03 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, October 12, 2020 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Morton, to adjourn the meeting at 6:05 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees