



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Seibert Conference Room
Belleville Campus
October 21, 2020**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, October 21, 2020 in the Seibert Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 5:31 p.m. and announced a quorum.

ROLL CALL

Trustees present:	Steve Campo Robert G. Morton Nick Raftopoulos (remote) Richard Roehrkasse Sara Soehlke (remote) Eugene Verdu (remote)
Trustee absent:	John S. Blomenkamp

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Campo requested X.C.1. Course Fees be pulled from the consent agenda.

MOTION 10-21-20:01

Mr. Campo moved, seconded by Mr. Roehrkasse, to:

- approve the minutes of the Public Hearing of September 28, 2020; the regular Board meeting of September 28, 2020 and the Executive Session of the regular Board meeting of September 28, 2020;

- purchase Avaya Communications Solution in the amount of \$14,771.15, purchased from GEERS grant funds, and an additional ongoing monthly fee of \$180 utilizing institutional funds;
- dispose of the following college property in accordance with Board Policy 6008 and Administrative Procedure 6008AP, Disposal of College Property:
 - Two fluid power trainers, tag #00002208 and #00002209;
 - One sand/prep station ICA duster, tag #00000506; and
 - One milling machine Techmill 2000, tag #00000246;
- accept new Madison County Community Services Block Development grant in the amount of \$30,000 for the period March 16, 2020 through September 30, 2022 to allow SWIC to expand its third-party payee services to an additional 20 eligible resident of Madison County;
- accept new Alzheimer's Education Stress Busting for Caregivers grant from AgeSmart Community Resources in the amount of \$2,250 for the period October 1, 2020 through September 30, 2021 to provide supplemental funds to offer a six week Alzheimer's education program;
- accept renewal Caregiver Counseling grant from AgeSmart Community Resources in the amount of \$36,000 for the period October 1, 2020 through September 30, 2021 to assist in providing individual counseling, group support and information/referral, targeting caregivers of seniors age 60 and older;
- accept new/ratification of Governor's Emergency Education Relief Fund grant funded by the Department of Education and passed through the Illinois Community College Board in the amount of \$951,405 for the period July 1, 2020 through June 30, 2021 to help mitigate the barriers due to COVID-19 for underrepresented, first generation, low income students;
- accept renewal St. Clair County Community Action Agency Community Services Block grant in the amount of \$10,000 for the period January 1, 2020 through December 31, 2020 to be used for a Transportation Assistance Program to eligible seniors/disabled riders who reside in St. Clair County;
- approve new facility agreement between Abraham Lincoln Elementary and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal facility agreement between AgeSmart Community Resources and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal facility agreement between Cambridge House of Swansea and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;

- approve renewal agreement between Chamberlain University and Southwestern Illinois College, District #522 to provide nursing students completing a Master of Science in Nursing or Doctor of Nursing Practice to participate in supervised practical learning and clinical experiences as a component of their educational program at Chamberlain;
- approve renewal facility agreement between Giggles and Grins, Inc., and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve new articulation agreement between National Louis University and Southwestern Illinois College, District #522 designed to coordinate transfer policies, enhance advising and promote the acceptance of the transfer of associate degrees from SWIC to National Louis University; this agreement covers SWIC's Early Childhood Education AAS program with the option to add more programs at a later date at the discretion of both institutions;
- approve new agreement between Randolph County Care Center and Southwestern Illinois College, District #522 to allow Health Sciences students in the Nurse Assistant program the opportunity to participate in clinical experience;
- approve new facility agreement between Ready, Set, Grow and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal facility agreement between Smart Start Learning Center, Inc., and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve new transitional math partnership agreement between Columbia Community Unit School District No. 4 High School and Southwestern Illinois College, District #522 to allow seniors successfully completing the Transitional Math course at Columbia Community Unit School District No. 4 High School eligible to take Math 107, Math 111 or Math 112 at SWIC without further placement requirements;
- approve renewal of the MOU between Belleville AmeriCorps' Local Partners and Southwestern Illinois College, District #522 summarizing each party's responsibilities and costs to the sites for this program year to support neighborhood and school efforts to strengthen communities;
- approve new course fees; (note: Trustee Campo requested this item be pulled from the consent agenda to verify that once a student pays for the class and the course fee it is only a one-time payment and that if a student has to drop a math class he would not be again charged the course fee when he re-enrolled. CAO Segobiano assured Trustee Campo that was correct. Mr. Campo he was prepared to approve the new course fees.)
- appoint James Manker to the full-time administrative position of Systems Analyst Programmer at an annual salary of \$61,000 effective November 2, 2020 and subject to the Personnel Procedures for Administrators;

- appoint Ray Burnett to the full-time administrative position of Web Site Designer Programmer at an annual salary of \$69,000 effective November 2, 2020 and subject to the Personnel Procedures for Administrators;
- hire Janet Wolf to the part-time grant-funded SWIC EE position of Special Project Coordinator: Vocational Programs effective November 2, 2020 at an hourly rate of \$23.31 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule and the continued receipt of external funding;
- hire Edward White to the part-time grant-funded SWIC EE position of Special Project Coordinator: HSE effective November 2, 2020 at an hourly rate of \$23.31 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule and the continued receipt of external funding;
- hire part-time faculty for the Spring 2021 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Mikayla Kitchen, History
Jonathan Parker, Political Science
Shannon Mason, History

- hire part-time faculty for the Fall 2020 semester under emergency-hire conditions and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Andrea Franklin, Sociology (10.10.20)
Jackie Popino, Aviation Pilot Training (09.14.20)

- approve Indemnification Agreement between the Village of St. Jacob, Illinois and Southwestern Illinois College, District #522 to allow outside employment for full-time Commissioned Public Safety Officer Brendan Wright;
- approve the additional FY2021 Voluntary Separation Incentive Program participants' separation and associated payment (\$137,972.56) per Exhibit A in accordance with the terms of the program;
- renew medical insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2021 through December 31, 2021;
- renew the dental insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2021 through December 31, 2021;
- renew the voluntary vision insurance plan, administered by UniCare/UniView Vision, for the period January 1, 2021 through December 31, 2021;
- renew the basic and voluntary life and accidental death & dismemberment plans, administered by Cigna, for the period January 1, 2021 through December 31, 2021;

- renew contract with Benefit Resource, Inc. for FSA, HSA and COBRA administration; and
- ratify the September 2020 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp.
PASSED

APPROVAL OF BILLS

MOTION 10-21-20:02

Mr. Campo moved, seconded by Mr. Roehrkasse, to approve the bills:

Education Fund	\$4,003,174.71
Operations & Maintenance Fund	319,843.06
Bond & Interest Fund	4,407,037.50
Restricted Purposes Fund	275,021.18
Trust & Agency Fund	6,500.98
Audit Fund	750.00
Liability, Protection & Settlement Fund	31,858.90
Grand Total All Funds:	\$9,044,186.33

Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp.
PASSED

PLANNING AND POLICY COMMITTEE REPORT

Chairman Roehrkasse reported the committee had no action items to bring forward to the Board of Trustees.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had no additional items.

PARAMETERS BOND RESOLUTION

MOTION 10-21-20:03

Mr. Morton moved, seconded by Mr. Roehrkasse, to adopt by title only Resolution providing for the issue of not to exceed \$17,500,000 General Obligation Bonds of the District for the purpose of increasing the working cash fund of the District and refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds and authorizing the sale of the bonds to Stifel, Nicolaus & Company, Incorporated. Upon a roll call vote those trustees

voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp. **PASSED**

MOTION 10-21-20:04

Mr. Morton moved, seconded by Mr. Roehrkasse, to adopt Resolution providing for the issue of not to exceed \$17,500,000 General Obligation Bonds of the District for the purpose of increasing the working cash fund of the District and refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds and authorizing the sale of the bonds to Stifel, Nicolaus & Company, Incorporated. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp. **PASSED**

EXECUTIVE SESSION

*Mr. Morton moved, seconded by Mr. Campo, to move into Executive Session at 5:47 p.m. to discuss personnel (5 ILCS 120/2(c)(1)); collective bargaining (5 ILCS 120/2(c)(2)); property acquisition (5 ILCS 120/2(c)(5)); and/or litigation (5 ILCS 120/2(c)(11)) of the Open Meetings Act. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp. **PASSED***

There was consensus to return to regular session at 5:55 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 10-21-20:05

Mr. Roehrkasse moved, seconded by Mr. Campo, to approve separation agreement with full-time Maintenance employee Anthony Beyer. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp. **PASSED**

MOTION 10-21-20:06

Mr. Roehrkasse moved, seconded by Mr. Campo, to approve three-year collective bargaining agreement with SWIC EE Local 6600 for the period 2019-2022 providing for a 2% annual increase for each contract year. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, Mr. Roehrkasse, Ms. Soehlke, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp. **PASSED**

REPORTS

President's Report

President Mance reported we are trying to keep the Covid-19 exposure/experience rate down and stated the college has done a pretty good job.

Flu shot clinics will be held October 27 at the Belleville Campus and November 2 at the Sam Wolf Granite City Campus. Details will be provided within the next several days.

ICCTA Report

Trustee Roehrkasse reported the next meeting of the ICCTA Board of Representatives will be held November 13-14, 2020 in Schaumburg, IL. Mr. Roehrkasse will attend.

Attorney's Report

Mr. Hoerner stated he had nothing further.

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:01 p.m. The motion carried.

Approved: **12.16.20**

Respectfully submitted,

Robert G. Morton
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees