

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
December 7, 2020
5:00 p.m.

Committee members present: Richard E. Roehrkasse, Chairman
Steve Campo
Robert G. Morton

Trustee present: Sara Soehlke (remote)

Administrators present: Nick J. Mance
Linda Andres
Anna Moyer
Missy Roche
Gina Segobiano, Ed.D.
Robert Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:06 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the November 9, 2020 meeting as submitted. The motion carried.

FACILITIES

Public Safety Reports

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for November 2020. There were no questions posed by the trustees.

FINANCE

Approval of Bills

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Missy Roche.

Mr. Morton moved, seconded by Mr. Campo, to place the Approval of Bills on the non-consent agenda for action by the Board of Trustees. The motion carried.

Contract

Executive Director of Enrollment Development Bob Tebbe presented a contract between Hubbard Radio, St. Louis, MO and Southwestern Illinois College to run 30-second ads on KPNT and WIL radio stations for a five week period from December 14, 2020 through January 17, 2021. The ads

will run on each station each week for five weeks (total of 340 ads) in the amount of \$19,850.00. Mr. Tebbe stated the goal is to improve Spring 2021 enrollment.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve contract with Hubbard Radio, St. Louis, MO in the amount of \$19,850.00 for 30-second ads on KPNT and WIL/34. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next regular meeting of the Facilities and Finance Committee will be Monday, January 11, 2021 at 5:00 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:09 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees