

**PLANNING AND POLICY COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**January 11, 2021**  
**5:00 p.m.**

Committee members present:	Richard Roehrkasse, Chair Nick Raftopoulos (remote) Sara Soehlke (remote)
Trustees present:	Steve Campo Robert G. Morton
Administrators present:	Nick J. Mance Danielle Chambers Linda Andres Anna Moyer Missy Roche Gina Segobiano, Ed.D. Robert Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 5:25 p.m.

**APPROVAL OF MINUTES**

Mr. Raftopoulos moved, seconded by Ms. Soehlke, to approve the minutes of the December 7, 2020 meeting as submitted. The motion carried.

**INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS**

Executive Director IT Linda Andres referred to the provided reports in the committee packet and highlighted the following:

- Completed annual PUM for Human Resources
- Completed quarterly PUM for Campus Solutions
- Still working on ACA changes and 1099 changes; delivery will be on time
- Working on cybersecurity breach. As of Wednesday, January 6 staff had completed all we have been asked to do. Once the password is changed, we can turn everything back on. A lot of work was required concerning the breach.
- Still working on getting computers out the door for faculty and staff to be ready to go for the Spring semester.

Trustee Campo inquired how IT liked the new servers. Ms. Andres replied that updates are able to be completed in about one-third of the time it used to take.

**ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 2007**

The proposed amendments to Board Policy 2007, Position Description-Treasurer, were disseminated to staff for review and comment. No comments were received, and the proposed amendments are ready for adoption.

Ms. Soehlke moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees adopt the proposed amendments to Board Policy 2007, Position Description-Treasurer. The motion carried. (This item will appear on the consent agenda.)

**NEXT SCHEDULED MEETING**

The next scheduled meeting of the Planning and Policy Committee is Monday, February 8, 2021 at 5:00 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Raftopoulos moved, seconded by Ms. Soehlke, to adjourn the meeting at 5:30 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees