

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**February 8, 2021**  
**5:00 p.m.**

Committee members present:                     Richard E. Roehrkasse, Chairman  
Steve Campo  
Robert G. Morton

Trustees present:                                 John Blomenkamp  
Sara Soehlke (remote)

Administrators present:                         Nick J. Mance  
Linda Andres  
Danielle Chambers  
Anna Moyer  
Missy Roche  
Gina Segobiano, Ed.D.  
Robert Tebbe  
Bernie Ysursa

Attorney present:                                 Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 5:24 p.m.

**APPROVAL OF MINUTES**

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the January 11, 2021 meeting as submitted. The motion carried.

**FACILITIES**

**Public Safety Reports**

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for January 2021 and stated staff was gearing up for potential inclement weather. There were no questions posed by the trustees.

**FINANCE**

**Approval of Bills**

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. Any questions concerning the bills should be directed to him or to CFO Missy Roche.

**Bid Awards**

Chief Financial Officer Missy Roche presented a request to award the lowest responsible bid for an F270 3D printer to JBH Technologies, Glenview, IL in the amount of \$40,600.00 funded by the Perkins Grant. The printer will replace existing equipment in the Computer Aided Drafting department at the Belleville Campus.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the lowest responsible bid for an F270 3D printer to JBH Technologies, Glenview, IL in the amount of \$40,600.00 funded by the Perkins Grant. The motion carried. (This item will appear on the consent agenda.)

CFO Roche presented a request to award the lowest responsible bid for FY21 athletic team travel to Vandalia Bus Lines, Caseyville, IL in the amount of \$62,405.00 but not to exceed \$70,000.00 funded by approved departmental budget. Justification for the cost range is attributable to the possible use of smaller and more buses because of COVID. The sports teams are men's and women's soccer; men's and women's basketball; men's baseball; women's softball; and women's volleyball.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees award the lowest responsible bid for FY21 athletic team travel to Vandalia Bus Lines, Caseyville, IL in the amount of \$62,405.00 but not to exceed \$70,000.00 funded by approved departmental budget. The motion carried. (This item will appear on the consent agenda.)

### **Equipment Purchases**

CFO Roche presented a request to purchase an ALEX Pro Patient Simulator from Simulaids, Saugerties, NY in the amount of \$32,290.00 funded by the Workforce Equity Initiative Grant. The simulator will be used in the Practical Nursing Program at the East St. Louis Higher Education Center.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve purchase of an ALEX Pro Patient Simulator from Simulaids, Saugerties, NY in the amount of \$32,290.00 funded by the Workforce Equity Initiative Grant. The motion carried. (This item will appear on the consent agenda.)

Ms. Roche presented a request to purchase Welding Test Stand Assemblies from Triangle Engineering, Inc., Hanover, MA in the amount of \$42,512.00 funded by the Perkins Grant. This is new equipment that will enhance training in the Welding program at the Belleville Campus.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees purchase Welding Test Stand Assemblies from Triangle Engineering, Inc., Hanover, MA in the amount of \$42,512.00 funded by the Perkins Grant. The motion carried. (This item will appear on the consent agenda.)

### **Disposal of a Capital Asset**

Ms. Roche presented a recommendation to dispose of a Hanson Boom Crane in the Technical Education Division, SWIC tag #019480 according to Board Policy and Administrative Procedure 6008/AP, Disposal of College Property. The crane was acquired January 22, 1996 at a cost of \$5,131. It is operable but no longer needed to support the Ironworkers' training program.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve disposal of a Hanson Boom Crane, SWIC tag #019480, as presented. The motion carried. (This item will appear on the consent agenda.)

### **FY 2022 Budget Calendar**

CFO Roche presented a request to approve the proposed FY 2022 budget calendar.

The formal budget process begins with the adoption of the budget calendar by the Board of Trustees. The college will continue to review revenue and expense estimates which include analysis of state funding, additional Higher Education Emergency Relief Funds (HEERF) funding, and potential tuition and enrollment changes. Staff will also review the impact of minimum wage increases, capital requests, expenditures related to the college's response to COVID-19, and potential changes to non-parameter expenditures. Ms. Roche stated the goal is to have the budget approved at the August 2021 meeting.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the FY 2022 budget calendar. The motion carried. (This item will appear on the consent agenda.)

**FY 2022 Tuition and Fees**

Ms. Roche presented a recommendation to maintain for FY 2022 the current tuition rate of \$113 per credit hour, the mandatory \$6 per credit hour information technology fee and the \$3 student services fee. Administration recommends no change to the tuition rate and fees at this time. The last tuition increase was \$8 per credit hour effective summer 2017.

Mr. Morton moved, seconded by Mr. Campo, to recommend the Board of Trustees maintain for FY 2022 the current tuition rate of \$113 per credit hour, the mandatory \$6 per credit hour information technology fee and the \$3 student services fee. The motion carried. (This item will appear on the consent agenda.)

**NEXT SCHEDULED MEETING**

The next regular meeting of the Facilities and Finance Committee will be Monday, March 8, 2021 at 5:00 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 5:37 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees