

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
February 8, 2021
5:00 p.m.

Committee members present: Robert G. Morton, Chairman
John Blomenkamp

Committee member absent: Eugene Verdu

Trustees present: Steve Campo
Richard Roehrkasse
Sara Soehlke (remote)

Administrators present: Nick J. Mance
Linda Andres
Danielle Chambers
Anna Moyer
Missy Roche
Gina Segobiano, Ed.D.
Robert Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:00 p.m. and announced a quorum.

APPROVAL OF MINUTES

Mr. Blomenkamp moved, seconded by Mr. Morton, to approve the minutes of the regular meeting of January 11, 2021. The motion carried.

GRANTS

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the following grants:

- new Workforce Equity Initiative (WEI) state grant from ICCB in the amount of \$1,200,000 for the period November 1, 2020 through October 31, 2021 to create, support or expand short-term (one year or less) workforce (credit and/or non-credit) training opportunities in high-need communities with 60% of the population served African-American;
- new SHIP Program grant from the Illinois Department on Aging awarded by Age Smart Community Resources in the amount of \$500 for the period January 1, 2021 through March 31, 2021 to cover costs associated with becoming compliant with the ACL SHIP criminal records check now required every three years for two SHIP employees; and

- continuing St. Clair County Township grant in the amount of \$4,200 for the period April 1, 2020 through March 31, 2021 for RSVP to continue to provide hands-on facilitation of this program.

The motion carried. (These items will appear on the consent agenda.)

AGREEMENTS

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the following agreements:

- new agreement between St. Luke’s Episcopal-Presbyterian Hospitals and Southwestern Illinois College, District #522 to allow Health Science students in the Respiratory Care program to participate in clinical experience for the period August 2021 through July 31, 2023; and
- new transitional Math Partnership Agreement between Valmeyer High School and Southwestern Illinois College, District #522 which deems high school seniors successfully completing the Transitional Math course at Valmeyer High School “math college-ready” by Southwestern Illinois College and eligible to take either Math 107, Math 111 or Math 112 at Southwestern without further placement requirements.

The motion carried. (These items will appear on the consent agenda.)

TRANSPORTATION/SHELTERING AGREEMENT

Board Attorney Garrett Hoerner presented a request to approve a Transportation/Sheltering Agreement between the SWIC Board of Trustees and Eden Retirement Center, Inc., Glen Carbon, IL. This agreement will provide ATS transportation from Eden Village and sheltering at the Sam Wolf Granite City Campus for Eden Village residents in the event of a natural disaster or other emergency that requires Eden to evacuate residents of Eden Village.

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the Transportation/Sheltering Agreement as presented. The motion carried. (This item will appear on the consent agenda.)

STUDENT SERVICES UPDATE

Interim Chief Student Services Officer Danielle Chambers provided the following report:

- Student Services held extended hours on Tuesday, January 12th and 19th as well as Saturday, January 16th to give students additional opportunities to enroll and provide assistance with financial aid, enrollment services, academic advising, and disability and access.
- All Student Services staff are rotating to cover the Information Booth in ISB outside of the library to provide directions and help with the COVID screening and temp checks.
- Three new academic advisers started on January 4th: Madison Tromp, Tradale Hayes, and Emilie Blomenkamp.
- Enrollment Services is processing dual credit registrations for Spring 2021 Term. There are approximately 1000 dual credit students to be processed for Spring 21.
- Financial Aid and Academic Advising assisted with recording informational video content for High School Visit Day held virtually on January 29th.
- The Financial Aid Office continues to provide 21-22 FAFSA resources to high school counselors and remote assistance for FAFSA completion via phone call and Teams.

- Financial aid is still accepting Fall CARES Act applications and will begin accepting Spring applications on February 1st.
- Career Services are working virtually and in-person to provide their services to students, staff, and faculty.
- The Student Trustee Election process has begun. On Feb 9th at the Granite City campus we will be having the Student Trustee talk with Sonny Wilson, who is a two-time former Student Trustee.
- Student Life is accepting applications for the CAB (Student Activities Board). These are student leaders that plan and execute events and programming for the students and community.

Trustee Campo posted a question concerning the CARES Act. If a student was approved for first semester funding, can they apply for second semester funding. Executive Director of Enrollment Development Bob Tebbe stated there are two pools of CARES funding; the college has more money coming in. A student can receive money in the second semester.

RESIGNATIONS

Chief Human Resources and Operations Officer Anna Moyer presented the following resignations for consideration:

Amy Reidel, Professor of Art, effective close of business January 25, 2021;

Brendan Leahy, Associate Dean of Arts & Sciences, effective close of business January 13, 2021; and

Kaitlynn Orr, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business January 31, 2021.

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the resignations as presented. The motion carried. (These items will appear on the consent agenda.)

APPOINTMENTS

Chief Human Resources and Operations Officer Moyer presented the following appointment recommendations:

Stacie Carpenter to the full-time grant-funded SWIC EE position of Secretary for Instructional Services effective March 1, 2021 at an annual salary of \$30,620, which is Grade 5 on the current collective bargaining contract and subject to the continued receipt of external funding; and

Lisa Ketrow to the full-time administrative position of Programs and Services for Older Persons (PSOP) Site Manager effective March 16, 2021 at an annual salary of \$73,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint the above-named individuals to the above-named positions as presented. The motion carried. (These items will appear on the consent agenda.)

AUTHORIZATIONS TO HIRE

Ms. Moyer presented the following requests to hire:

part-time faculty for the Spring 2021 semester at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Arts and Sciences

Bradley Woodruff (Spanish); and

three part-time Custodians effective March 1, 2021 each at an hourly rate of \$13.66 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148:

Caleb Wilson
Christopher Downard
Mitchell Hooten

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the requests to hire as presented. The motion carried. (These items will appear on the consent agenda.)

REQUEST TO CREATE AND TO ADVERTISE POSITION

Chief Human Resources and Operations Officer Moyer presented a request to create and to advertise a full-time grant-funded Heating, Ventilation, Air Conditioning and Refrigeration faculty member with system-wide responsibility. This hire is due to the creation of the HVAR lab and courses planned at the ESLHEC. Salary is funded by the Workforce Equity Grant with employment contingent on continued grant funding. The targeted hire date is April 5, 2021.

Mr. Blomenkamp moved, seconded by Mr. Morton, to approve the request to create and to advertise the position as presented. The motion carried.

RE-EMPLOYMENT OF NON-TENURED FULL-TIME FACULTY

Chief Academic Officer Gina Segobiano presented the following requests for faculty tenure and third-year and second-year continued employment throughout 2021-2022:

award faculty tenure to the following faculty effective August 16, 2021:

Business, Health Sciences and Homeland Security

Elizabeth Repp Respiratory Care

Technical Education and Workforce Development

Michael Dealy Aviation Maintenance Technology
Nicholas Douglas Electrical Program

approve third-year continued employment throughout 2021-2022 to the following faculty:

Arts and Sciences

Laura Boville English and Film
Darcy Wente-Hahn Communications, Language and Theatre
Emily Kelly-Padden Communications, Language and Theatre

Casey Lobring	Physical Science
Cora Marty-Farmer	Math
Jennika Smith	English and Film
Jenny VanWyk	Physical Science
Kristen Huffman	Biology
Tracey Hayes	Behavioral Sciences
Charles Knoth	Biology

Business, Health Sciences and Homeland Security

Angela Gilbreth	Nursing Education
Carole Presson	Administration of Justice
Casie Dugan	Radiologic Technology
Diane Iberg	Medical Laboratory Technology
Eric Danford	Administration of Justice
Jennifer Charles-Ajao	Nursing Education
Mona LeGrand	Nursing Education
Erica Johnson	Nursing Education
Jillaine Thoma	Office Administration and Technology

Technical Education and Workforce Development

David Berry	Industrial Technology
Kevin Connelly	Aviation Maintenance
Mitchel McFarland	Welding Technology
Keith Mueller	Aviation Pilot Training

approve second-year continued employment throughout 2021-2022 to the following faculty:

Business, Health Sciences and Homeland Security

Deanna Blomenkamp	Practical Nursing Education
Carmen Potter	Nursing Education

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the requests for faculty tenure and third-year and second-year continued employment throughout 2021-2022 as presented. The motion carried. (This item will appear on the consent agenda.)

MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR JANUARY 2021

Ms. Moyer presented a request to ratify the part-time and temporary faculty and staff actions for January 2021 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff. There are a total of 25 newly-hired part-time faculty; four ATS employees; four Persons of Interest; and seven declinations of employment on the report.

Mr. Blomenkamp moved, seconded by Mr. Morton, to recommend the Board of Trustees ratify the part-time and temporary faculty and staff actions for January 2021 as presented. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Monday, March 8, 2021 at 5:00 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Blomenkamp moved, seconded by Mr. Morton, to adjourn the meeting at 5:16 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees