



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Seibert Conference Room**  
**Belleville Campus**  
**April 21, 2021**  
**5:00 p.m.**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, April 21, 2021 in the Seibert Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Vice Chairman Richard Roehrkasse called the meeting to order at 5:05 p.m.

**ROLL CALL**

Trustees present:	John S. Blomenkamp Steve Campo Nick Raftopoulos (remote) Richard Roehrkasse Sara Soehlke (remote)
Trustee absent:	Robert G. Morton

**SEATING OF STUDENT TRUSTEE**

Vice Chairman Roehrkasse directed the Board Secretary to administer the oath of office to Mya Gill, who was elected by the student body of the Sam Wolf Granite City Campus to serve as Student Trustee for 2021-2022. Ms. Gill resides in Granite City and is pursuing an Associate of Arts degree.

**ROLL CALL**

Trustees present:	John S. Blomenkamp Steve Campo Mya Gill, Student Trustee Nick Raftopoulos (remote) Richard Roehrkasse Sara Soehlke (remote)
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Trustee absent:

Robert G. Morton

**PUBLIC COMMENTS**

Faculty member Nicole Hancock addressed the Board of Trustees concerning the college's 2021 Summer and Fall Semesters Enrollment Advertising Plan. She questioned which student demographics are being targeted and the advertising message and incentives being offered. Trustee Campo stated he is a big supporter of this advertising program and added he is a member of the college's Marketing and Recruiting Committee. He asked Ms. Hancock to join the group at its next meeting to share her concerns/ideas. She replied she cannot attend as she is working on her Ph.D. and has three children she is trying to school through this pandemic. Executive Director of Enrollment Development Bob Tebbe thanked Ms. Hancock for her comments and stated he will keep her in the loop.

**CONSENT AGENDA**

Vice Chairman Roehrkaske referred to the consent agenda and asked if any trustees wished to remove any items. The following items were pulled from the consent agenda:

- XII. E. 2 Appointment of full-time administrative position: Accountant I; and
- XII. E. 5. Appointment of full-time administrative position: Coordinator for Academic Programs.

**MOTION 04-21-21:01**

Mr. Blomenkamp moved, seconded by Mr. Campo, to:

- approve the minutes of the regular Board meeting of March 17, 2021;
- renew library databases of eResources with CARLI at the University of Illinois in the amount of \$26,541.96 for the period July 1, 2021 through June 30, 2022;
- approve the annual maintenance agreement with CDW-G, Chicago, IL in the amount of \$32,375 (which includes \$2,441 for on-demand training) for the period July 1, 2021 through June 30, 2022 for Commvault Simpana software which provides data protection;
- approve purchase agreement with Trebon Company, Inc., Seattle, WA in the amount of \$32,374.60 for iPrism hardware appliance upgrades;
- approve the following radio and television advertising contracts for the 2021 Summer and Fall Semesters enrollment:

TEGNA/KSDK Channel 5 for summer advertising: \$16,250 for the period May 10 through June 13; and fall advertising: \$16,250 for the period July 19 to August 22;

Smiles TV: \$3,750 for programs to air within 90 days of contract signing date;

Hubbard Radio for summer advertising on 105.7 The Point and 92.3 WIL TV radio: \$14,400 for the period April 26 to June 6; and fall advertising on 105.7 The Point, 92.3 WIL TV and 106.5 The ARCH radio: \$18,600 for the period July 19 to August 28; and Live Endorsements 106.5 The ARCH: \$9,750 during the periods of April 29 to June 4 and July 19 to August 27;

- approve the FY 2021 Audit Engagement Letter with CliftonLarsonAllen, Belleville, IL at a cost of \$55,720 which includes two major programs under Uniform Grant Guidance; each additional major program audit will be \$3,500 per program; and fees for additional services will be billed at \$170 per hour;
- accept continuing Illinois Department on Aging state grant awarded to the Senior Companion Program in the amount of \$22,050.00 for the period July 1, 2020 through June 30, 2021 to be used as matching funds to the federal grant; the objective of the Senior Companion Program is to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;
- approve new articulation agreements between McKendree University and Southwestern Illinois College, District #522 to allow SWIC students to transfer Associate of Arts and Associate of Applied Science degrees into McKendree's Bachelor of Business Administration and Bachelor of Arts degrees;
- approve new articulation agreement between Central Methodist University and Southwestern Illinois College, District #522 to allow SWIC students to transfer into CMU's Bachelor of Science in Health Science and Bachelor of Science in Nursing programs;
- approve renewal clinical affiliation agreement between Chamberlain University and Southwestern Illinois College, District #522 to allow Master of Science in Nursing Advanced Practice Nursing Specialties and Doctor of Nursing Practice students to participate in practical learning and clinical experiences at SWIC;
- approve renewal facility agreement between Laugh and Learn Preschool and Child Care Center, Mascoutah, IL and Southwestern Illinois College, District #522 to allow students enrolled in the Early Childhood Education program to participate in practicum opportunities;
- approve new agreement between National Louis University and Southwestern Illinois College, District #522 to provide SWIC students the affordability to continue their education in a National Louis University bachelor's degree program through its Direct to Success (D2S) Program;
- approve new agreement between City of Perryville, Missouri (Perryville Regional Airport) and Southwestern Illinois College, District #522 to allow internships at the

airport as part of SWIC's Aviation Management program, subject to review and approval by the Board Attorney;

- approve new Memorandum of Agreement between Lindenwood University, St. Charles, MO and Southwestern Illinois College, District #522 that will facilitate the smooth and seamless transition of SWIC students to continue their higher education at Lindenwood University after completing their associate's degree at SWIC;
- accept gifts to the college;
- accept the resignation of Michelle Que, Accountant I, effective close of business April 15, 2021;
- accept the resignation of Christie Highlander, professor Paralegal Studies, effective close of business July 31, 2021;
- appoint Jennifer Parks and Andrew Spiroff to the two full-time administrative positions of Network Operations Center Manager effective May 1, 2021 at an annual salary of \$59,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Jacob Wheeler to the full-time administrative position of Accountant II effective May 10, 2021 at an annual salary of \$59,000, salary grade 4, and subject to the Personnel Procedures for Administrators;
- appoint Michelle Wessel to the full-time administrative position of Associate Dean of Business, Health, Sciences and Homeland Security effective June 16, 2021 at an annual salary of \$85,000, salary grade 7, and subject to the Personnel Procedures for Administrators;
- hire Jasper Johnson to the part-time grant-funded SWIC EE position of ATS Driver effective May 3, 2021 at an hourly rate of \$12.79 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;
- hire David Hornacek to the part-time position of Public Safety Dispatcher at the Belleville Campus effective May 3, 2021 at an hourly rate of \$11.00 according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;
- hire Aseel Babigian to the SWIC EE part-time position of Computer Support Technician at the San Wolf Granite City Campus effective May 1, 2021 at an hourly rate of \$17.85 for up to 28 hours per week;

- hire Alex Ward to the SWIC EE part-time position of Help Desk Technician at the Belleville Campus effective May 1, 2021 at an hourly rate of \$17.85 for up to 28 hours per week;

- hire the following part-time instructors:

Brian Lane	Cannabis (6/7/21)
Scott Abbott	Cannabis (6/7/21)
Amy Hollinger	Mathematics (8/1/21 for fall)
Alex Fajardo	Mathematics (6/7/21)
Thomas Pearson	Paralegal Studies (6/7/21)
Dal Yu	Mathematics (6/7/21);

- create and to advertise the following positions:

Full-time Grant-funded Administrative Position: Coordinator of Nursing Success  
 Full-time Administrative Position: Director of Workforce Development and Career Pathways  
 Full-time Administrative Position: Career and Employment Specialist (2)  
 Full-time Administrative Position: Academic Advisor and Program Specialist (2)  
 Full-time Administrative Position: Academic Advisor and Intake Liaison  
 Full-time Administrative Position: Accountant I (2); and

- ratify the part-time and temporary faculty and staff actions for March 2021 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

**APPROVAL OF BILLS**

**MOTION 04-21-21:02**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve the bills:

Education Fund	\$2,137,719.56
Operations & Maintenance Fund	448,031.89
Operations & Maint Fund-Rest	9,075.00
Restricted Purposes Fund	291,332.49
Trust & Agency Fund	7,581.40
Liability, Protection & Settlement Fund	57,728.39
 Grand Total All Funds:	 \$2,951,468.73

Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

### **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had action items.

### **FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse presented a request to accept the FY 2020 Audit Report and to file with ICCB. Representatives from CliftonLarsonAllen LLP presented the college's FY 2020 Audit Report at the April 12, 2021 committee meeting. ICCB Administrative Rules require the audit be provided to ICCB.

#### **MOTION 04-21-21:03**

Mr. Blomenkamp moved, seconded by Mr. Campo, to accept the FY 2020 Audit Report and to file with ICCB. Following a voice vote, the motion **PASSED**.

### **EXECUTIVE SESSION**

*Mr. Blomenkamp moved, seconded by Mr. Campo, to move into Executive Session at 5:40 p.m. to discuss personnel (5 ILCS 120/2(c)(1)), collective bargaining (5 ILCS 120/2(c)(2)), and/or litigation (5 ILCS 120/2(c)(11)). Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. PASSED*

*There was consensus to return to regular session at 6:11 p.m.*

### **ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION**

#### **MOTION 04-21-21:04**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve 2020-2025 Service Agreement between St. Clair County Transit District and Southwestern Illinois College (SWIC)/Alternative Transportation System (ATS). Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

#### **MOTION 04-21-21:05**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve 2019-2024 Collective Bargaining Agreement with SWIC-ATS Union. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

#### **MOTION 04-21-21:06**

Mr. Blomenkamp moved, seconded by Mr. Campo, to approve Memorandum of Understanding with SWIC EE-ATS Union. Upon a roll call vote, those members voting

aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Trustee Blomenkamp reported the committee had one additional item.

### **MOTION 04-21-21:07**

Mr. Blomenkamp moved, seconded by Mr. Campo, to create and to advertise the full-time ATS Driver position in the SWIC EE ATS Union. Upon a roll call vote, those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Raftopoulos, Ms. Soehlke, and Mr. Roehrkasse. Nays: None. Present: Ms. Gill (opinion). Absent: Mr. Morton. **PASSED**

## **REPORTS**

### **President's Report**

President Mance reported staff is working hard to get the summer and fall enrollment numbers up. An advertising campaign is underway hoping to increase the number of students on campus this fall.

### **ICCTA Report**

Trustee Roehrkasse reported there will be two meetings in the next two months:

May 4, 2021 will be a Zoom meeting in lieu of Lobby Day; and

June 3-5, 2021 is the ICCTA annual convention at the Marriott Bloomington-Normal in Normal, IL. Trustee Leadership training will be provided in two sessions. Trustees are required to take the training in the 1-3-5 years of their term. The training can be taken in person or will be recorded and distributed as an alternate delivery mode.

### **Attorney's Report**

Mr. Hoerner had no report.

## **MISCELLANEOUS**

Vice Chair Roehrkasse requested a preview of the Wednesday, April 28, 2021 meeting to be held at 5pm to interview candidates for the vacancy in sub-district 4. Trustee Campo asked if Chief Human Resources and Operations Officer Anna Moyer or Human Resources could come up with a set of consistent questions. Board Attorney Hoerner suggested questions/suggestions be submitted which will be disseminated to the trustees.

## **ADJOURNMENT**

Mr. Campo moved, seconded by Mr. Blomenkamp, to adjourn the meeting at 6:25 p.m. The motion carried.

Approved: **05.19.21**

Respectfully submitted,

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Richard E. Roehrkas  
Vice Chairman, Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees