



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Seibert Conference Room**  
**Belleville Campus**  
**June 7, 2021**  
**5:15 p.m.**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Monday, June 7, 2021 in the Seibert Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman John Blomenkamp called the meeting to order at 5:15 p.m.

**ROLL CALL**

Trustees present:	John S. Blomenkamp Steve Campo Mya Gill, Student Trustee Charles Hannon Robert G. Morton Nick Raftopoulos Richard Roehrkasse
Trustee absent:	Sara Soehlke

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF MINUTES**

**MOTION 06-07-21:01**

Mr. Roehrkasse moved, seconded by Mr. Morton, to approve the meeting minutes of the Personnel, Programs and Services Committee of May 10, 2021; the Planning and Policy Committee of May 10, 2021; the Facilities and Finance Committee of May 10, 2021; the Executive Session Review of May 19, 2021; the Executive Session of the Executive Session Review of May 19, 2021; and the regular Board meeting of May 19, 2021. Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 06-07-21:02**

Mr. Campo moved, seconded by Mr. Raftopoulos, to approve the bills:

Education Fund	\$3,702,561.02
Operations & Maintenance Fund	236,427.04
Restricted Purposes Fund	443,724.30
Trust & Agency Fund	4,830.44
Audit Fund	3,770.00
Liability, Protection & Settlement Fund	13,592.02
 Grand Total All Funds:	 \$4,404,904.82

Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Campo pulled the topic discussion of shared governance from the agenda and directed that it be placed on the July agenda of the Planning and Policy Committee.

Chairman Campo entertained a motion to adopt the proposed amendments to Board Policy 4003, Admission of Students.

### **MOTION 06-07-21:03**

Mr. Hannon moved, seconded by Mr. Morton, to adopt proposed amendments to Board Policy 4003, Admission of Students. Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse recommended an omnibus vote for the items on the Facilities and Finance Committee agenda.

### **MOTION 06-07-21:04**

Mr. Hannon moved, seconded by Mr. Roehrkasse, to conduct an omnibus vote for the items on the Facilities and Finance Committee agenda. Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

### **MOTION 06-07-21:05**

Mr. Roehrkasse moved, seconded by Mr. Campo to:

- award purchase of instrumentation for test benches to Process Control Solutions, St. Louis, MO in the amount of \$73,399.60;

- award purchase of equipment to complete eight training benches to French Gerleman, St. Louis, MO in the amount of \$35,970.80;
- approve purchase of 110 Promethean boards from CDW-G LLC, Vernon Hills, IL in the amount of \$616,990.00;
- approve purchase of hardware for Storage Area Network (SAN) including related servers, network and backup upgrade from Dell, Round Rock, TX in the amount of \$983,442.18 and from CDW-G LLC, Vernon Hills, IL in the amount of \$1,173,098.67;
- approve purchase of a PowerEdge R750 server for SharePoint upgrades from Dell, Round Rock, TX in the amount of \$20,204.58;
- approve purchase of computer equipment from Dell, Round Rock, TX in the amount of \$2,036,283.74;
- approve purchase of Apple and Microsoft equipment from Apple Store for Education Institution in the amount of \$69,231.95 and from CDW-G LLC, Vernon Hills, IL in the amount of \$3,343.11;
- extend food service agreement for the Belleville Campus with ARAMARK for the period July 1, 2021 through June 30, 2022;
- approve three-year Oracle Software Contract in the amount of \$931,555.09 for the period July 1, 2021 through June 30, 2024;
- renew Axway maintenance contract in the amount of \$11,874.13 for the period July 1, 2021 through December 31, 2021;
- approve VM annual licenses from STL Communications, Inc., Chesterfield, MO in the amount of \$65,322.22;
- renew Adobe licenses from Insight, Tempe, AZ in the amount of \$18,589.55 for the period July 1, 2021 through June 30, 2022;
- subscribe to Sophos Endpoint security protection through SHI International Corp., Somerset, NJ in the amount of \$289,374.38 for the period July 1, 2021 through June 30, 2024;
- approve annual software and hardware maintenance information to maintain normal IT operations for the college;
- approve renewal contract with Blackboard, Inc., Reston, VA in the amount of \$90,865 for the period July 1, 2021 through June 30, 2022;

- approve one-year contract with Park Place Technologies LLC, Mayfield Heights, OH in the amount of \$24,995.89 for the period July 1, 2021 through June 30, 2022;
- approve software maintenance with IDERA, Inc., Houston, TX for the period July 1, 2021 through June 30, 2024 with a prepayment of \$33,311.93;
- approve annual maintenance software contract with CollegeNET, Inc., Portland, OR in the amount of \$24,310.16 for the period July 1, 2021 through June 30, 2022;
- approve maintenance of the KACE software from DLT Solutions, LLC, Herndon, VA in the amount of \$31,593.04 for the period June 30, 2021 through June 30, 2022;
- approve FY 2023 RAMP capital request and to submit to ICCB;
- approve replacement of 25 BASIS door access with HID-Multiclass Electronic Access Control and door hardware replacement from BARCOM Security, Belleville, IL in the amount of \$113,607; and
- dispose of capital asset Scanmark Scanner, SWIC tag number 008459.

Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

Trustee Campo commended Executive Director of IT Linda Andres and her IT team for their work in navigating the college through the pandemic and negotiating these contracts. Trustee Hannon inquired about the timeline and training for employees. Ms. Andres stated the college has increased its training budget for next year to apply the funding where needed.

Trustee Campo requested President Mance explain the RAMP list and the RAMP process.

### **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Board Chair Blomenkamp pulled Item IX.E.3. Appointment from the agenda to refer back to the July meeting of the Personnel, Programs and Services Committee.

Chairman Morton recommended an omnibus vote for the items on the Personnel, Programs and Services Committee agenda.

#### **MOTION 06-07-21:06**

Mr. Morton moved, seconded by Mr. Campo, to conduct an omnibus vote for the items on the Personnel, Programs and Services Committee agenda. Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blomenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

**MOTION 06-07-21:07**

Mr. Campo moved, seconded by Mr. Hannon to:

- accept the grant awards;
- approve the agreements;
- approve the 2021-2022 Revised Aviation Maintenance Technology Calendar; the 2022-2023 Aviation Maintenance Technology Calendar; the 2022-2023 Academic Calendar; and the 2022-2023 Adult Education Calendar;
- accept the resignation of Jennifer Neptune, Reporting and Compliance Analyst, effective close of business June 4, 2021;
- appoint Carla Boswell to the full-time administrative position of Programs and Services for Older Persons (PSOP) Site Manager effective June 16, 2021 at an annual salary of \$67,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Sara Myers to the full-time administrative position of Student Services Coordinator effective June 16, 2021 at an annual salary of \$51,000, salary grade 2, and subject to the Personnel Procedures for Administrators;
- appoint Jill Baudendistel and Jessica Hale to the two full-time administrative positions of Academic Advisor and Program Specialist effective June 16, 2021 at an annual salary of \$47,000, salary grade 2, and subject to the Personnel Procedures for Administrators;
- appoint Jeannie Sommer to the full-time administrative position of Human Resources Generalist effective July 1, 2021 at an annual salary of \$59,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Karla Arnotti to the full-time Nursing Education/Nurse Assistant with district-wide responsibilities effective August 16, 2021 at an annual base salary of \$57,088, in accordance with the FT Faculty Memorandum of Understanding;
- appoint Clarie Jefferson and Celesta Seaton to the two full-time grant-funded Practical Nursing/Nurse Assistant Instructors effective August 16, 2021 at an annual base salary of \$50,951 in accordance with the FT Faculty Memorandum of Understanding;
- hire the following part-time Instructors:

Clarie Jefferson	Nursing	Summer 2021 (June 16, 2021)
Lori Blumberg	Remedial Studies	Eng as a 2nd Language (Aug 1, 2021)

Kelly Winston	Aviation Pilot Trng	(Aug 1, 2021)
Dawn Elliott	EMS	(Aug 1, 2021)
Shawn Rakers	Cannabis Operations	(Summer 2021)
Baylee Ridings	Sign Lang & SLS LACE	(July 1, 2021)
Christie Highlander	Paralegal Studies	

- hire Jasmine Humphries, Crystal McDonald and Ayonce Funches to the SWIC EE ATS part-time grant-funded positions of ATS Reservationist effective July 1, 2021 at an hourly rate of \$14.43 for up to 28 hours per week;
- hire Jasmine Williams, Benjamin Chukukere and Sean Mosby to the SWIC EE ATS part-time grant-funded positions of ATS Driver effective July 1, 2021 at an hourly rate of \$15.00 for up to 28 hours per week;
- hire David Cange, Timothy Cange and Allen Foster to the three part-time Custodian positions effective July 1, 2021 at an hourly rate of \$13.66 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148;
- hire part-time Administration of Justice instructors for expansion of Police Academy beginning July 2021;
- reclassify Jakayla Woolfolk and Donna Lumpkin from SWIC-ATS part-time grant funded positions of Part-time ATS Driver to SWIC-ATS part-time grant-funded ATS Dispatcher effective July 1, 2021 and contingent upon the continued receipt of external funding;
- create and to advertise the following positions: the full-time administrative position of Athletic Trainer at salary grade 2 per the Administrator Pay Scale; and the full-time administrative position of Internal Communications Specialist at salary grade 3 per the Administrator Pay Scale;
- continuously advertise for part-time instructors in the Arts & Sciences Division from September 1, 2021 through August 31, 2022;
- advertise the following positions:
  - full-time grant-funded administrative position: Director, Senior Companion Program;
  - full-time administrative position: Associate Director of Disability and Access Center;
  - full-time administrative position: Reporting and Compliance Analyst;

- full-time SWIC EE position: Administrative Secretary Math and Sciences Division;
- full-time SWIC EE positions: Accounts Receivable Clerks (Day and Evening);
- full-time SWIC EE position: Administrative Assistant, Arts & Sciences Division;
- part-time SWIC EE position: Administrative Assistant in Remedial Studies at the Sam Wolf Granite City Campus;
- part-time SWIC EE position: Special Projects Coordinator at the Belleville Campus;
- part-time SWIC EE position: Library Services Assistant (3); and
- part-time grant-funded SWIC EE position: Field Coordinator-PSOP;
- participate in the State Universities Retirement System Deferred Compensation Plan;
- adopt by title only Resolution for the State Universities Retirement System Deferred Compensation Plan;
- adopt Resolution for the State Universities Retirement System Deferred Compensation Plan; and
- ratify the part-time and temporary faculty and staff actions for May 2021 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Student Trustee Mya Gill asked how instructors are assigned to campuses. Chief Human Resources and Operations Officer Anna Moyer provided the process.

Trustee Hannon questioned the appointment of Karla Arnotti to the full-time position of Nursing Education/Nurse Assistant. He stated with her qualifications she could go anywhere and why would she come here. Mr. Hannon also questioned the creation and advertisement of the full-time administrative position of Internal Communications Specialist. Ms. Moyer replied the college wants to begin an electronic newsletter and organizing events; the position would report to Human Resources.

Trustee Hannon asked if anybody at the college has any relatives on the list of appointments and hires as he feels nepotism affects enrollment. Administration recommends and the Board of Trustees approves hires per Board of Trustees Policy 3002, Eligibility for Initial Employment.

Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkas, and Mr. Blumenkamp. Nays: None. Present: Mr. Hannon. Absent: Ms. Soehlke. **PASSED**

### **EXECUTIVE SESSION**

*Mr. Morton moved, seconded by Mr. Campo, to move into Executive Session at 6:02 p.m. to discuss personnel (5 ILCS 120/2(c)(1)), collective bargaining (5 ILCS 120/2(c)(2)), and/or litigation (5 ILCS 120/2(c)(11)). Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blumenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED***

*There was consensus to return to regular session at 6:41 p.m.*

### **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

There was no action taken as a result of Executive Session.

### **REPORTS**

#### **President's Report**

President Mance reported that he and staff members attended the ICCTA annual convention on June 4-5, 2021 in Bloomington-Normal. Southwestern Illinois College's Faculty Member of the Year Carolyn Beal and Adjunct Faculty Member of the Year Jessica Day also attended and were honored for their accomplishments. Trustee Richard Roehrkasse was bestowed the Trustee Service Award for serving 30 years on the college's Board of Trustees. Mr. Roehrkasse stated he made a pledge to himself that he would continue to be a trustee to the best of his ability and he looks forward to being a trustee in the future.

#### **ICCTA Report**

Trustee Roehrkasse reported he would provide the Board Highlights from the June 5, 2021 meeting when they become available.

The ICCTA will hold an Executive Committee Retreat in August 2021.

#### **Attorney's Report**

President Mance presented on behalf of Mr. Hoerner a request to extend the agreement between Perandoe Special Education District and Southwestern Illinois College, District #522 for one year through June 30, 2022.

#### **MOTION 06-07-21:09**

Mr. Morton moved, seconded by Mr. Hannon, to extend the agreement between Perandoe Special Education District and Southwestern Illinois College, District #522 for one year through June 30, 2022. Upon a roll call vote, those trustees voting aye were Ms. Gill (opinion), Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Raftopoulos, Mr. Roehrkasse, and Mr. Blumenkamp. Nays: None. Absent: Ms. Soehlke. **PASSED**

### **MISCELLANEOUS**

Trustee Campo stated he noticed summer enrollment is up 7%; and the first day of school enrollment is up. The focus is shifting to fall and early indications are enrollment is up 5-10%.



**ADJOURNMENT**

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:48 p.m. The motion carried.

Approved: **07.21.21**

Respectfully submitted,

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John S. Blomenkamp  
Chairman, Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees