

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**July 12, 2021**  
**5:15 p.m.**

Committee members present:                   Richard E. Roehrkasse, Chairman  
Steve Campo  
Nick Raftopoulos

Trustees present:                               John Blomenkamp  
Charles Hannon  
Robert G. Morton

Administrators present:                       Nick J. Mance  
Linda Andres  
Anna Moyer  
Missy Roche  
Gina Segobiano, Ed.D.  
Robert Tebbe  
Bernie Ysursa

Attorney present:                              Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 6:10 p.m.

**FACILITIES**

**Public Safety Reports**

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for June 2021. Trustee Campo commended Public Safety for its handling of a recent situation that occurred at the Belleville Campus. Mr. Ysursa stated he would convey his appreciation to the staff.

**FINANCE**

**Approval of Bills**

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees and that any questions should be directed to CFO Roche or to him.

**Omnibus Vote**

Chairman Roehrkasse and committee members Mr. Campo and Mr. Raftopoulos agreed to an omnibus vote for the agenda topic "Bid Award and Purchases".

**Bid Award and Purchases**

CFO Missy Roche presented the following requests to:

award the lowest responsible bid for baseball and softball warning track landscaping to Advance Turf Solutions, Inc., Fishers, IN in the amount of \$45,560.56. The scope of this

project is to upgrade the current warning tracks and overall condition of the field. Budgeted departmental funds will be utilized.

award the purchase of Police Academy classroom furniture to KI, Maryland Heights, MO in the amount of \$32,033.18 using departmental budgeted funds. The furniture will be purchased through the Illinois Public Higher Education Cooperative (IPHEC) so a bid is not required. Questions were posed by the trustees: How big is the space? Where is the MILO shooting range located? Why not a bid process? (CFO Roche replied the college went through the consortium so pricing was already vetted and the consortium is not a bid process. Board Attorney Hoerner added if the amount falls over \$25K then you have to go out to bid.) Trustee Blomenkamp stated he just Googled the same items and they were listed on Global Industries for half of what we would be paying. This agenda item was pulled for further research.

ratify the purchase of Esports gaming equipment from Dell Marketing, LP, Round Rock, TX in the amount of \$70,224.40. This equipment will be used for the Esports room located at the Belleville Campus opening fall semester 2021. The equipment is considered sole source as it must work in conjunction with existing hardware. Budgeted departmental funds will be utilized.

ratify the purchase of Esports audio visual equipment from Schillers Audio Visual, St. Louis, MO in the amount of \$267,067.07. The audio visual and control system are sole source, therefore a bid is not required. The equipment will be purchased utilizing budgeted departmental funds.

ratify the purchase of Esports gaming equipment furniture from Louer Facility Planning, Inc., Collinsville, IL in the amount of \$66,778.88. The furniture was purchased through the Sourcewell Cooperative Purchasing Agreement so a bid is not required. Budgeted departmental funds will be utilized. Ms. Roche added with the purchase of the gaming equipment, the audio visual equipment and the gaming equipment furniture, we are still within our established budget for the Esports program.

Executive Director of IT Linda Andres presented the following requests to:

approve purchase of SAS Analytic Pro software from SAS Institute, Inc., Cary, NC in the amount of \$20,532.00 for the period July 1, 2021 through June 30, 2022. Purchase of this software will allow SWIC's Institutional Research Department to perform statistical analysis including rudimentary predictive modeling. Statistical analysis discovers patterns and trends including cause and effect of changes and is invaluable when making informed decisions. CARES funding will be utilized.

approve purchase of SMS texting service from Twilio Inc., San Francisco, CA in the amount of \$28,779.00 for the period August 1, 2021 through July 31, 2024. Texting is a more popular and effective form of communication with increased demand for texting functionality from SWIC's internal offices. Twilio is a service that integrates with many of our current software products. The goal is to create automated bulk text messages from many of SWIC's applications. CARES funding will be utilized for the purchase.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees approve:

awarding the lowest responsible bid for baseball and softball warning track landscaping to Advance Turf Solutions, Inc., Fishers, IN in the amount of \$45,560.56;

ratifying the purchase of Esports gaming equipment from Dell Marketing, LP, Round Rock, TX in the amount of \$70,224.40;

ratifying the purchase of Esports audio visual equipment from Schillers Audio Visual, St. Louis, MO in the amount of \$267,067.07;

ratifying the purchase of Esports gaming equipment furniture from Louer Facility Planning, Inc., Collinsville, IL in the amount of \$66,778.88;

purchasing SAS Analytic Pro software from SAS Institute, Inc., Cary, NC in the amount of \$20,532.00 for the period July 1, 2021 through June 30, 2022; and

purchasing SMS texting service from Twilio Inc., San Francisco, CA in the amount of \$28,779.00 for the period August 1, 2021 through July 31, 2024.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkaase, Nays: None. Absent: None. The motion carried. (These items will appear on the consent agenda.)

### **Disposal of Computer Equipment**

Executive Director Andres presented a request to dispose of the following capitalized computer equipment in accordance with Board Policy 6008, Disposal of College Property:

BlueSocket Secure Controller (2)  
SWIC property tag 000371; 000372

BlueSocket Management System  
SWIC property tag 000376

BlueSocket Network Controller (4)  
SWIC property tag 000373; 000374; 009020; 009021

Network Power Supply  
SWIC property tag 009014

BlueSocket Wireless Gateway  
SWIC property tag 000217

Cisco 3600 Router (2)  
SWIC property tag unknown and 003362

Juniper SSG-500  
SWIC property tag 008655

Scantron Optical Mark Reader  
SWIC property tag 0008695

Panasonic PT-L595U LCD Projector  
SWIC property tag 00003850

All items are obsolete, outlived their useful life, and no longer are able to support any institutional needs. The equipment will be listed for sale on govdeals.com.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees approve disposal of the capitalized computer equipment as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkasse, Nays: None. Absent: None. The motion carried. (These items will appear on the consent agenda.)

**Permanent Operating Transfers**

CFO Roche presented a request to adopt Resolution Authorizing Permanent Operating Transfers of Funds. Permanent operating transfers occur between various funds of the college to facilitate financial objectives and meet statutory requirements. These amounts are included in the approved Annual Budget; however there may be instances when a transfer is needed that was not projected in the budget. It is prudent to have a separate resolution authorizing these transfers as permanent transfers in which no repayment is required.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of adopt Resolution Authorizing Permanent Operating Transfers of Funds as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkasse, Nays: None. Absent: None. The motion carried. (This item will appear on the consent agenda.)

**NEXT SCHEDULED MEETING**

The next regular meeting of the Facilities and Finance Committee will be Monday, August 9, 2021 at 5:15 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:32 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees