

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**September 13, 2021**  
**5:15 p.m.**

Committee members present:                   Richard E. Roehrkasse, Chairman  
Steve Campo  
Nick Raftopoulos

Trustees present:                               John Blomenkamp  
Mya Gill, Student Trustee  
Charles Hannon  
Robert G. Morton

Administrators present:                       Nick J. Mance  
Linda Andres  
Danielle Chambers  
Anna Moyer  
Missy Roche  
Gina Segobiano, Ed.D.  
Robert Tebbe  
Bernie Ysursa

Attorney present:                              Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 6:35 p.m.

**APPROVAL OF MINUTES**

Mr. Raftopoulos moved, seconded by Mr. Campo, to approve the minutes of the August 9, 2021 meeting as submitted. The motion carried.

**FACILITIES**

**Public Safety Reports**

Chief Administrative Services Officer Bernie Ysursa presented the Monthly Activity/Media Log for August 2021. He added that 84 vaccinations were provided at the Belleville Campus; and the next vaccination site is the Sam Wolf Granite City Campus next Tuesday. There were no questions from the trustees.

**FINANCE**

**Approval of Bills**

Chairman Roehrkasse directed Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees and that any questions should be directed to CFO Roche or to him.

Mr. Campo moved, seconded by Mr. Raftopoulos, to place approval of bills on the non-consent agenda for action by the Board of Trustees. The motion carried. (This item will appear on the non-consent agenda.)

### **Bid Award**

CFO Missy Roche presented a request to award the lowest responsible bid for FY22 athletic team travel to Vandalia Bus Lines, Caseyville, IL in the amount of \$91,030.00. The bid includes travel beginning September 2021 and concluding May 2022 for men's and women's soccer; men's and women's basketball; baseball; softball; and women's volleyball and will be funded from the departmental budget.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees award the lowest responsible bid for FY22 athletic team travel to Vandalia Bus Lines, Caseyville, IL in the amount of \$91,030.00. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkassee. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

### **Purchase**

Executive Director of IT Linda Andres presented a request to purchase three PowerEdge servers from Dell, Round Rock, TX in the amount of \$36,234.60. Work has begun on an upgrade to the InfoShare internal portal environment from SharePoint 2013 to SharePoint 2019. The current production servers were purchased in 2014 and are due for replacement, which will be used to host other applications when the upgrade is complete. The funding source is CARES funds.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees approve the purchase of three PowerEdge servers from Dell, Round Rock, TX in the amount of \$36,234.60. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkassee. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

### **Disposal of Capital Assets**

Chief Financial Officer Missy Roche presented a request to dispose of the following capital assets in accordance with Administrative Procedure 6008AP:

Radiography cassette holder, SWIC property tag #00012483; and  
Radiographic X-ray system, SWIC property tag #00000074.

Both items are fully depreciated; do not work and are obsolete.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve disposal of the capital assets as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkassee, Nays: none. Absent: none. The motion carried. (These items will appear on the consent agenda.)

### **FY 2022 Tentative Budget**

CFO Roche presented an update on the FY 2022 Tentative Budget. The required notices have been published and also posted on the college website, along with a copy of the FY 2022 Tentative Budget. A public hearing to hear commentary regarding the proposed budget is scheduled prior to the Board of Trustees meeting on September 22, 2021. There were no questions from the trustees.

**MISCELLANEOUS**

Trustee Campo inquired about additional CARES funding for students. Interim Chief Student Services Officer Danielle Chambers stated staff is working on developing an easier process for students and auto-packaging. Right now there is not a way to apply for the 3<sup>rd</sup> round because you do not have to apply for the 3<sup>rd</sup> round. Currently enrolled students who have a FAFSA on file are on the recipient list.

CFO Roche reported we are in the third phase of part three of receiving funds and are down to \$12M from the original amount of \$30M. Staff is looking at more high level projects in the next 12-18 months to spend the money. Board Chair Blomenkamp asked if the law requires funds be allocated to students, to which Ms. Roche replied “we have to spend our student portion in order to use our college portion.”

**NEXT SCHEDULED MEETING**

The next regular meeting of the Facilities and Finance Committee will be Monday, October 11, 2021 at 5:15 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:45 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees