

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE  
AGENDA**

**Seibert Conference Room  
Belleville Campus  
October 11, 2021- 5:15 p.m.**

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**1. Approval of Minutes**

- A. Regular Meeting - September 13, 2021
- B. Executive Session - September 13, 2021

**2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
- B. Student Services Update

**3. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); and/or Collective Bargaining (5 ILCS 120/2(c)(2))**

**4. Possible Action/s Taken as a Result of Executive Session**

**5. Personnel Issues**

- A. Resignation
  - 1. Carmen Potter, Practical Nursing Coordinator/Instructor
- B. Appointments
  - 1. Full-time Administrative Position: Accountant I (2)
  - 2. Full-time Administrative Position: Accountant II (2)
  - 3. Full-time Administrative Position: Director of Payroll
  - 4. Full-time Administrative Position: Payroll Specialist
  - 5. Full-time Administrative Position: HR Generalist
- C. Authorization to Hire
  - 1. Part-time SWIC EE Position: Library Services Assistant
  - 2. Part-time SWIC EE Position: Special Projects Coordinator/Online Intake and Marketing
  - 3. Part-time Grant-funded SWIC EE Position: ATS Driver
  - 4. Part-time Grant-funded SWIC EE Position: ATS Dispatcher
  - 5. Part-time Instructors: Aviation Pilot Training-Fixed Wing Program (7)
  - 6. Part-time Instructors: Steve Rudolph, EET  
Rebecca Huebner, Medical Laboratory Technology
  - 7. Part-time Instructors-Emergency Basis:
    - Kaitlyn Tayler, Communication Arts (10/01/21)
    - Angela Nelson, Nursing Education (10/19/21)
  - 8. Part-time SWIC EE Position: Fitness Center Assistant (3)
  - 9. Part-time Coach, eSports:
- D. Authorization to Create and to Advertise
  - 1. Full-time Administrative Position: Associate Director of Finance
- E. Interim Appointment
  - 1. Full-time Administrative Position: Interim Associate Director of Finance
- F. Authorization of Independent Contractor
- G. Authorization to Continuously Advertise:
  - 1. Part-time/adjunct openings in Technical Education and Workforce Development division programs during FY 2022
  - 2. Part-time Instructor: Math

