



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Belleville Campus**  
**Marsh Conference Room**  
**October 20, 2021**  
**5:15 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

- VI. APPROVAL OF MINUTES**
  - A. Public Hearing of September 22, 2021**
  - B. Regular Board Meeting of September 22, 2021**
  - C. Executive Session of September 22, 2021**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$3,742,578.08</b>
<b>Operations &amp; Maintenance Fund</b>	<b>281,614.99</b>
<b>Restricted Purposes Fund</b>	<b>213,702.06</b>
<b>Trust &amp; Agency Fund</b>	<b>7,617.84</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>105,538.41</b>
<b>Grand Total All Funds:</b>	<b>\$4,351,051.38</b>

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. FIRST READING OF PROPOSED AMENDMENT TO BOARD POLICY 2001**

1. **Consideration of the recommendation to approve first reading of proposed amendment to Board Policy 2001: Board of Trustees Bylaws.**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. BID AWARD**

1. **Consideration of the recommendation to award the lowest responsible bid for a fire alarm upgrade system for the Belleville Campus to JF Electric, Edwardsville, IL in the amount of \$393,932.00 utilizing PHS funds.**

**B. PURCHASES**

1. **Consideration of the recommendation to purchase seven Hampden H-ACTK-10 room air conditioner trainer kits from Hampden Engineering Corporation, East Longmeadow, MA in the amount of \$27,671.00 utilizing approved funds from the Workforce Equity Initiative grant.**
2. **Consideration of the recommendation to purchase licensing Microsoft Campus agreement from Dell, Round Rock, TX in the amount of \$96,329.75 utilizing budgeted department funds.**

**C. DISPOSAL OF COLLEGE PROPERTY**

1. **Consideration of the recommendation to dispose of the following college property in accordance with Board Policy 6008 and Administrative Procedure 6008AP, Disposal of College Property:**

**Intrusion Detection Appliance  
Server Terminal IBM NET8500R  
Dell Server PE 2950  
Server Dell PE R710  
Server Dell PE 6650**

■ **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

### **C. RESIGNATION**

- 1. Consideration of the recommendation to accept the resignation of Carmen Potter, Practical Nursing Coordinator/Instructor, effective close of business October 12, 2021.**

### **D. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint the full-time administrative position of Accountant I effective November 1, 2021 at an annual salary of \$48,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration of the recommendation to appoint the full-time administrative position of Accountant I effective October 21, 2021 at an annual salary of \$44,675 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. Consideration of the recommendation to appoint the full-time administrative position of Accountant II effective October 21, 2021 at an annual salary of \$59,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.**
- 4. Consideration of the recommendation to appoint the full-time administrative position of Accountant II effective November 1, 2021 at an annual salary of \$59,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.**
- 5. Consideration of the recommendation to appoint the full-time administrative position of Director of Payroll effective November 1, 2021 at an annual salary of \$81,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators.**
- 6. Consideration of the recommendation to appoint the full-time administrative position of Payroll Specialist effective November 16, 2021 at an annual salary of \$58,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**
- 7. Consideration of the recommendation to appoint the full-time administrative position of Human Resources Generalist effective November 16, 2021 at an annual salary of \$56,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**

### **E. AUTHORIZATION TO HIRE**

- 1. Consideration of the recommendation to hire Juanita Bergman to the part-time SWIC EE position of Library Services Assistant effective November 1, 2021 at an hourly rate of \$11.00 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule.**

2. **Consideration of the recommendation to hire Mary Kaye Tonnie Graves to the part-time 12-month grant-funded SWIC EE position of Special Projects Coordinator/Online Intake and Marketing effective November 1, 2021 at an hourly rate of \$27.56 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule and the continued receipt of external funding.**
3. **Consideration of the recommendation to hire Darrell Chapman to the part-time grant-funded SWIC EE position of ATS Driver effective November 1, 2021 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the current SWIC-ATS IFT-AFT Local 6600 salary schedule and upon a clear background, DOT physical and the continued receipt of external funding.**
4. **Consideration of the recommendation to hire Odell Smith to the part-time grant-funded SWIC EE position of ATS Dispatcher effective November 1, 2021 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the current SWIC-ATS IFT-AFT Local 6600 salary schedule and upon a clear background, DOT physical and the continued receipt of external funding.**
5. **Consideration of the recommendation to hire the following part-time instructors in the Aviation Pilot Training-Fixed Wing Program effective September 16, 2021 with salary based on Exhibit B of the Flight Training Services Agreement between Southwestern Illinois College and Ideal Aviation Illinois LLC and determined by instructor credentials and assignment:**

**Matthew Cabrera  
Christina Connell  
James Lovinggood  
Raegan McLaren  
Rebecca Sewell  
Steven Solloway  
Brian Vanhorn**

6. **Consideration of the recommendation to hire part-time instructors at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Steve Rudolph, EET (effective 10/25/21)  
Rebecca Huebner, Medical Laboratory Technology (effective 1/10/22)**

7. **Consideration of the recommendation to hire part-time faculty under emergency hire conditions at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Kaitlyn Tayler, Communication Arts (effective 10/10/21)  
Angela Nelson, Nursing Education (effective 10/19/21)**

8. Consideration of the recommendation to hire three part-time SWIC EE positions of Physical Fitness Assistant effective November 1, 2021 at an hourly rate of \$16.50 each in accordance with the SWIC EE Collective Bargaining Agreement:

Christina Belsom  
 Johnathon Denney  
 Jodi Luechtefeld

9. Consideration of the recommendation to approve the part-time coaching contract of Brad Dietrich, eSports Head Coach, effective November 1, 2021 at an annualized rate of \$6,000 subject to proration.

**F. INDEPENDENT CONTRACTOR AGREEMENT**

1. Consideration of the recommendation to approve Independent Contractor Agreement with Sarah Gruenwald for a sum of \$1500 to train Adult Education staff the requirements of grant administration for the various governmental and ICCB grants supporting the Adult Education Program.

**G. MEDICAL INSURANCE PLANS FOR 2022 CALENDAR YEAR**

1. Consideration of the recommendation to renew medical insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2022 through December 31, 2022.

<b>SWIC Full-Time Employee (averaging 37.5-40 hours per week)</b>			
<b>PPO I / HDHP (HSA)</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$817.07	\$130.16	\$686.90	Single
\$2,532.92	\$403.55	\$2,129.37	Family
<b>PPO II</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$915.87	\$228.97	\$686.90	Single
\$2,839.17	\$709.79	\$2,129.37	Family
<b>PPO III / Bronze Plan</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$753.26	\$103.14	\$650.12	Single
\$2,335.08	\$583.77	\$1,751.31	Family

<b>SWIC Part-Time Employee (working an average of 30 hours per week)</b>			
<b>PPO I / HDHP</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$817.07	\$817.07	\$0	Single
\$2,532.92	\$2,532.92	\$0	Family
<b>PPO II</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$915.87	\$915.87	\$0	Single
\$2,839.17	\$2,839.17	\$0	Family
<b>PPO III / Bronze Plan</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$753.26	\$103.14	\$650.12	Single
\$2,335.08	\$1,684.97	\$650.12	Family

**H. DENTAL INSURANCE PLAN FOR 2022 CALENDAR YEAR**

1. **Consideration of the recommendation to renew the dental insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2022 through December 31, 2022.**

<b>SWIC Full-Time Employee (averaging 37.5-40 hours per week)</b>			
<b>Dental</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$27.95	\$6.99	\$20.96	Single
\$55.51	\$13.88	\$41.63	Employee Plus One
\$102.16	\$25.54	\$76.62	Family

**I. VOLUNTARY VISION PLAN FOR 2022 CALENDAR YEAR**

1. **Consideration of the recommendation to switch the voluntary vision insurance plan to be administered by BlueCross BlueShield of Illinois for the period January 1, 2022 through December 31, 2022.**

<b>Vision</b>			
<b>Total Monthly Cost</b>	<b>Employee Share</b>	<b>Employer Share</b>	<b>Option</b>
\$8.66	\$8.66	\$0	Single
\$16.47	\$16.47	\$0	Employee + Spouse
\$17.34	\$17.34	\$0	Employee + Child(ren)
\$25.48	\$25.48	\$0	Family

**J. EMPLOYEE ASSISTANCE PROGRAM; VOLUNTARY CRITICAL ILLNESS; AND VOLUNTARY ACCIDENT**

- 1. Consideration of the recommendation to offer additional value-added benefits to include an Employee Assistance Program (Perspectives), Critical Illness (BCBS) and Accident Insurance (BCBS) throughout the institution as a way to broaden SWIC's value-added benefit offerings to all employee groups.**

**K. BENEFIT RESOURCE, INC. CONTRACT ADMINISTRATION**

- 1. Consideration of the recommendation to renew agreement with Benefit Resource, Inc. for administration of the FSA, HSA and COBRA.**

**L. RATIFICATION OF PART-TIME PERSONNEL ACTIONS**

- 1. Consideration of the recommendation to ratify the September 2021 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**A. Consideration of meeting time for regular meetings of the Board of Trustees.**

**B. Appointment of Board Committees.**

**C. Assignment of ICCTA Representative and Alternate.**

**XV. ADJOURNMENT**