



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**  
**December 15, 2021**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, December 15, 2021 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:30 p.m.

**ROLL CALL**

Trustees present:

John S. Blomenkamp  
Steve Campo  
Charles Hannon  
Robert G. Morton  
Nick Raftopoulos  
Richard Roehrkasse  
Sara Soehlke (remote)

Trustee absent:

Mya Gill, Student Trustee

**PUBLIC COMMENTS**

There were no public comments.

**PRESENTATION**

Farnsworth Group presented the Master Site Plan and the vision for the Central Quadrangle at the Belleville Campus. Trustees will review documents and provide any questions to President Mance for discussion and resolution at the January 2022 committee and/or Board meetings.

**CONSENT AGENDA**

Chairman Raftopoulos referred to the consent agenda and asked if any trustee wished to remove any items. The following items were pulled from the agenda:

- Item X.A.1. Revised budget for the Manufacturing Training Academy
- Item XI. F.4. Appointment of full-time grant-funded faculty position of LPN/Nurse Assistant Instructor at the East St. Louis Campus
- Item XI.G.5. Monthly stipend to Associate Dean of Arts & Sciences
- Item XI.H.1. Authorization to create and to advertise full-time administrative position of Purchasing Specialist

**MOTION 12-15-21:01**

Mr. Morton moved, seconded by Mr. Hannon, to:

- approve the minutes from the November 17, 2021 regular Board meeting;
- approve second reading of proposed amendment to Board Policy 2001: Board of Trustees Bylaws;
- proceed with the additional service agreement with Farnsworth Group, Belleville, IL in the amount of \$32,436.00 utilizing PHS funds;
- adopt by title only the Protection, Health & Safety (PHS) Projects resolution;
- adopt Resolution to Approve Protection, Health, and Safety Projects.

FY 2023 Projects	Project Total
2301 Roof Restoration – Granite City Section E1-A,B,E,F	\$1,500,000.00
2302 Boiler Replacement – Red Bud	\$ 474,000.00
2303 Boiler Replacement – Granite City	\$ 310,000.00
2304 Main Complex (MC) Automate Doors – Belleville	\$ 383,000.00
2305 Elevator Modernization MC – Belleville	\$ 285,000.00
2306 Door Replacements MC Emergency Exits – Belleville	\$ 130,000.00
2307 Crawl Space MC - Belleville	\$ 117,000.00
2308 Floor Tile Replacement MC - Belleville	\$ 51,000.00
 Total	 \$3,250,000.00;

- award the replacement of a chiller for the Sam Wolf Granite City Campus to Murphy Company, St. Louis, MO in the amount of \$524,000.00 utilizing Protection, Health & Safety funds:
- award the replacement of a boiler for the Programs and Services for Older Persons (PSOP) building to Bergmann-Roscoe Plumbing, Inc., Belleville IL in the amount of \$62,500.00 utilizing Protection, Health & Safety funds;

- purchase Zeiss DuraMax Measuring Equipment for the Precision Machining Technology program from Carl Zeiss Industrial Metrology, LLC., Maple Grove, MN in the amount of \$49,890.96 utilizing Perkins grant funds;
- purchase Haas UMC-500 Machining Equipment for the Precision Machining Technology program from Hass Factory Outlet, St. Louis, MO in the amount of \$129,579.50 utilizing Perkins grant funds;
- dispose of the following college property in accordance with Board Policy 6008 and Administrative Procedure 6008AP, Disposal of College Property:

Digital Computed Radiography Unit, Serial number K47455001  
 Cost \$43,466  
 Date 6/29/2012  
 SWIC Tag #00000515;

- accept the grants;
- approve the agreements;
- accept a gift to the college;
- accept the retirement notification of Thomas Noonan, a full-time faculty member in Culinary Arts, effective close of business October 1, 2022;
- accept the resignation of Nicole Blanson, Career and Employment Specialist, effective close of business November 24, 2021;
- appoint Season Reiler to the full-time grant-funded administrative position of Senior Companion Program Director at PSOP effective January 18, 2022 at an annual salary of \$47,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Faith Fields to the full-time faculty position of Practical Nursing Coordinator/Instructor at the Belleville Campus effective January 3, 2022 at an annual salary of \$51,966 in accordance with the FT Faculty Memorandum of Understanding;
- appoint Chelsea Bergmann to the full-time faculty position of Medical Assistant Coordinator/Instructor at the Belleville Campus effective January 3, 2022 at an annual salary of \$48,966 in accordance with the FT Faculty Memorandum of Understanding;
- hire part-time instructors, effective January 3, 2022 for the Spring 2022 term at a salary based on education attainment and number of credit hours assigned and continuing in

accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Dr. Geng Liu	Biology
Megan Black	Emergency Medical Services
John Wayne Peery	Emergency Medical Services
Layla Simons	Emergency Medical Service
Travis Henry	Fire Science
Adam Meloan	Music
Christopher Ludvigsen	Sign Language Studies
Christine Phelps	Sign Language Studies
Stuart Thies	Construction Management (ESL)
Donald Rommerskirchen	HVAR Lab Technician (addl duties NTE 9 hrs weekly)
Jennifer Wieggers	Remedial Studies (English as Second Language)
Christopher Leicht	Remedial Studies (English as Second Language)
Kameron Wallace	Construction Management
Jacquelyn Ford	Biology;

- hire Kenneth Kimball II to the part-time grant-funded SWIC EE position of ATS Driver effective January 3, 2022 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the current SWIC-ATS IFT-AFT Local 6600 salary schedule and upon a clear background, DOT physical and the continued receipt of external funding;
- hire Danielle Boccaleoni to the part-time SWIC EE position of Library Services Assistant at the Belleville Campus effective January 3, 2022 at an hourly rate of \$12.00 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule;
- hire Phillip (Cam) Justice to the part-time Custodian position effective January 3, 2022 at an hourly rate of \$14.07, subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 148; and
- ratify the part-time and temporary faculty and staff actions for September 2021 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke (remote) and Mr. Raftopoulos. Nays: None. Present: Mr. Blomenkamp. Absent: Ms. Gill (opinion). **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 12-15-21:02**

Mr. Hannon moved, seconded by Mr. Campo, to approve the bills:

Education Fund	\$2,002,203.18
Operations & Maintenance Fund	484,413.17
Operations & Maint. Fund Restricted	120,547.20
Restricted Purposes Fund	2,464,236.51
Trust & Agency Fund	14,211.18
Audit Fund	19,100.00
Liability, Protection & Settlement Fund	24,331.58
 Grand Total All Funds:	 \$5,129,042.82

Upon a roll call vote, those trustees voting aye were, Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke (remote) and Mr. Raftopoulos. Nays: None. Absent: Ms. Gill (opinion). **PASSED**

### **PLANNING AND POLICY COMMITTEE REPORT**

The committee had no additional items.

### **FACILITIES AND FINANCE COMMITTEE REPORT**

The topic pulled from the consent agenda, approval to proceed with the revised budget for the Manufacturing Training Academy increasing the budget \$1,355,721.00 utilizing Operation and Maintenance funds, was introduced. An explanation of the additional charges for the revised budget was provided. Groundbreaking is expected February 2022. Discussion ensued concerning waiting until pricing is lower; however the grant expires at the end of 2023 and the grant award must be spent by then.

#### **MOTION 12-15-21:02**

Mr. Roehrkasse moved, seconded by Mr. Campo, to approve proceeding with the revised budget for the Manufacturing Training Academy increasing the budget \$1,355,721.00 utilizing Operation and Maintenance funds. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke, and Mr. Raftopoulos. Nays: Mr. Blomenkamp. Absent: Ms. Gill (opinion) **PASSED**

### **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

The first topic pulled from the Personnel, Programs and Services Committee agenda, appointment of the full-time grant-funded faculty position of LPN/Nurse Assistant Instructor at the East St. Louis Campus, was discussed. The candidate is very well-qualified, but concern was expressed as she was from a neighboring community college and no issues are wanted between the colleges.

#### **MOTION 12-15-21:03**

Mr. Campo moved, seconded by Mr. Hannon, to appoint Margaret Wuebbles to the full-time grant funded faculty position of LPN/Nurse Assistant Instructor at the East St. Louis Campus effective January 3, 2022 at an annual salary of \$50,951 in accordance with the FT Faculty Memorandum of Understanding. Upon a roll call vote, those trustees voting aye were, Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms.

Soehlke (remote) and Mr. Raftopoulos. Nays: None. Absent: Ms. Gill (opinion).  
**PASSED**

The next topic pulled from the consent agenda, approval of a monthly stipend of \$1,500 to Dr. Paige Mettler-Cherry, the current Associate Dean of Arts & Sciences, was introduced. Discussion focused on the need and additional duties warranting the stipend.

**MOTION 12-15-21:04**

Mr. Campo moved, seconded by Mr. Hannon, to approve a monthly stipend of \$1,500 to Dr. Paige Mettler-Cherry, the current Associate Dean of Arts & Sciences, for additional duties in the Arts & Sciences Division effective January 3, 2022. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke, and Mr. Raftopoulos. Nays: Mr. Blomenkamp. Absent: Ms. Gill (opinion)  
**PASSED**

The topic to create and to advertise the positions of a Purchasing Specialist, an Accountant II, and COVID Compliance Monitors was introduced. Concern and discussion ensued regarding the need; job duties; number of current Accountants (five Accountant I and three Accountant II and two Accountant II positions open); and budget (the cost for these positions is not contained in the FY 2021 budget approved September 22, 2021 by the Board of Trustees.)

**MOTION 12-15-21:05**

Mr. Campo moved, seconded by Mr. Hannon to create and to advertise the following positions:

full-time administrative position of Purchasing Specialist at salary grade 3 per the Administrator pay scale and subject to the provisions of the Personnel Procedures for Administrators;

full-time administrative position of Accountant II at salary grade 4 per the Administrator pay scale and subject to the provisions of the Personnel Procedures for Administrators;  
and

part-time non-union positions of COVID Compliance Monitor at an hourly rate of \$15.00, with a number of hires based on needs to properly comply with state and federal mandates.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke, and Mr. Raftopoulos. Nays: Mr. Blomenkamp. Absent: Ms. Gill (opinion) **PASSED**

**REPORTS**

**President's Report**

President Mance wished everyone a great holiday season.

**ICCTA Report**

Trustee Roehrkasse reported the next meeting of the ICCTA Board of Representatives will be held in conjunction with the ACCT Legislative Summit in Washington, D.C. on February 6-9, 2022.

The March meeting of the ICCTA Board of Representatives will be held (subject to change) March 10-11, 2022 in Peoria, Illinois.

Mr. Roehrkasse thanked Trustee Hannon for attending the November 2021 ICCTA Board of Representatives meeting in Schaumburg, Illinois as SWIC’s ICCTA Board of Representatives Alternate. ICCTA Board Highlights were provided to the trustees.

**Attorney’s Report**

Mr. Hoerner had no report.

**MISCELLANEOUS**

**MOTION 12-15-21:06**

Mr. Hannon moved, seconded by Mr. Campo, to approve the 2022 meeting schedule for the Board of the Trustees and its committees. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke (remote), and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion).

**PASSED**

**ADJOURNMENT**

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 6:35 p.m. Upon a voice vote the motion carried.

Approved: **01-19-22**

Respectfully submitted,

\_\_\_\_\_  
Nick Raftopoulos  
Chairman, Board of Trustees

\_\_\_\_\_  
Beverly J. Fiss  
Secretary to the Board of Trustees