

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
February 9, 2022

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Charles Hannon

Trustees present: John Blomenkamp
Mya Gill, Student Trustee
Robert Morton
Nick Raftopoulos

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Missy Roche
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner (remote)

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:25 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. Hannon, to approve the minutes from the November 8, 2021 meeting as amended and resubmitted and the minutes from the December 6, 2021 meeting. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

FACILITIES

Public Safety Report

Chief Administrative Services Officer Bernie Ysursa presented the Public Safety report for January 2022. No action was required of the committee.

Master Site Plan and Quad

Presentation and materials concerning the Master Site Plan and the Central Quad Project were previously provided by Farnsworth Group. President Mance asked trustees to provide any thoughts or ideas they have or have received to him and he will send to CFO Roche and the

President's Cabinet. ICCB guidelines recommend the college have a Master Site Plan approved by the Board of Trustees; administration plans to bring a recommendation for approval once the Master Site Plan is finalized.

Manufacturing Training Academy-Revised Budget

CFO Roche provided an update concerning the Manufacturing Training Academy. The team met late January to review updated cost opinion information. The college is receiving \$7.5M from the State of Illinois. Funds will also be expended from the college budget; and the college is actively soliciting other paths for funding, i.e. Build Back Better grant. Ms. Roche reported the goal is to go out for bids next month.

Facility Use Agreement - Southern Illinois University Carbondale

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve facility use agreement between Southern Illinois University Carbondale and Southwestern Illinois College, District #522, to conduct Motorcycle Rider Program classes at the Belleville Campus. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkaase. Nays: none. Absent: none. **PASSED**

FINANCE

Tuition and Fees FY 2023

President Mance began the discussion of tuition and fees and stated the college has not raised tuition in a while. SWIC must maintain a minimum tuition and universal fee rate per credit hour equal to at least 70% of the state average combined rate (\$150.87); the college currently maintains a tuition rate of 80% of the average and has the lowest tuition in the state. As other colleges increase tuition, we will need to increase as well to ensure a percentage greater than 70%.

Suggestion was presented to increase tuition by \$5 per credit hour; the Information Technology fee to \$8; and the Student Services fee to \$4, which would result in \$700K based on our current enrollment. The funds could be spent on physical plant equipment that has been put off being purchased. (A list of deferred equipment purchases was requested by a trustee.)

Mr. Campo moved, seconded by Mr. Hannon, to place Tuition and Fees FY 2023 on the non-consent agenda for action by the Board of Trustees at its February 16, 2022 meeting. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkaase. Nays: none. Absent: none. **PASSED**

Approval of Bills

Chairman Roehrkaase requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

Mr. Hannon moved, seconded by Mr. Roehrkaase, to place Approval of Bills on the non-consent agenda for action by the Board of Trustees. Upon a voice vote, the motion carried.

Bid Awards/Purchases/Contracts

The committee agreed to an omnibus vote for bid awards, purchases, and contracts.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees:

award bids through Weatherproofing Technologies, Inc., Beachwood, OH (project manager) to Western Specialties in the amount of \$1,241,583.14 for the Belleville Campus Façade Restoration Project and to Slay Roofing in the amount of \$898,879.51 for the Sam Wolf Granite City Campus Roof Restoration Project utilizing PHS funds

award the lowest responsible bid for a Universal Robot UR10e for the Sam Wolf Granite City Campus to HTE Technologies, St. Louis, MO in the amount of \$41,433.00 utilizing Perkins grant funds;

purchase a Redbird Flight Simulator from Redbird Flight Simulators, Inc., Austin, TX in the amount of \$66,390.00 utilizing Perkins grant funds;

purchase Arietta 65-SE and 70SE Ultrasound Systems for the Belleville Campus from Electromek Diagnostic Systems, Troy, IL in the amount of \$181,895.24 utilizing HEERFIII funds; (Note: Suggestion was made to have administration talk with employers to ask if they could supply this type specialized equipment instead of the college having to buy it.)

approve contract for outdoor advertising/East St. Louis billboards with Courtney Signs Outdoor Advertising, Waterloo, IL in the amount of \$7,700 for the period March 1, 2022 through February 28, 2023 utilizing Workforce Equity Initiative grant funds;

approve contract renewal for outdoor advertising with DDI Media, St. Louis, MO in the amount of \$18,000 for the period March 14, 2022 through August 13, 2022 utilizing budgeted departmental funds; and

approve contract renewal for outdoor advertising with InFocus Outdoor, Belleville, IL in the amount of \$10,140.00 for the calendar year 2022 utilizing budgeted departmental funds.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrka. Nays: none. Absent: none. **PASSED**

Disposal of a Capital Asset

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees dispose of the following college asset per Administrative Procedure 6008AP:

Tuttanauer Autoclave
SWIC Tag #00000504

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees dispose of the following college asset per Administrative Procedure 6008AP:

Temperature Process Trainer
SWIC Tag #00001603

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees dispose of the following college asset per Administrative Procedure 6008AP:

Flow Process Trainer
SWIC Tag #00001604

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the following college asset per Administrative Procedure 6008AP:

Smartboard (2)
SWIC Tag #00014351 and #00014352

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Hannon, to adjourn the meeting at 7:17 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary