



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
February 23, 2022

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, February 23, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Steve Campo
Charles Hannon
Robert G. Morton (remote)
Nick Raftopoulos
Richard Roehrkasse (remote)
Sara Soehlke (remote)

Trustee absent:

Mya Gill, Student Trustee

MOMENT OF SILENCE

Board Chair Raftopoulos stated the Southwestern Illinois College family is deeply saddened by the following recent deaths and requested a moment of silence:

Jim Braden, Senior Systems Analyst Programmer, of Shiloh, began his SWIC career in 2010 first working as a Financial Aid and Community Services Business Analyst. He earned his Bachelor of Science degree in Math and Computer Science from Illinois College in Jacksonville, Illinois and was a member of the MENSA High IQ Society.

Lynn Schwartzhoff, Professor of English, of Belleville, began her SWIC career in 2000 as an adjunct instructor in the English department. She earned her Bachelor of Arts degree from Belmont Abbey College in North Carolina and her Master of Fine Arts degree in Theatre from Southern Illinois University Carbondale.

Clay Baitman, retired Vice President for Instruction, of Huntley, Illinois, began his SWIC career at then Belleville Area College in 1979 as the Instructor/Coordinator of the Fire Science/EMT/Paramedic programs. He earned his Bachelor of Arts in History degree from Albion College in Albion, Michigan; his Master of Public Administration degree from Western Michigan University in Kalamazoo, Michigan; and his Master of Arts in Management degree from Webster University in St. Louis. The Clay Baitman Fire Science Training Center on Freeburg Avenue in Belleville was dedicated in his honor in 2020.

PUBLIC COMMENTS

The following individuals made public comments, which appear at the conclusion of these minutes and become a part of the public record:

Chantay White, Professor in the English department;
Steve Moiles, Associate Professor in the English department; and
Charles Hannon, Trustee.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- X.H.2. Authorization to Hire
- X.I.2. Re-employment of Non-tenured Full-time Faculty
- X.J.1. Reappointment of Full-time and Part-time Administrative Professional and Supervisory Staff for FYE 2023
- X.K.1. Administrative, Professional and Supervisory Staff (Education and Grant-funded) Salary Increase for FY 2021 and FY 2022

MOTION 02-23-22:01

Mr. Campo moved, seconded by Mr. Hannon, to:

- approve the minutes from the regular Board meeting of January 19, 2022;
- approve facility use agreement between Southern Illinois University Carbondale and Southwestern Illinois College, District #522, to conduct Motorcycle Rider Program classes at the Belleville Campus;
- award bids through Weatherproofing Technologies, Inc., Beachwood, OH (project manager) to Western Specialties in the amount of \$1,241,583.14 for the Belleville Campus Façade Restoration Project and to Slay Roofing in the amount of \$898,879.51 for the Sam Wolf Granite City Campus Roof Restoration Project utilizing PHS funds;
- award the lowest responsible bid for a Universal Robot UR10e for the Sam Wolf Granite City Campus to HTE Technologies, St. Louis, MO in the amount of \$41,433.00 utilizing Perkins grant funds;
- purchase a Redbird Flight Simulator from Redbird Flight Simulators, Inc., Austin, TX in the amount of \$66,390.00 utilizing Perkins grant funds;

- purchase Arietta 65-SE and 70SE Ultrasound Systems for the Belleville Campus from Electromek Diagnostic Systems, Troy, IL in the amount of \$181,895.24 utilizing HEERFIII funds;
- approve contract for outdoor advertising/East St. Louis billboards with Courtney Signs Outdoor Advertising, Waterloo, IL in the amount of \$7,700 for the period March 1, 2022 through February 28, 2023 utilizing Workforce Equity Initiative grant funds;
- approve contract renewal for outdoor advertising with DDI Media, St. Louis, MO in the amount of \$18,000 for the period March 14, 2022 through August 13, 2022 utilizing budgeted departmental funds;
- approve contract renewal for outdoor advertising with InFocus Outdoor, Belleville, IL in the amount of \$10,140.00 for the calendar year 2022 utilizing budgeted departmental funds;
- dispose of the following college property per Administrative Procedure 6008AP:

Tuttanauer Autoclave
SWIC Tag #00000504

Temperature Process Trainer
SWIC Tag #00001603

Flow Process Trainer
SWIC Tag #00001604

Smartboard (2)
SWIC Tag #00014351 and #00014352;

- accept continuation of the Workforce Equity Initiative (WEI) state grant through the ICCB in the amount of \$1,200,000 for the period December 1, 2021 through December 31, 2022 the primary deliverable of which is employment after completion of the credential aligned with regional workforce gaps that provides a full-time job paying at least 30% above the regional living wage or is on a pathway to a family sustaining wage;
- accept continuation of the Illinois Works Pre-Apprenticeship state grant in the amount of \$240,000 for the period January 1, 2022 through December 31, 2022 the objective of which is to create a successful path in a specific set of trades that will result in employment in high-skilled, high-wage occupations;
- accept continuation of the Multipurpose Senior Center Program grant in the amount of \$62,400 for the period January 1, 2022 through December 31, 2022 to provide activities, information, social and health services to senior citizens age 55 and older;

- accept continuation of the Senior Companion Program grant in the amount of \$2,500 for the period January 1, 2022 through December 31, 2022 to provide funds for program volunteers in support of their travel to and from clients' homes;
- accept continuation of Retired Senior Volunteer Program (RSVP) grant in the amount of \$2,500 for the period January 1, 2022 through December 31, 2022 to provide funding for RSVP to provide direct hands-on facilitation of the program;
- accept continuation of the Illinois Arts Council state grant in the amount of \$4,000 for the period February 1, 2022 through August 31, 2022 to provide funding to support local high school competitions of poetry recitation and assist with sending winners to a regional competition;
- approve new agreement between Orthopaedic Center of Southern Illinois and Southwestern Illinois College, District #522 to allow students in the Physical Therapist Assistant program to participate in clinical experience;
- approve new agreement between Capital University and Southwestern Illinois College, District #522 to allow students in the Nursing program to participate in clinical experience;
- approve new agreement between Shriners Hospital and Southwestern Illinois College, District #522 to allow students in the Radiologic Technology program to participate in clinical experience;
- approve new agreement between Wexford Health Sources and Southwestern Illinois College, District #522 to allow students in the Health Information Technology program to participate in clinical experience;
- approve new agreement between Memorial Hospital-Shiloh and Southwestern Illinois College, District #522 to allow students in the Physical Therapist Assistant program to participate in clinical experience;
- approve new agreement between Alton Memorial Hospital and Southwestern Illinois College, District #522 to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve new agreement between Medicine Express, LLC and Southwestern Illinois College, District #522 to allow students in the Pharmacy Technician program to participate in clinical experience;
- accept a gift to the college;
- approve course fees;
- terminate degrees and stand-alone certificates as identified;

- accept the resignation of Michael Dealy, full-time faculty, Aviation Maintenance, effective close of business January 21, 2022;
- accept the resignation of Margaret Wuebbles, full-time faculty, Practical Nursing, effective close of business January 16, 2022;
- accept the resignation of Marisa Ruser, Director of Human Resources, effective close of business February 2, 2022;
- accept the resignation of Chralene O'Dell, full-time Commissioned Public Safety Officer, effective close of business January 6, 2022;
- appoint Angie Stewart-Brown to the full-time administrative position of Associate Director Campus & Community Liaison effective March 1, 2022 at an annual salary of \$60,000.00 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Katelyn Dawson to the full-time administrative position of Associate Director Recruitment and Outreach effective March 1, 2022 at an annual salary of \$60,000.00 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Danielle Chambers to the full-time administrative position of Chief Student Services Officer effective February 17, 2022 at an annual salary of \$105,000.00 at salary grade 10 and subject to the Personnel Procedures for Administrators;
- appoint Wyatt Bridger to the full-time administrative position of Recruitment and Retention Specialist effective April 1, 2022 at an annual salary of \$40,000.00 at salary grade 1 and subject to the Personnel Procedures for Administrators;
- appoint Cynthia Jenkins to the full-time administrative position of Assistant Director of Adult Education effective March 1, 2022 at an annual salary of \$59,901.00 at salary grade 3 and subject to the Personnel Procedures for Administrators;
- appoint Jacob Wheeler to the full-time administrative position of Director of Finance effective February 17, 2022 at an annual salary of \$90,000.00 at salary grade 7 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Johnathan Cassity to the full-time administrative position of Accountant II effective March 1, 2022 at an annual salary of \$59,000.00 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Jacqueline Manker to the full-time administrative position of Reporting Compliance Analyst effective March 21, 2022 at an annual salary of \$58,000.00 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators;

- appoint Rebecca Aitken to the full-time grant-funded position of LPN/Nurse Assistant Instructor at the East Louis Higher Education Campus with district-wide responsibilities effective March 1, 2022 at an annual salary of \$48,011.00 in accordance with the FT Faculty Memorandum of Understanding;
- appoint Cynthia Bates to the full-time SWIC Educational Employee position of Accounts Payable Specialist effective March 1, 2022 at an annual salary of \$37,615.20 at salary grade 5 and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire the following part-time faculty:

Donte Haire, Construction Management/ESL with additional duties (02-28-22); and
Marsha Love, Radiologic Technology Instructor (06-06-22);
- hire Leslie Boudouris and Luis Gonzalez Lavin to the two part-time SWIC EE positions of English Specialist at the Belleville Campus effective March 1, 2022 at an hourly rate of \$25.61 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire Hannah Nabb to the part-time SWIC EE position of Physical Science Specialist at the Belleville Campus effective March 1, 2022 at an hourly rate of \$25.61 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire Edgar Hernandez-Medina to the part-time SWIC EE position of Lead Switchboard Operator effective March 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement;
- hire Jennifer Wieggers to the part-time grant-funded twelve-month SWIC EE position of Special Projects Coordinator at the Sam Wolf Granite City Campus effective March 1, 2022 at an hourly rate of \$24.02 for up to 28 hours per week and subject to the SWIC Educational Employee Collective Bargaining Agreement and the continued receipt of external funding;
- hire the following part-time instructors on an emergency basis:

Jacob Rommerskirchen: Heating, Ventilation and A/C (01-13-22);
Cody Coffin: Precision Machining Technology (01-13-22);
Jared Shields: CAD (01-13-22);
Arindam Chatterjee: Chemistry (01-24-22);
Farhad Sakhaee: Engineering (01-13-22); and
Margaret Wuebbles: Practical Nursing Clinical Instructor (01-17-22);

- award tenure for 2022-2023 to:

Arts and Science

Laura Boville	English and Film
Darcy Wente-Hahn	Communication, Language and Theatre
Emily Kelly-Padden	Communication, Language and Theatre
Casey Lobring	Physical Science
Cora Marty-Farmer	Math
Jennika Smith	English and Film
Jenny VanWyk	Physical Science
Kristen Huffman	Biology
Tracey Hayes	Behavioral Sciences
Charles Knoth	Biology

Business, Health Sciences and Homeland Security

Angela Gilbreth	Nursing Education
Casie Dugan	Radiologic Technology
Diane Iberg	Medical Laboratory Technology
Eric Danford	Administration of Justice
Jennifer Charles-Ajao	Nursing Education
Mona LeGrand	Nursing Education
Erica Johnson	Nursing Education

Technical Education and Workforce Development

David Berry	Industrial Technology
Kevin Connelly	Aviation Maintenance
Mitchel McFarland	Welding Technology
Keith Mueller	Aviation Pilot Training

- approve continued employment for second year non-tenured faculty:

Business, Health Sciences and Homeland Security

Karla Arnotti	Nursing
Melody Schroer	Paralegal
Stephanie Klie	Outcomes Assessment

Arts and Sciences

Cory Sellers	Art
Sarah Swist	Art

Technical Education and Workforce Development

Nicholas Weatherly	Precision Machinery
Roderick Arnold	HVAR

- create and to advertise the following positions:

Full-time grant-funded administrative position of Special Projects Coordinator:
Construction Pre-apprenticeship and High School Partnerships; and

Part-time grant-funded SWIC EE position of Pearson Vue Proctor; and

- ratify the January 2022 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

APPROVAL OF BILLS

MOTION 02-23-22:02

Mr. Hannon moved, seconded by Mr. Campo, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$ 811,917.69
Operations & Maintenance Fund	691,233.81
Bond & Interest Fund	600.00
Restricted Purposes Fund	1,139,898.85
Trust & Agency Fund	3,521.42
Audit Fund	4,500.00
Liability, Protection & Settlement Fund	13,587.80
 Grand Total All Funds:	 \$2,665,259.57

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Committee Chair Hannon stated the committee had no items.

FACILITIES AND FINANCE COMMITTEE REPORT

Committee Chair Roehrkasse stated the committee had one additional item.

MOTION 02-23-22:03

Mr. Roehrkasse moved, seconded by Mr. Campo, to increase the tuition rate by \$5 per credit hour and maintain the mandatory Information Technology fee at \$6 per credit hour and the Student Services fee at \$3 per credit hour. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: Mr. Blomenkamp. Absent: Ms. Gill (opinion). **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Committee Chair Campo introduced the following three items that were pulled from the consent agenda.

MOTION 02-23-22:04

Mr. Campo moved, seconded by Mr. Hannon, to approve continued employment for third-year non-tenured faculty:

Business, Health Sciences and Homeland Security

Deanna Blomenkamp	Practical Nursing Education
Dustin Sweet	Economics
Christina Hernandez	Nursing Education
Misty Dicky	Nursing Education

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Ms. Gill (opinion). **PASSED**

MOTION 02-23-22:05

Mr. Campo moved, seconded by Mr. Hannon, to approve the Fiscal Year 2023 reappointment of full-time and part-time Administrative, Professional and Supervisory Staff per Appendix A and subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Ms. Gill (opinion). **PASSED**

MOTION 02-23-22:06

Mr. Campo moved, seconded by Mr. Hannon, to approve the Fiscal Year 2021 and Fiscal Year 2022 amended reappointment of full-time Administrative, Professional and Supervisory Staff per Appendix A and subject to the Personnel Procedures for Administrators. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Ms. Gill (opinion). **PASSED**

EXECUTIVE SESSION

*Mr. Campo moved, seconded by Mr. Hannon, to move into Executive Session at 6:08 p.m. for personnel (5 ILCS 120/2(c)(1)). Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED***

There was consensus to return to regular session at 6:19 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 02-23-22:07

Mr. Campo moved, seconded by Mr. Hannon, to read by title only Resolution Approving and Authorizing Non-Renewal and Dismissal of Non-Tenure Faculty Member Jillaine Thoma. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

MOTION 02-23-22:08

Mr. Raftopoulos moved, seconded by Mr. Campo, to adopt Resolution Approving and Authorizing Non-Renewal and Dismissal of Non-Tenure Faculty Member Jillaine Thomae. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

REPORTS

President's Report

President Mance had no report.

ICCTA Report

Trustee Roehrkasse provided notes from the recent meeting held in Washington, D.C. in early February.

The next ICCTA Board of Representatives meeting will be held Saturday, March 12 in East Peoria, Illinois.

Attorney's Report

Mr. Hoerner had nothing further.

ADJOURNMENT

Mr. Blomenkamp moved, seconded by Mr. Hannon, to adjourn the meeting at 6:24 p.m. Following a voice vote the motion carried.

Approved: **03.16.22**

Respectfully submitted,

Nick Raftopoulos
Board Chair

Beverly J. Fiss
Secretary to the Board of Trustees

Comments from Dr. Chantay White (stepping in for Faculty Union President Mike McClure)

Good evening,

I am here tonight to tell you how the actions you have taken over the past several months regarding the leadership and organization of the college have led to a dramatic increase in morale.

First, there has been tremendous improvement in the communication between the administration and the faculty. For the past several years, communication between the administration and the faculty was not good and, in fact, it was getting worse year after year. The recent increase in both the frequency and the productivity of the conversations between faculty and administration is greatly valued. Having faculty's concerns addressed and receiving timely information have all played their part in establishing a working environment where the faculty can focus on the job of providing quality education.

Next, this improvement in communication has directly led to a more cooperative and mutually respectful relationship. The increase in shared governance is remarkable by comparison to the situation just two or three years ago. The administration's seeking out of faculty input and utilizing their expertise is greatly appreciated. Faculty want to support this institution and to see it flourish and are happy to provide support where they feel they can.

Finally, all this has led to an increase in trust and respect between all involved, which is clearly beneficial to any working environment – especially one in which two sides work hand-in-hand with each other towards the same goal: providing the best possible experience for our students.

And so, on behalf of the faculty, I would like to thank the board for the steps you have taken during this current school year that have directly resulted in this increased morale and improved working conditions. And, while I'm at it, I would like to also thank Dr. Segobiano, Dr. Becker, Dr. Mettler-Cherry, and all the others in the administration who have fostered this new atmosphere of communication and cooperation. Despite the challenges that COVID has brought and the difficulties we still face, the outlook of the SWIC faculty is the more positive than it has been in years.

Thank you for your time.

Comments from Steve Moiles

A week ago today, the English & Film Department, as well as the college overall, lost Prof. Lynne Schwartzhoff, who was a wonderful teacher, a cherished colleague, a deeply intelligent woman, and a passionate advocate for her students – really, an advocate for all SWIC students, as well as for those who exist on the margins in our greater St. Louis/Metro East community.

I've had the pleasure and honor of teaching alongside Lynne for sixteen years, though she began at SWIC way back in 2000 as an adjunct instructor, before eventually becoming full-time. She was a colleague who had a great knack for exploring a classroom issue or a question about our curriculum in great depth, and then boiling things down to what we needed to do that week, that day, to make SWIC a better place for our students. She frequently came into my office to tell me something funny that had happened in class, or to tell me, in a very different vein, that she was concerned about a particular student who was struggling. She responded to her students' work with detailed feedback, but she was also capable of telling a student, "What you've written brings me joy! I'm proud of how well you set out your argument, how deeply you've considered your audience." And she meant it. She took pride in her students; she took pride in her family – and our department is proud that she counted us as her colleagues and counted us among her many friends.

Two last details, very briefly.

I have it on good authority that Lynne gave her own winter coat – not once, but twice, in different semesters – to students who were homeless and who appeared to have only a thin jacket during the worst part of winter. Lynne was not in the habit of telling this story on herself; I learned about this only because a colleague told me. She did this twice – at least twice.

Lynne was in the classroom, teaching her classes, during the first week of this semester -- prior to being hospitalized. She did not want to cancel class. She did not want to have subs in her classes, if at all possible, just as she was trying to get to know her new students in January (although she had genuine respect for the colleagues who took over her classes). She truly wanted to be here for her students. She was that kind of teacher, that type of professional.

Lynne will be missed by a great many people, here and elsewhere in the world. Without a doubt, we are all better for having known her.

Comments from Trustee Charles Hannon (provided by former employee Donna Watson)

Clay Baitman, Vice President for Instruction

Since the day Clay arrived at then Belleville Area College in 1979, he dedicated his life to helping people better themselves. It was important to Clay that the students that entered the doors of BAC/SWIC received the best education possible. He dedicated every ounce of energy to starting the Fire Science program. He put in endless hours to create the best training BAC/SWIC could offer. He then became Dean of the Allied Health & Public Service programs and put his heart and soul into making those top-quality programs at the college. As Vice President, Clay strived to make every program and discipline the best in the area. He took pride in the education that the College offered to students.

Clay was one of the most caring and selfless people I have ever known. Not many people know that Clay would go to the Book Store at the beginning of the semesters and ask the store manager to point out a student that needed money for their books so that he could buy them for the student. He would never make that known to anyone. He liked to keep his generosity anonymous.

There are so many ways that Clay made the College a better place! He truly cared for the faculty, staff and students. Be it flowers, boxes of chocolates, poinsettias, pizzas and milk shakes for those working the Saturdays before the start of a semester, providing food and refreshments at meetings, Clay always showed his appreciation for his college family.

The College meant everything to Clay, and it is a better place because of him!!