



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
March 16, 2022

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, March 16, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Steve Campo
Charles Hannon (remote)
Robert G. Morton
Nick Raftopoulos
Richard Roehrkasse
Sara Soehlke (remote)

Trustee absent:

Mya Gill, Student Trustee

MOMENT OF SILENCE

Board Chair Raftopoulos stated the Southwestern Illinois College family is deeply saddened by the recent death of Eugene Verdu, former trustee of Southwestern Illinois College, who passed away Saturday, March 12, 2022. Mr. Verdu was elected to the Board of Trustees in 2005 and served until 2021, at which time he retired. Gene, as he preferred to be called, was a dedicated public servant and a humble family man who will be deeply missed. Trustee Raftopoulos requested a moment of silence in honor of Eugene Verdu.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Board Chair Raftopoulos requested a motion for an omnibus vote to approve all items on the consent agenda.

MOTION 03-16-22:01

Mr. Roehrkasse moved, seconded by Mr. Campo, to conduct an omnibus vote for all items on the consent agenda. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos, Nays: none. Absent: Ms. Gill (opinion). **PASSED**

MOTION 03-16-22:02

Mr. Campo moved, seconded by Ms. Soehlke, to:

- approve the minutes from the special Board meeting of October 6, 2021; the Executive Session of October 6, 2021; the regular Board meeting of October 20, 2021; the Executive Session of October 20, 2021; the regular Board meeting of February 23, 2022; and the Executive Session of February 23, 2022;
- approve second reading/adoption of proposed amendments to Board Policy 4005 and Administrative Procedure 4005AP: Enrollment;
- approve first reading of proposed amendments to:

Board Policy 3002: Eligibility for Initial Employment;
Board Policy 3005: Recruitment, Selection, Appointment of Faculty and Staff; and
Administrative Procedure 3005AP: Recruitment, Selection, Appointment of Faculty and Staff;
- approve Intergovernmental Agreement with City of Belleville for SWIC's Management/Operation of Belleville Educational Campus located at 2300 West Main Street, Belleville;
- approve the proposed budget calendar for FY 2023;
- proceed with FGM Architects, Inc., O'Fallon, IL for the PHS funded project of Belleville Campus-Main Complex Phase II - air handler unit replacement 3, 4, & 18 for a fee of \$174,044;
- dispose of a Promethean ActivPanel 86", manufacturer serial number 786T-L86L4A0010761, per Administrative Procedure 6008AP;
- accept continuation of the Community Service Block Grant from the St. Clair County Community Action Agency in the amount of \$7,000.00 for the period January 1, 2021 through December 31, 2021 that will provide funding for transportation assistance to eligible seniors/disabled riders that reside in St. Clair County;
- accept continuation of the INCCRRA-Illinois Network of Child Care Resources & Referral Agencies grant in the amount of \$125,000.00 for the period January 1, 2022 through December 31, 2022 which is Phase II of the Illinois Gateways to Opportunity Credential competency modules in the Early Childhood Education program;

- approve new agreement between Building Blocks Daycare LLC and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program;
- approve renewal agreement between Children First Learning Center and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program;
- approve new agreement between Imagination Station Early Childhood Development Center and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program;
- approve new agreement between Kingdom Kare Early Learning Center and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program;
- approve new agreement between Rubye’s Play Place and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program;
- approve new agreement between Medicine Express, LLC and Southwestern Illinois College, District #522 to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve course fees;
- approve new degree and certificates;
- approve the following resignations:

Leonard Cruise, Program Outreach Coordinator/Site Administrator, effective close of business February 25, 2022;

Haley Horton, Recruitment and Retention Specialist, effective close of business March 2, 2022;

Timothy Andrus, Assistant Director of Operations ATS, effective close of business February 25, 2022;

Season Reiler, Senior Companion Program Director PSOP, effective close of business March 28, 2022;

Angela Gilbreth, Nursing Education Coordinator/Instructor, effective close of business July 31, 2022; and

Daris Hicks, Education to Careers Coordinator, Adult Education, effective close of business February 18, 2022;

- accept the retirement notification of David Mark Light, Librarian at the Sam Wolf Granite City Campus, effective close of business July 28, 2022;
- appoint Tradale Hayes to the full-time administrative position of College Inclusion Ambassador Coordinator effective April 1, 2022 at an annual salary of \$48,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Lisa Ward to the full-time administrative position of Assistant Instructional Technology Manager at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$50,500 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Sean FitzGibbons to the full-time administrative position of Curator/Facility Coordinator, Schmidt Art Center at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$58,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Jamie Windler to the full-time administrative position of Purchasing Specialist at the Belleville Campus with district-wide responsibilities effective April 1, 2022 at an annual salary of \$53,000 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Robin Blanc to the full-time administrative position of Academic Advisor effective April 1, 2022 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Sydney Lombardi to the full-time administrative position of Academic Advisor effective April 16, 2022 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Tiffini Rushing to the full-time administrative position of Academic Advisor effective April 1, 2022 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Eric Spells to the full-time grant-funded SWIC EE position of ATS Driver effective April 1, 2022 at an hourly rate of \$18.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week;
- appoint Connie Kaiser to the full-time SWIC EE position of Administrative Assistant to the Dean effective April 1, 2022 at an annual salary of \$34,855 in accordance with the SWIC EE Collective Bargaining Agreement;

- hire part-time faculty at a salary based on education attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Ashley Cox: Sociology (effective 08.15.22);

- hire Kay Young to the part-time grant-funded SWIC EE position of ATS Driver effective April 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule;
- hire Angelique Quinn to the part-time grant-funded SWIC EE position of ATS Dispatcher effective April 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule;
- hire Jeremy Schwab and Yvonne Dams to the part-time SWIC EE positions of Shipping & Receiving Clerk effective April 1, 2022 at an hourly rate of \$12.00 for up to 28 hours per week subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;
- hire Jessica Houchin to the part-time non-union position of Live Art Model effective April 5, 2022 at an hourly rate of \$17.00;
- create and to advertise the following positions:

Full-time faculty: Certified Nurse Assistant/Practical Nursing Instructor;
 Full-time faculty: Radiologic Technology Instructor; and
 Full-time administrative position: Student Life and Diversity and Inclusion Coordinator;

- advertise the following positions:

Full-time faculty position: Librarian at the Sam Wolf Granite City Campus
 Full-time faculty position: Aviation Maintenance
 Full-time faculty position: Nursing Education Coordinator/Instructor
 Full-time SWIC EE position: Education to Careers Coordinator, Adult Education
 Full-time administrative position: Senior Systems Analyst Programmer
 Full-time administrative position: Accountant I
 Full-time administrative position: Associate Director of Financial Aid
 Full-time grant-funded administrative position: Senior Companion Program
 Director (PSOP)
 Full-time grant-funded administrative position: Assistant Director of Operations, ATS
 Full-time SWIC EE position: Accounts Payable Clerk;
 Full-time SWIC EE position: Purchasing Assistant
 Full-time SWIC EE position: Student Services Specialist
 Part-time SWIC EE position: Computer Support Technician;

- ratify the part-time and temporary faculty and staff actions for February 2022 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff; and

- name Elizabeth Alvarez, Nursing Education Instructor, as the college’s ICCTA 2022 Outstanding Full-time Faculty Member of the Year.

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

APPROVAL OF BILLS

MOTION 03-16-22:03

Mr. Campo moved, seconded by Mr. Roehrkasse, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$3,078,774.18
Operations & Maintenance Fund	292,463.03
Operations & Maintenance Fund-Restricted	318,551.02
Bond & Interest Fund	1,500.00
Restricted Purposes Fund	424,414.17
Trust & Agency Fund	8,206.87
Liability, Protection & Settlement Fund	25,316.06
 Grand Total All Funds:	 \$4,149,225.33

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED**

REAPPORTIONMENT OF TRUSTEE DISTRICTS

Board Attorney Hoerner presented the proposed map and corresponding population data concerning the recommended reapportionment of SWIC trustee districts. Section 3-7a of the Illinois Public Community College Act recognizes a maximum population deviation of 5% from the mean as acceptable.

- Sub-districts 1, 4 & 7: minimally deviate from the mean population
- Sub-districts 2 & 5: substantially over the mean population (each must shed population)
- Sub-districts 3 & 6: substantially under the mean population (must gain significant population)

Mr. Hoerner entertained suggestions or requested consensus to move forward with this plan or to make changes. The process needs to be finalized so a resolution to approve and to draw lots (term of offices) could occur at the April meeting of the Board of Trustees. Any revisions to the presented plan will require another trip to Springfield, Illinois.

Trustee Campo expressed concern over the split of Columbia. One-half is in sub-district 1 and the other half is in sub-district 3. He requested all of Columbia be in sub-district 3; however the population loss in sub-district 1 would have to be picked up from sub-district 2. Mr. Campo also stated he is being stretched 67 miles in his sub-district, of which he is not in favor. He also noted the split of Freeburg into two sub-districts and suggested all of Freeburg be placed back in sub-district 2. Mr. Campo requested to see an option B.

Mr. Hoerner will revise the original proposal and bring Plan B to the Planning and Policy Committee next month.

EXECUTIVE SESSION

*Mr. Morton moved, seconded by Mr. Blomenkamp, to move into Executive Session at 6:10 p.m. for litigation (5 ILCS 120/2(c)(11)). Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, Ms. Soehlke and Mr. Raftopoulos. Nays: none. Absent: Ms. Gill (opinion). **PASSED***

There was consensus to return to regular session at 6:38 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

REPORTS

President's Report

President Mance had no report.

ICCTA Report

Trustee Roehrkasse reported the ICCTA Board of Representatives meeting was held March 11-12, 2022 in East Peoria. Once he receives all the documents from the meetings, he will provide to Board Secretary Fiss for dissemination to the trustees.

Attorney's Report

Mr. Hoerner presented two resolutions concerning the extension of TIF districts for the Village of Fairmont City and the City of Sparta and recommended the college move forward with both resolutions.

MOTION 03-16-22:04

Mr. Morton moved, seconded by Mr. Campo, to read by title only Resolution Consenting to Extension of Village of Fairmont City Tax Increment Financing Districts #1 and #2 Redevelopment Project Areas. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke and Ms. Gill (opinion). **PASSED**

MOTION 03-16-22:05

Mr. Morton moved, seconded by Mr. Roehrkasse, to adopt Resolution Consenting to Extension of Village of Fairmont City Tax Increment Financing Districts #1 and #2 Redevelopment Project Areas. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke and Ms. Gill (opinion). **PASSED**

MOTION 06-16-22:06

Mr. Morton moved, seconded by Mr. Raftopoulos, to read by title only Resolution Consenting to Extension of City of Sparta Tax Increment Financing District #1 Redevelopment Project Area. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke and Ms. Gill (opinion).
PASSED

MOTION 03-16-22:07

Mr. Morton moved, seconded by Mr. Raftopoulos, to adopt Resolution Consenting to Extension of City of Sparta Tax Increment Financing District #1 Redevelopment Project Area. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke and Ms. Gill (opinion).
PASSED

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Morton, to adjourn the meeting at 6:47 p.m. Following a voice vote the motion carried.

Approved: **04.20.22**

Respectfully submitted,

Nick Raftopoulos
Board Chair

Beverly J. Fiss
Secretary to the Board of Trustees