

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**March 9, 2022**

Committee members present:	Richard Roehrkasse, Chair Steve Campo Charles Hannon (remote)
Trustees present:	John Blomenkamp Robert Morton
Administrators present:	Nick Mance Linda Andres (remote) Danielle Chambers Sue McClure Missy Roche (remote) Dr. Gina Segobiano Bob Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 5:35 p.m.

**APPROVAL OF MINUTES**

Mr. Campo moved, seconded by Mr. Roehrkasse, to approve the minutes from the February 9, 2022 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Roehrkasse. Nays: none. Absent: none. (Note: Mr. Hannon was inaudible.) **PASSED**

**FACILITIES**

**Intergovernmental Agreement with City of Belleville**

Board Attorney Hoerner presented an Intergovernmental Agreement with the City of Belleville for SWIC's management/operation of the former Lindenwood University located at 2300 West Main Street in Belleville. The intergovernmental agreement is a ten-year agreement with a six-month out clause and is contingent upon ICCB funding.

SWIC will utilize part of the campus for the Police Academy. This arrangement is similar to the ICCB/ESLHEC opportunity through SIUE.

The following questions were posed by the trustees:

1. When does the agreement begin? [July 1, 2022](#)
2. Who pays for the utilities, etc? [Utilities are part of the maintenance agreement.](#)
3. What is the cost? [\\$1.0M](#)
4. Who pays for the structural issues? [Any upgrades to the building would be covered by the City of Belleville as SWIC is not the owner of the property.](#)
5. How much is it going to cost SWIC to run the place? [\\$3.4M for custodial, utilities, security. Lindenwood provided figures of \\$2.0M. SWIC is not paying rent.](#)
6. SWIC out of pocket expenses? [We will have for expansion of programs but we would have to do that anyway. Anything related to construction and programs would be our cost.](#)
7. If SWIC classes are moved there, won't we have extra classroom space here? [We have to renovate our buildings. Our Biology and Chemistry labs here need to be renovated. When that happens, we will use the Lindenwood rooms. ICCB has to approve where we have classes.](#)
8. How much more equipment will we have to buy for grounds, computer switches, etc. Has our architect looked at the building? It's not that I am against it but I think we need to have our architect review the buildings. I think it is very irresponsible for this Board of Trustees to enter into an agreement without having our architects look at the building. [No, we plan to. We have to call them.](#)
9. Is it wise for the taxpayers of SWIC to bear the cost? We need maintenance equipment here and now we're going to pay for Lindenwood. [That is operations and maintenance and is covered by external funding.](#)
10. The City of Belleville owns the building. How will that work with the Police Academy because the State of Illinois gives SWIC funding for the Police Academy. [The Police Academy is moving to that location. The state funds SWIC receives will be used to pay for lodging and food service.](#)
11. Is the intent to move SWIC athletes there? [This is the initial agreement. It is up to you who you want to put over there.](#)

Mr. Hoerner reported there has been a budget submitted through ICCB for a funding request. That request requires submitting a budget. ICCB will have to go to the Lindenwood Campus to approve any location for programs.

Mr. Roehrkaase moved, seconded by Mr. Campo, to recommend the Board of Trustees approve Intergovernmental Agreement with City of Belleville for SWIC's Management/Operation of Belleville Educational Campus located at 2300 West Main Street, Belleville. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Roehrkaase. Nays: none. Absent: none. (Note: Mr. Hannon was inaudible.) **PASSED** (This item will appear on the consent agenda.)

### **Public Safety Report**

Chief Administrative Services Officer Bernie Yursa presented the Public Safety report for February 2022. He noted a few vehicles were burglarized and reminded everyone to be aware

of their surroundings and to lock their cars and valuables. No action was required of the committee.

## **FINANCE**

### **Approval of Bills**

Chairman Roehrkaske requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

### **FY 2023 Budget Calendar**

The FY 2023 formal budget process begins with adoption of the budget calendar. The college will continue to review revenue and expense estimates that includes analysis of state funding, additional federal funding and potential tuition and enrollment changes. Review of the impact of minimum wage increases, capital requests, expenditures related to the college's response to the pandemic, and potential changes to non-parameter expenditures will also continue.

Mr. Campo moved, seconded by Mr. Roehrkaske, to recommend the Board of Trustees approve the proposed budget calendar for FY 2023. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkaske. Nays: none. Absent: none. **PASSED** (This item will appear on the consent agenda.)

### **Bid Awards/Purchases/Contracts**

A request to begin work on the Belleville Campus-Main Complex Phase II - air handler unit replacement 3, 4, & 18 project and to proceed with FGM Architects, Inc., O'Fallon, IL for the PHS funded project for a fee of \$174,044 was presented. The project authorization from FGM Architects is subject to review by the Board Attorney.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees proceed with FGM Architects, Inc., O'Fallon, IL for the PHS funded project of Belleville Campus-Main Complex Phase II - air handler unit replacement 3, 4, & 18 for a fee of \$174,044, subject to review by the Board Attorney. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkaske. Nays: none. Absent: none. **PASSED** (This item will appear on the consent agenda.)

### **Disposal of a Capital Asset**

A request to dispose of a Promethean ActivPanel 86", model #AP7-B86-02, serial number 786TL86L4A0010761, was presented. The equipment was received October 31, 2021. During installation in November, the Promethean board fell from the lift, shattered and is not repairable. The value is under the general liability deductible and is not able to support any institutional need.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees dispose of the above-presented college asset per Administrative Procedure 6008AP. Upon a roll call vote,

those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED** (This item will appear on the consent agenda.)

**ADJOURNMENT**

Mr. Campo moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:08 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary