

Southwestern Illinois College
Office of Financial Aid, Veteran Services and Student Employment

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2022-2023 Institutional Verification Form--Dependent Student

Your 2022–2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before offering Federal Student Aid, SWIC is required to compare your FAFSA with the information on this form and with any other required documents. If there are differences or inaccuracies, we may need to request additional documentation and your FAFSA information may need to be corrected. **You must complete and sign this form, attach any required documents, and submit the form and other required documents to the Financial Aid Office at SWIC.**

A. DEPENDENT STUDENT’S INFORMATION

| | | | |
|---|----------------------|----------------|--------------------------|
| Student’s Last Name | Student’s First Name | Student’s M.I. | Student’s SWIC ID Number |
| Student’s Street Address (include apt. no.) | | | Student’s Date of Birth |
| City | State | Zip Code | Student’s Phone Number |

B. PARENTS’ HOUSEHOLD INFORMATION—For further guidance, see the 2022-2023 FAFSA instructions, or contact our office.

List yourself.

| Student’s Full Name | Relationship to student | College Name | College State |
|---------------------|-------------------------|-------------------------------|---------------|
| | SELF | Southwestern Illinois College | IL |

List your parent(s)/stepparent even if you don’t live with them. **(Don’t include** a parent not living in the household due to separation/divorce.) Please ask for assistance if you are unsure of which parent(s) to report.

| Parent’s Full Name | Age | Relationship to student |
|--------------------|-----|-------------------------|
| | | |
| | | |

* List siblings below if the parent(s) reported above will provide more than half of their support through June 30, 2023. List other people **IF** living with the parent(s) reported above **AND** those parent(s) will provide more than half of their support through June 30, 2023. If you have more members in household than space below, please contact our office for a Household Size Verification Form. (**Complete the last three college-related columns only if the household member will be attending college between 7-1-2022 and 6-30-2023.)

| Names of Other* Household Members | Age | Relationship to student | ** Will enroll in college at least half- time? | **College Name | ** College State |
|-----------------------------------|-----|-------------------------|--|----------------|------------------|
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C. ACTIVE DUTY MILITARY STATUS IN 2020 (If yes for more than one person, indicate that and provide information for each.)

- Were you or your parent(s) (listed above) active duty military in 2020? Yes, Parent Yes, Student No
- If yes, how many months in 2020? _____ out of 12 months. What rank? Enlisted Officer

Student's Name: _____ SWIC ID Number: _____

STUDENTS AND PARENT(S): Read the selections below, and **mark the one option** that applies for each of you. The Data Retrieval Tool is the preferred method if you are able to use it. Visit <https://www.swic.edu/students/services/financial-aid/irs-tax-return-transcript-request/> for options to request an IRS tax return transcript if you did not and will not use the Data Retrieval Tool on the 2022-2023 FAFSA. If you **AMENDED** your 2020 tax return (made corrections after initial filing/filed a 1040X), contact our office for more information.

D. STUDENT 2020 INCOME INFORMATION

- I, the student, did file a 2020 tax return and **used the IRS Data Retrieval Tool on the 2022-2023 FAFSA.**
- I, the student, did file a 2020 tax return but did not use the IRS Data Retrieval Tool on the 2022-2023 FAFSA. I will instead be submitting a copy of my 2020 IRS Tax Return Transcript or a signed 2020 IRS Tax Return with (if filed) Schedules 1, 2 & 3.
- I, the student, did not and am not required to file a 2020 tax return. I was not employed and had no income earned from work.
- I, the student, did not and am not required to file a 2020 tax return but I had earned income from work in 2020. All employers' names and amounts earned are listed below. I will submit ALL W2s and 1099s from employers listed below.

Complete chart only if D4 above is selected

| Student's Employer's Name | Annual Amount Earned in 2020 | IRS W-2 Provided? Yes or No |
|---------------------------|------------------------------|--------------------------------|
| | | |
| | | |
| | | |

E. PARENT(S) 2020 INCOME INFORMATION (If parents filed separate returns or have different tax situations, please contact our office.)

- I/we, the parent(s), did file a 2020 tax return and **used the IRS Data Retrieval Tool on the 2022-2023 FAFSA.**
- I/we, the parent(s), did file a 2020 tax return but did not use the IRS Data Retrieval Tool on the 2022-2023 FAFSA. I/we will instead be submitting a copy of our 2020 IRS Tax Return Transcript or a signed 2020 IRS Tax Return with (if filed) Schedules 1, 2 & 3.
- I/we, the parent(s), did not* and were not required to file a 2020 IRS tax return. I/we were not employed and had no income earned from work.
- I/we, the parent(s), did not* and were not required to file a 2020 tax return but had earned income from work in 2020. All employers' names and amounts earned are listed below. I/we will submit ALL W2s and 1099s from employers listed below.

Complete chart only if E4 above is selected

| Parent Name | Employer's Name | Annual Amount Earned in 2020 | IRS W-2 Provided? Yes or No |
|-------------|-----------------|------------------------------|--------------------------------|
| | | | |
| | | | |
| | | | |

*** PLEASE NOTE:** A 2020 IRS Verification of Non-filing Letter dated on or after 10-1-2021 is **REQUIRED** for EACH non-filing parent. For further information, see <https://www.swic.edu/students/services/financial-aid/irs-verification-of-non-filing-letter/>. (If you have attempted to obtain it by all methods and were unable to, contact our office for assistance.)

F. CERTIFICATION AND SIGNATURE

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. Falsification of information is subject to prosecution. **Original signatures required. No electronic signature of any form will be accepted.** The student AND one parent that is listed on page one of this form **MUST** sign and date below.

Student's Signature _____ Date _____ Parent's Signature _____ Date _____