

PLANNING AND POLICY COMMITTEE
Seibert Conference Room
Belleville Campus
April 13, 2022

Committee members present:	Charles Hannon, Chair Richard Roehrkasse Sara Soehlke (remote)
Trustees present:	Steve Campo Nick Raftopoulos
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Missy Roche Dr. Gina Segobiano Bob Tebbe Bernie Ysursa

CALL TO ORDER

Chairman Hannon called the meeting to order at 6:03 p.m.

APPROVAL OF MINUTES

Ms. Soehlke moved, seconded by Mr. Roehrkasse, to approve the minutes of the February 9, 2022 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Roehrkasse, Ms. Soehlke and Mr. Hannon. Nays: none. **PASSED**

REAPPORTIONMENT OF TRUSTEE DISTRICTS

Board Attorney Hoerner will provide an update on the alternate reapportionment of trustee districts at the April 20, 2022 meeting of the Board of Trustees.

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Executive Director IT Linda Andres presented the Information Technology Accomplishments, Requests for Service and Status Reports. Details are contained in the reports.

Ms. Andres highlighted the following activities during the last month:

- Updated benefits on budget pages and sent out.
- Working on next year.
- Working on research and implementation MFA for InfoShare authentication.
- Testing MFA for WordPress authentication.
- Working on Hyland implementation pilot project.
- Working on SURS Deferred Compensation Plan data needs.

Received preliminary approval from HLC for participation in the notification program for additional locations.

No action was required from the committee.

SECOND READING/ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURE

First reading of the proposed amendments to the following Board Policies and Administrative Procedure was approved by the Board of Trustees at its March 16, 2022 meeting:

Board Policy 3002:	Eligibility for Initial Employment
Board Policy 3005:	Recruitment, Selection, Appointment of Faculty and Staff
Administrative Procedure 3005AP:	Recruitment, Selection, Appointment of Faculty and Staff

One comment was received from the college community concerning the required number of semi-finalists to be interviewed, which is sometimes impossible due to the candidate pool for certain positions, i.e. IT. It was suggested to soften the language but to recommend adoption of these proposed amendments to the Board of Trustees. The Board Secretary will modify the language.

Mr. Roehrkaske moved, seconded by Ms. Soehlke, to adopt proposed amendments to:

Board Policy 3002:	Eligibility for Initial Employment;
Board Policy 3005:	Recruitment, Selection, Appointment of Staff; and
Administrative Procedure 3005AP:	Recruitment, Selection, Appointment of Staff.

Upon a roll call vote, those trustees voting aye were Mr. Roehrkaske, Ms. Soehlke and Mr. Hannon. Nays: none. **PASSED**

ANY OTHER COMMITTEE RELATED BUSINESS

Chairman Hannon stated he will have a topic on next month's agenda to have another Board retreat to discuss the "Trusteeship in Community Colleges" book. He asked the trustees to read Chapters 2 and 7 in preparation for the retreat, which could possibly be remote.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Wednesday, May 11, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Roehrkaske moved, seconded by Ms. Soehlke, to adjourn the meeting at 6:15 p.m. Upon a roll call vote, those trustees voting aye were Mr. Roehrkaske, Ms. Soehlke and Mr. Hannon. Nays: none. **PASSED.**

Respectfully submitted,

Beverly J. Fiss
Board Secretary