



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
July 20, 2022

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, July 20, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

John Blomenkamp (remote)
Steve Campo
Charles Hannon (remote)
Robert G. Morton
Nick Raftopoulos
Richard Roehrkas

Trustee absent:

Sara Soehlke

PUBLIC COMMENTS

Dawn Crowthers, a resident of District #522, addressed the Board of Trustees concerning the college's Sign Language Studies (SLS) program. Ms. Crowthers is a recent graduate of the program and was very appreciative and complimentary of the program. She thanked the Board of Trustees for providing it to the community and commended the SLS staff.

CONSENT AGENDA

Board Chair Raftopoulos pulled Item IV. Seating of Student Trustee, from the agenda. There were no other items pulled.

MOTION 07-20-22:01

Mr. Roehrkas moved, seconded by Mr. Morton, to:

- approve the minutes from the regular Board meeting of June 15, 2022; the Executive Session of June 15, 2022; the special Board meeting of June 29, 2022; and the Executive Session of June 29, 2022;

- approve review of the following Board Policies and Administrative Procedures:

Board Policy 3009 and Administrative Procedure 3009AP: Conflict of Interest
Board Policy 6007 and Administrative Procedure 6007AP: Purchasing;
- award the lowest responsible bid for parking lot maintenance and repair at the Belleville Campus to Sonnenberg Asphalt Co. Inc., Belleville, IL in the amount of \$104,801.00 funded from budgeted departmental funds;
- approve contract with CLEAN Uniform Company, Effingham, IL in the amount of \$35,192.30 to provide uniform services for all employees in the Physical Plant Department funded from FY23 Physical Plant Operations;
- approve contract with Data Unlimited Inc., Collinsville, IL in the amount of \$70,138.51 for the purchase of direct mail advertising for 2022 Fall Semester funded from budgeted departmental funds;
- approve agreement between Southwestern Illinois College, District #522, and Bi-State Development Agency of the Missouri-Illinois Metropolitan District for distribution of passes at a per pass rate of \$20.34 to students during the Fall 2022, Spring 2023 and Summer 2023 semesters;
- approve renewal of policies and premiums with Alliant Insurance Services, Chicago, IL for the college's insurance program for FY 2023;
- adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt Resolution Authorizing Permanent Operating Transfers of Funds;
- accept continuing Village of Shiloh grant for the Activities in Shiloh Program in the amount of \$20,000 for the period July 1, 2022 through June 30, 2023 to provide recreational and social activities at the Senior Center in the Village of Shiloh;
- accept new Illinois Department of Commerce & Economic Opportunity grant in the amount of \$400,000 for the period May 1, 2022 through April 30, 2024 to accelerate employer participation in Registered Apprenticeship Programs through cash incentives to employers and barrier reduction services to apprentices;
- approve renewal facility agreement with Good Samaritan House to provide career exploration and soft skills courses for SWIC Adult Education students;
- approve renewal facility agreement with Illinois Age Smart Community Resources to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal agreement with Southern Illinois Associates to allow students in the Health Information Technology program to participate in clinical experience;

- approve new transfer agreement with Illinois State University to allow students in the Health Information Technology program to be admitted into the baccalaureate Health Informatics and Management program upon successfully completing the HIT program and all other appropriate requirements;
- approve new transitional Math Partnership Agreement with Cahokia School District #187 for the establishment, implementation and delivery of transitional math instruction to the District’s students in accordance with the Postsecondary and Workforce Readiness Act, the Statewide Transitional Math Competencies, and policies jointly agreed upon by ISBE, ICCB and IBHE;
- approve renewal of the 2022-2023 Dual Credit Partnership Agreement template to provide the framework for the Dual Credit program in compliance with the Dual Credit Quality Act;
- approve renewal agreement between Southwestern Illinois College and Madison County (LWA22) to provide that eligible students enrolled in approved SWIC degree or certificate programs receive funding for free tuition by/through LWA22;
- accept the following resignations:

David Cange, Custodian, BC	COB June 24, 2022
Madison Tromp, Academic Advisor	COB June 24, 2022
Jessica Hale, Academic Advisor and Program Specialist	COB July 15, 2022
Kelly Bione, Director of High School Partnerships & Recruitment	COB July 29, 2022
Sara Myers, Student Services Coordinator	COB July 8, 2022
Amy Morgan, Accounts Receivable Clerk	COB July 8, 2022

- accept the retirement notification of Bob Weck, Biology Professor, effective close of business July 31, 2024;
- appoint James Manker to the full-time administrative position of Senior Systems Analyst Programmer effective August 1, 2022 at an annual salary of \$95,000, salary grade 8, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Brandon Dugger to the full-time faculty position of Deputy Director/Instructor of Police Academy and AOJ effective August 1, 2022 at a salary of \$48,966, Step 3 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522, and Faculty Union Local #4183;
- appoint Sonia Schuler to the full-time grant-funded administrative position of Coordinator of Nursing Success effective August 1, 2022 at an annual salary of \$51,310, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Joseph Burress to the full-time administrative position of Dual Credit Specialist effective August 1, 2022 at an annual salary of \$43,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

- appoint Melissa Gehrs to the full-time administrative position of Running Start Specialist effective August 1, 2022 at an annual salary of \$46,753, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Yasin Jackson to the full-time administrative position of Student Life and Diversity and Inclusion Coordinator effective August 16, 2022 at an annual salary of \$48,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Nick Randall to the full-time SWIC EE position of Enrollment Specialist effective August 1, 2022 at an annual salary of \$30,926 in accordance with the SWIC EE Collective Bargaining Agreement;
- appoint Crystal Myers to the full-time faculty position of English Instructor effective August 1, 2022 at an annual salary of \$50,951, Step 1, on the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183;
- appoint Travis Niklich to the full-time faculty position of Industrial Technology/Mechanical Systems Instructor effective August 15, 2022 at an annual salary of \$48,491, Step 1, on the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183;
- appoint Karen Hiles to the full-time SWIC EE position of Administrative Assistant to the Dean of Arts & Humanities effective August 1, 2022 at an annual salary of \$34,855 in accordance with the SWIC EE Collective Bargaining Agreement;
- appoint Justin Belt to the full-time grant-funded administrative position of Assistant Director of Transportation, ATS, effective July 21, 2022 at an annual salary of \$55,000 subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Cory Kraus and Evelin Calderon to the two full-time positions of Public Safety Commissioned Officer at the Belleville Campus effective August 1, 2022 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee - Southwestern Illinois College Public Safety Employees Union, 2022-2025;
- appoint Mikkia McIntosh to the full-time grant-funded SWIC EE position of ATS Driver effective July 21, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40 hour work week and the continued receipt of external funding;
- appoint Lyndsey Norris to the full-time SWIC EE position of Administrative Assistant for Success Programs including Success Centers and Testing Centers at the Belleville Campus with district-wide responsibilities effective August 1, 2022 at an annual salary of \$32,813 in accordance with the SWIC EE Collective Bargaining Agreement;

- appoint Daniel Nagel to the full-time administrative position of Veteran Service Coordinator effective August 1, 2022 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Kim Thompson to the full-time administrative position of Director of Human Resources effective August 1, 2022 at an annual salary of \$90,000, salary grade 7, and subject to the provisions of the Personnel Procedures for Administrators;
- hire Nicole Morgan to the part-time SWIC EE position of Lead Switchboard Operator effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;
- hire Sandy Joyce to the part-time SWIC EE position of Scholarship Assistant effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;
- hire Savannah Jones, Dajuan Moore and Anthony Williams to the part-time grant-funded SWIC EE positions of ATS Driver effective July 1, 2022 at an hourly rate of \$18.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding;
- hire Jeff Wetzler, Tess Huettner, and Jacob Claspille to the part-time SWIC EE positions of Physical Fitness Assistant effective August 1, 2022 at an hourly rate of \$16.67 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;
- hire Kim Christ-Miller to the part-time grant-funded SWIC EE position of Field Coordinator, Senior Companion Program effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding;
- hire Veronica Thomas to the part-time SWIC EE position of Success Programs Support Specialist at the Sam Wolf Granite City Campus effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;
- hire the following part-time instructors:

Claude Lumley, Music
 Jefferson Gentry, Music
 Joel Sutherland, HVAR
 Emily Cook, English
 Tiffany Ann Crank, Nurse Assistant
 Sybrina Lindsay, Nurse Assistant
 Angie Rhinehart, Nurse Assistant
 Kristen Recker, Medical Laboratory

Kelli Rogers, Remedial Studies with Additional Duties
 Janice Stubblefield, Remedial Studies with Additional Duties
 Bradley Durnell, Remedial Studies with Additional Duties
 Alicia Greene, Remedial Studies-English as a Second Language with Additional Duties;

- hire James Garza to the part-time non-union position of Art Model at an hourly rate of \$17.00 effective August 16, 2022;
- initiate part-time coaching contracts for the 2022-2023 fiscal year and advertise any vacancies reflected below as needed:

Tier I Positions - Head Coach		
Position	Name	FY23
Men's Soccer	Lindsay Eversmeyer	\$ 8,000
Men's Basketball	Jay Harrington	\$12,360
Women's Basketball	OPEN	\$ 8,000
Volleyball	Warren Thomas	\$ 8,241
Men's Tennis	Rebecca Kane	\$ 8,000
Women's Tennis	Rebecca Kane	\$ 8,000
Men's Golf		\$ 8,000
Women's Golf		\$ 8,000
Esports	Brad Dietrich	\$ 8,000
Cheerleading	Jaki Wright	\$ 8,000

Tier II Positions - Assistant Coach		
Position	Name	FY23
Men's Soccer		\$ 6,200
Men's Basketball	Norm Toenjes	\$ 6,804
Baseball	Adam Donachie	\$ 6,200
Women's Soccer		\$ 6,200
Softball	Jeff Juenger	\$ 6,200
Volleyball	Alexis Chambers	\$ 6,200

Tier III Positions - Assistant Coach		
Position	Name	FY23
Men's Soccer		\$ 3,500
Men's Basketball	Bo Burkhart	\$ 3,500
Baseball		\$ 3,500
Women's Soccer	Brad Dietrich	\$ 3,500
Women's Basketball	Jonathan Denney	\$ 3,500
Softball	Ed Martz	\$ 3,500
Volleyball		\$ 3,500
Cheerleading		\$ 3,500
Esports		\$ 3,500
Men's Tennis		\$ 3,500
Women's Tennis		\$ 3,500
Men's Golf		\$ 3,500

Women's Golf		\$ 3,500
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- create and to advertise the following positions:

Full-time SWIC EE position: Administrative Assistant to Dean of Business, Health Sciences & Homeland Security;

Full-time Faculty position: Administration of Justice and Police Academy Instructor (2);

Full-time Faculty position: Coordinator-Instructor, Pharmacy Technician Program;

Full-time grant-funded Administrative position: College Inclusion Ambassador (2);

Full-time SWIC EE position: Math & Science Academic Specialist;

Full-time grant-funded Administrative position: Director of Housing and Campus Management for the Belleville Education Campus;

Full-time grant-funded Administrative position: Resident Assistant for the Belleville Education Campus (2);

Part-time grant-funded Commissioned Public Safety Officer position for the Belleville Education Campus (5); and

Part-time grant-funded Custodian position for the Belleville Education Campus (3); and

- ratify the April 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Ms. Soehlke. **PASSED**

APPROVAL OF BILLS

MOTION 07-20-22:02

Mr. Roehrkasse moved, seconded by Mr. Morton, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$1,539,234.69
Operations & Maintenance Fund	319,643.35
Operations & Maintenance Fund-Restricted	906,217.50
Restricted Purposes Fund	936,835.77
Trust & Agency Fund	25,685.92
Audit Fund	15,000.00
Liability, Protection & Settlement Fund	41,298.25

Grand Total All Funds: \$3,783,915.48

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Hannon reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

CFO Missy Roche requested approval to award the lowest responsible bids for the Manufacturing Training Academy, Belleville Campus in the total amount of \$18,276,796.89 funded from DCEO grant and college funding.

Staff was commended concerning this project and the anticipation of the job and training opportunities it will provide. The only question concerned the size of the garage being sufficient to store large and heavy equipment. The architects worked with Dean Brad Sparks and Faculty Member Mark Bosworth and with their input sized accordingly.

MOTION 07-20-22:03

Mr. Campo moved, seconded by Mr. Roehrkasse, to award the lowest responsible bids for the Manufacturing Training Academy, Belleville Campus in the total amount of \$18,276,796.89 funded from DCEO grant and college funding. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Abstain: Mr. Blomenkamp. Absent: Ms. Soehlke.
PASSED

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Campo reported the committee had no additional items.

REPORTS

President's Report

President Mance had no report.

ICCTA Report

Trustee Roehrkasse congratulated Trustee Hannon to being named the ICCTA Southwest Regional Chair. As a regional chair Mr. Hannon will be a member of the ICCTA Executive Committee and invited to attend the ICCTA Executive Committee's Annual Retreat on August 19-20, 2022 at College of DuPage in Glen Ellyn, IL.

Attorney's Report

Mr. Hoerner had no report.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 5:55 p.m. Following a voice vote the motion carried.

Approved: **08.17.22**

Respectfully submitted,

Nick Raftopoulos
Board Chair

Beverly J. Fiss
Secretary to the Board of Trustees