



**BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
August 17, 2022
5:30 p.m.**

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. SEATING OF STUDENT TRUSTEE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**

A. Regular Meeting of July 20, 2022

IX. APPROVAL OF BILLS

Education Fund	\$2,269,563.85
Operations & Maintenance Fund	448,085.60
Operations & Maintenance Fund-Rest	182,700.54
Restricted Purposes Fund	672,725.24
Trust & Agency Fund	7,440.98
Liability, Protection & Settlement Fund	214,758.70

Grand Total All Funds:

\$3,795,274.91

■ **X. PLANNING AND POLICY COMMITTEE REPORT**

A. Consideration of the recommendation to approve review of the following Board Policies and Administrative Procedures:

Board Policy 7001 and Administrative Procedure 7001AP: Emergency Closures or Suspension of Operations

Board Policy 7002 and Administrative Procedure 7002AP: Tobacco Free Campus

XI. FACILITIES AND FINANCE COMMITTEE REPORT

A. BID AWARD/CONTRACT/PURCHASES

- **1. Consideration of the recommendation to award the lowest responsible bid for FY23 athletic team travel to Vandalia Bus Lines, Caseyville, IL, in the amount of \$146,485.00 funded from the departmental budget.**
- **2. Consideration of the recommendation to approve renewal of proposed contract with Barnes & Noble College Booksellers, LLC for college bookstore operations for the period July 1, 2021 through June 30, 2026, subject to review and approval by the Board Attorney.**
- **3. Consideration of the recommendation to extend rental of a temporary cooling system for the Sam Wolf Granite City Campus to September 16, 2022 from Murphy Company, St. Louis, MO in an amount not to exceed \$18,800.00 funded by excess Protection, Health, and Safety (PHS) funds.**
- **4. Consideration of the recommendation to purchase Dell computers to replace obsolete units and for program expansion from Dell, Round Rock, TX in the amount of \$379,745.58 funded from a combination of departmental funds and grants.**
- **5. Consideration of the recommendation to purchase a BT60 CH Benchtop NMR Spectrometer from Anasazi Instruments, New Palestine, IN in the amount of \$55,678.00 funded by the Higher Education Emergency Relief Fund (HEERF).**
- **6. Consideration of the recommendation to ratify the purchase of café tables and chairs to be used at the Southwestern Illinois Justice & Workforce Development Campus from KI, Maryland Heights, MO in the amount of \$24,891.52 funded by an ICCB grant.**
- **7. Consideration of the recommendation to ratify the purchase of audio-visual equipment to Schiller's Audio Visual, St. Louis, MO in the amount of \$24,997.60 funded by an ICCB grant.**

- **B. DISPOSAL OF A CAPITAL ASSET**
 - 1. **Consideration of the recommendation to dispose of a Red Bird Flight Simulator, SWIC tag #0000058, in accordance with Administrative Procedure 6008AP.**

- **C. FY 2023 TENTATIVE BUDGET**
 - 1. **Consideration of the recommendation to adopt by title only Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**
 - 2. **Consideration of the recommendation to adopt Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.**

- **D. EXTENSION OF VILLAGE OF VALMEYER TAX INCREMENT FINANCING DISTRICT #1 REDEVELOPMENT PROJECT AREA**
 - 1. **Consideration of the recommendation to adopt by title only Resolution Consenting to Extension of Village of Valmeyer Tax Increment Financing District #1 Redevelopment Project Area.**
 - 2. **Consideration of the recommendation to adopt Resolution Consenting to Extension of Village of Valmeyer Tax Increment Financing District #1 Redevelopment Project Area.**

■ **XII. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

A. GRANTS

- 1. **Consideration of the recommendation to accept grant awards.**

B. AGREEMENTS

- 1. **Consideration of the recommendation to approve agreements.**

C. GIFTS TO THE COLLEGE

- 1. **Consideration of the recommendation to accept gifts to the college.**

D. AMENDED 2022-2023 ACADEMIC CALENDARS

1. **Consideration of the recommendation to approve the 2022-2023 Amended Academic Calendar and the 2022-2023 Amended Adult Education Calendar.**

E. RESIGNATIONS

1. **Consideration of the recommendation to accept the following resignations:**

**Andrew Craig, Aviation Maintenance Instructor
Maddie Gauch, Social Media Specialist
Latrice Brimmage, Academic Advisor and Program Specialist
Aleisha Brown, Foundation Special Events Administrative Assistant**

F. RETIREMENT NOTIFICATIONS

1. **Consideration of the recommendation to accept the following retirement notifications:**

**Karla Brown, Office Administration and Technology Instructor, effective close of business May 31, 2023; and
Pamela Stacy, Senior Systems Analyst Programmer, effective close of business August 5, 2022.**

G. APPOINTMENTS

1. **Consideration of the recommendation to appoint the full-time administrative position of Systems Analyst Programmer effective September 1, 2022 at an annual salary of \$57,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
2. **Consideration of the recommendation to appoint the full-time SWIC EE position of Instructional Support Technician with district-wide responsibilities effective September 1, 2022 at an annual salary of \$37,055 in accordance with the SWIC EE Collective Bargaining Agreement.**
3. **Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
4. **Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**

- 5. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
- 6. Consideration of the recommendation to appoint the full-time SWIC EE position of Student Life and Special Events Specialist effective September 1, 2022 at an annual salary of \$30,926 in accordance with the SWIC EE Collective Bargaining Agreement.**
- 7. Consideration of the recommendation to appoint the full-time administrative position of Accountant II effective September 1, 2022 at an annual salary of \$59,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.**
- 8. Consideration of the recommendation to appoint the full-time SWIC EE position of Student Accounts Receivable Clerk at the Belleville Campus effective September 1, 2022 at an annual salary of \$32,813 in accordance with the SWIC EE Collective Bargaining Agreement.**
- 9. Consideration of the recommendation to appoint the full-time administrative position of Program Outreach Coordinator effective September 1, 2022 at an annual salary of \$50,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
- 10. Consideration of the recommendation to appoint the full-time administrative position of Admissions Coordinator effective September 1, 2022 at an annual salary of \$50,000 and subject to the provisions of the Personnel Procedures for Administrators.**
- 11. Consideration of the recommendation to appoint the full-time administrative position of Director of Financial Aid, Veteran Services and Student Employment, effective September 1, 2022 at an annual salary of \$79,500, salary grade 6, and subject to the provisions of the Personnel Procedures for Administrators.**
- 12. Consideration of the recommendation to appoint the full-time SWIC EE position of Financial Aid Reception Area Specialist effective September 1, 2022 at an annual salary of \$30,927 and subject to the provisions of the SWIC EE Collective Bargaining Agreement.**
- 13. Consideration of the recommendation to appoint the full-time position of Custodian effective September 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.**

14. **Consideration of the recommendation to appoint the full-time position of Custodian effective September 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union.**
15. **Consideration of the recommendation to appoint the full-time grant-funded SWIC EE ATS position of ATS Driver effective August 19, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week.**
16. **Consideration of the recommendation to appoint the full-time grant-funded SWIC EE ATS position of ATS Driver effective September 1, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week.**
17. **Consideration of the recommendation to appoint the full-time faculty position of Aviation Maintenance Technology Instructor effective August 1, 2022 at a salary of \$48,011 following the salary schedule placement Below Masters of Step 1 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**
18. **Consideration of the recommendation to appoint the full-time faculty position of Heating, Ventilation, Air Conditioning & Refrigeration Instructor effective August 15, 2022 at a salary of \$50,921 following the salary schedule placement Below Masters of Step 5 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**
19. **Consideration of the recommendation to appoint the full-time faculty position of Administration of Justice/Police Academy Instructor effective September 1, 2022 at a salary of \$57,659 following the salary schedule placement Ph.D./JD, Step 1 of the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**
20. **Consideration of the recommendation to appoint the full-time faculty position of Administration of Justice/Police Academy Instructor effective September 1, 2022 at a salary of \$51,461 following the salary schedule placement Master's Step 1 of the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**
21. **Consideration of the recommendation to appoint the full-time faculty position of Licensed Practical Nurse/Certified Nurse Assistant Faculty effective August 15, 2022 at a salary of \$51,461 following the salary schedule placement Master's Step 1 of the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183.**

22. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Out of School Youth Coordinator effective August 18, 2022 at an annual salary of \$40,500 and subject to the provisions of the Personnel Procedures for Administrators.**
23. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of AEL Grant Manager effective August 18, 2022 at an annual salary of \$51,310 and subject to the provisions of the Personnel Procedures for Administrators.**
24. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Human Resources Business Partner, ATS effective September 16, 2022 at an annual salary of \$58,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**

H. AUTHORIZATION TO HIRE

1. **Consideration of the recommendation to hire the following individuals to the part-time grant-funded SWIC EE positions of ATS Driver effective August 19, 2022 at an hourly rate of \$18.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule:**

**Steven Pierce
Tashema Funches
Lori Farmer
Atiya Tarvin
Corey Robinson
Jamie Matthews
Pauling Rushing
Angela Eichelberger**

2. **Consideration of the recommendation to hire the following individuals to the part-time positions of Custodian effective September 1, 2022 at an hourly rate of \$14.07 for up to 28 hours per week based on the Collective Bargaining Agreement between District 522 and Local 148:**

**Michael Hurst
Demontez McKinney
Jacob Edwards**

3. **Consideration of the recommendation to hire Sean McElligott to the part-time grant-funded position of Custodian effective September 1, 2022 at an hourly rate of \$14.07 for up to 28 hours per week subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148.**
4. **Consideration of the recommendation to hire Mark A. Sanchez as Assistant Coach Women's Soccer and to initiate the coaching contract for the 2022-2023 academic year in the amount of \$6,532.**

5. **Consideration of the recommendation to hire Laura Cruse to the part-time grant-funded position of RSVP Secretary effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the continued receipt of external funding.**
6. **Consideration of the recommendation to hire Alicia N. Johnson to the part-time SWIC EE position of Employment Training Specialist effective September 1, 2022 at an hourly rate of \$20.93 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement.**
7. **Consideration of the recommendation to hire James Dowling to the part-time SWIC EE position of Academic Records Evaluator effective September 1, 2022 at an hourly rate of \$19.56 for up to 28 hours and in accordance with the SWIC EE Collective Bargaining Agreement.**
8. **Consideration of the recommendation to hire Ticia Metheney to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement.**
9. **Consideration of the recommendation to hire Joseph Thomason to the part-time SWIC EE position of Success Programs Support Specialist at the Sam Wolf Granite City Campus effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement.**
10. **Consideration of the recommendation to hire Debra Roberts to the part-time position of Sign Language Studies LACE Assistant effective August 22, 2022 at an hourly rate of \$20.37.**
11. **Consideration of the recommendation to hire the following part-time instructors:**

Matt Galligos, Construction Management Technology (8/15/22);
Joshua Weight, Biology (8/10/22);
Michael Dealy, Aviation Maintenance Technology (7/18/22);
Brenda Boyd, Diagnostic Medical Sonography (8/1/22);
Brooke Tosovsky, English as a Second Language Remedial with additional duties (8/1/22);
Deepa Jaswal, English as a Second Language Remedial with additional duties (8/1/22);
Nicholas Fayhey, Construction Management Technology (8/15/22);
Loenard Harris, Construction Management Program with additional duties at the East St. Louis Campus supported by IDOT Pre-Apprenticeship Grant Program (8/31/22);
Linda Dawkins, Chemistry (8/8/22).

12. Consideration of the recommendation to hire the following individuals to the Belleville AmeriCorps Program for the 2022/2023 Program Year:

**Asia Flood
Jan Worms
Joshua Short
Megan Devine
Rachelle Parker
Sharrika Wyatt
Shawn Champ**

I. AMENDED EMPLOYMENT START DATES

- 1. Consideration of the recommendation to amend the employment start date to August 16, 2022 for Sonia Schuler, full-time grant-funded administrative position of Coordinator of Nursing Success.**
- 2. Consideration of the recommendation to amend the employment start date to August 16, 2022 for Evelin Calderon, full-time Public Safety Commissioned Officer at the Belleville Campus.**
- 3. Consideration of the recommendation to amend the employment start date to July 25, 2022 for Anthony Williams, part-time grant-funded ATS Driver.**

J. JOB CLASSIFICATION CHANGE

- 1. Consideration of the recommendation to approve job classification change for Sergio Perez Lamas, full-time Commissioned Public Safety Officer at the Belleville Campus, to the part-time position of Certified Commissioned Public Safety Officer at the Belleville Campus effective July 15, 2022.**

K. INCREASED NUMBER OF FULL-TIME ATS DRIVERS

- 1. Consideration of the recommendation to increase the number of positions of full-time grant-funded ATS Drivers from six to ten to assist with increased demand in service.**

L. AUTHORIZATION TO CREATE AND TO ADVERTISE

- 1. Consideration of the recommendation to create and to advertise the following positions:**

Full-time grant-funded Administrative position: Coordinator of Health Sciences Success;

Full-time grant-funded Administrative position: Coordinator of Health Sciences Pathway;

Full-time grant funded Faculty position: Medical Assistant/Medical Laboratory Technology Instructor;

Full-time grant-funded Faculty position: Phlebotomy Instructor;

Full-time grant-funded Faculty position: Licensed Practical Nursing/Certified Nursing Assistant Instructor;

Full-time SWIC EE position: Shipping and Receiving Clerk; and

Full-time grant-funded Administrative position: Director, Retired & Senior Volunteer Program.

J. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR JULY 2022

- 1. Consideration of the recommendation to ratify the July 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XIV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XV. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XVI. MISCELLANEOUS

XVII. ADJOURNMENT