

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
July 13, 2022
5:30 p.m.

Committee members present:	Steve Campo, Chairman Nick Raftopoulos
Committee member absent:	Sara Soehlke
Trustees present:	John Blomenkamp Charles Hannon Robert G. Morton Richard Roehrkasse
Administrators present:	Nick J. Mance Linda Andres Danielle Chambers Sue McClure Missy Roche Gina Segobiano, Ed.D. Robert Tebbe
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 5:42 p.m.

APPROVAL OF MINUTES

Mr. Raftopoulos moved, seconded by Mr. Campo, to approve the minutes of the regular meeting of June 8, 2022 as presented. Upon a voice the motion carried.

GRANTS AND AGREEMENTS

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees accept the following grants and approve the following agreements:

- continuing Village of Shiloh grant for the Activities in Shiloh Program in the amount of \$20,000 for the period July 1, 2022 through June 30, 2023 to provide recreational and social activities at the Senior Center in the Village of Shiloh;
- new Illinois Department of Commerce & Economic Opportunity grant in the amount of \$400,000 for the period May 1, 2022 through April 30, 2024 to accelerate employer participation in Registered Apprenticeship Programs through cash incentives to employers and barrier reduction services to apprentices;

- renewal facility agreement with Good Samaritan House to provide career exploration and soft skills courses for SWIC Adult Education students;
- renewal facility agreement with Illinois Age Smart Community Resources to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- renewal agreement with Southern Illinois Associates to allow students in the Health Information Technology program to participate in clinical experience;
- new transfer agreement with Illinois State University to allow students in the Health Information Technology program to be admitted into the baccalaureate Health Informatics and Management program upon successfully completing the HIT program and all other appropriate requirements;
- new transitional Math Partnership Agreement with Cahokia School District #187 for the establishment, implementation and delivery of transitional math instruction to the District's students in accordance with the Postsecondary and Workforce Readiness Act, the Statewide Transitional Math Competencies, and policies jointly agreed upon by ISBE, ICCB and IBHE;
- renewal of the 2022-2023 Dual Credit Partnership Agreement template to provide the framework for the Dual Credit program in compliance with the Dual Credit Quality Act; and
- renewal agreement between Southwestern Illinois College and Madison County (LWA22) to provide that eligible students enrolled in approved SWIC degree or certificate programs receive funding for free tuition by/through LWA22.

Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. The motion carried. (These items will appear on the consent agenda.)

STUDENT SERVICES HIGHLIGHTS

Chief Student Services Officer Danielle Chambers provided the following report:

Our Student Services Division continues to assist our students to ensure that they have a positive educational experience. Below are our monthly highlights:

- Student Life and Diversity and Inclusion are working on their event schedule for the fall of 2022. We will be engaging students, faculty, and staff on events and programs that they would like to see on campus.
- Careers and Advising have begun identifying students who will be assigned to their caseloads. The team continues to work on how to ensure a smooth transition through this process.
- Student Services is finalizing processes to work with our undocumented and homeless students.

- Mike Conley, Director of Workforce Development and Career Services, facilitated a walk-through tour on Thursday, June 23 of the SWIC Precision Machining program, led by coordinator Mark Bosworth, for representatives from Big 3 Precision, an international company with a local facility in Centralia. SWIC is the closest community college with a Precision Machining/CNC program, and Big 3 is interested in developing a registered apprenticeship program with SWIC as the related training provider and intermediary.

- Dates for New Student Orientation are as follows:

Belleville Campus:	Thursday August 11th @ 3PM to 5PM Friday August 12th @ 10AM to Noon & 1PM to 3PM
Granite City Campus:	Wednesday August 17th @ 4:00 PM to 6:00 PM

Chairman Campo questioned if a New Student Orientation will be scheduled for the Red Bud Campus. Ms. Chambers replied the intent is to get something at Red Bud.

EXECUTIVE SESSION

There was no Executive Session.

PERSONNEL ISSUES

Chairman Campo entertained an omnibus vote for all remaining topics on the agenda and to place on the consent agenda those items that require Board approval. There was agreement from the committee.

RESIGNATIONS

David Cange, Custodian, BC	COB June 24, 2022
Madison Tromp, Academic Advisor	COB June 24, 2022
Jessica Hale, Academic Advisor and Program Specialist	COB July 15, 2022
Kelly Bione, Director of High School Partnerships and Recruitment	COB July 29, 2022
Sara Myers, Student Services Coordinator	COB July 8, 2022
Amy Morgan, Accounts Receivable Clerk	COB July 8, 2022

RETIREMENT NOTIFICATION

Bob Weck, Biology Professor	COB July 31, 2024
-----------------------------	-------------------

APPOINTMENTS

James Manker to the full-time administrative position of Senior Systems Analyst Programmer effective August 1, 2022 at an annual salary of \$95,000, salary grade 8, and subject to the provisions of the Personnel Procedures for Administrators;

Brandon Dugger to the full-time faculty position of Deputy Director/Instructor of Police Academy and AOJ effective August 1, 2022 at a salary of \$48,966, Step 3 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522, and Faculty Union Local #4183;

Sonia Schuler to the full-time grant-funded administrative position of Coordinator of Nursing Success effective August 1, 2022 at an annual salary of \$51,310, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Joseph Burress to the full-time administrative position of Dual Credit Specialist effective August 1, 2022 at an annual salary of \$43,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Melissa Gehrs to the full-time administrative position of Running Start Specialist effective August 1, 2022 at an annual salary of \$46,753, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Yasin Jackson to the full-time administrative position of Student Life and Diversity and Inclusion Coordinator effective August 16, 2022 at an annual salary of \$48,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Nick Randall to the full-time SWIC EE position of Enrollment Specialist effective August 1, 2022 at an annual salary of \$30,926 in accordance with the SWIC EE Collective Bargaining Agreement;

Crystal Myers to the full-time faculty position of English Instructor effective August 1, 2022 at an annual salary of \$50,951, Step 1, on the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183;

Travis Niklich to the full-time faculty position of Industrial Technology/Mechanical Systems Instructor effective August 15, 2022 at an annual salary of \$48,491, Step 1, on the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183;

Karen Hiles to the full-time SWIC EE position of Administrative Assistant to the Dean of Arts & Humanities effective August 1, 2022 at an annual salary of \$34,855 in accordance with the SWIC EE Collective Bargaining Agreement;

Justin Belt to the full-time grant-funded administrative position of Assistant Director of Transportation, ATS, effective July 21, 2022 at an annual salary of \$55,000 subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Cory Kraus and Evelin Calderon to the two full-time positions of Public Safety Commissioned Officer at the Belleville Campus effective August 1, 2022 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee - Southwestern Illinois College Public Safety Employees Union, 2022-2025;

Mikkia McIntosh to the full-time grant-funded SWIC EE position of ATS Driver effective July 21, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40 hour work week and the continued receipt of external funding;

Lyndsey Norris to the full-time SWIC EE position of Administrative Assistant for Success Programs including Success Centers and Testing Centers at the Belleville Campus with district-wide responsibilities effective August 1, 2022 at an annual salary of \$32,813 in accordance with the SWIC EE Collective Bargaining Agreement;

Daniel Nagel to the full-time administrative position of Veteran Service Coordinator effective August 1, 2022 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators; and

Kim Thompson to the full-time administrative position of Director of Human Resources effective August 1, 2022 at an annual salary of \$90,000, salary grade 7, and subject to the provisions of the Personnel Procedures for Administrators.

AUTHORIZATIONS TO HIRE

Nicole Morgan to the part-time SWIC EE position of Lead Switchboard Operator effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;

Sandy Joyce to the part-time SWIC EE position of Scholarship Assistant effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;

Savannah Jones, Dajuan Moore and Anthony Williams to the part-time grant-funded SWIC EE positions of ATS Driver effective July 1, 2022 at an hourly rate of \$18.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding;

Jeff Wetzler, Tess Huettner, and Jacob Claspille to the part-time SWIC EE positions of Physical Fitness Assistant effective August 1, 2022 at an hourly rate of \$16.67 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;

Kim Christ-Miller to the part-time grant-funded SWIC EE position of Field Coordinator, Senior Companion Program effective August 1, 2022 at an hourly rate of \$13.79 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding;

Veronica Thomas to the part-time SWIC EE position of Success Programs Support Specialist at the Sam Wolf Granite City Campus effective August 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600;

the following part-time instructors:

- Claude Lumley, Music
- Jefferson Gentry, Music
- Joel Sutherland, HVAR

Emily Cook, English
 Tiffany Ann Crank, Nurse Assistant
 Sybrina Lindsay, Nurse Assistant
 Angie Rhinehart, Nurse Assistant
 Kristen Recker, Medical Laboratory
 Kelli Rogers, Remedial Studies with Additional Duties
 Janice Stubblefield, Remedial Studies with Additional Duties
 Bradley Durnell, Remedial Studies with Additional Duties
 Alicia Greene, Remedial Studies-English as a Second Language with Additional Duties; and

James Garza to the part-time non-union position of Art Model at an hourly rate of \$17.00 effective August 16, 2022.

FY23 PART-TIME COACHING CONTRACTS

Initiate part-time coaching contracts for the 2022-2023 fiscal year and advertise any vacancies reflected below as needed:

Tier I Positions - Head Coach		
Position	Name	FY23
Men's Soccer	Lindsay Eversmeyer	\$ 8,000
Men's Basketball	Jay Harrington	\$12,360
Women's Basketball	OPEN	\$ 8,000
Volleyball	Warren Thomas	\$ 8,241
Men's Tennis	Rebecca Kane	\$ 8,000
Women's Tennis	Rebecca Kane	\$ 8,000
Men's Golf		\$ 8,000
Women's Golf		\$ 8,000
Esports	Brad Dietrich	\$ 8,000
Cheerleading	Jaki Wright	\$ 8,000

Tier II Positions - Assistant Coach		
Position	Name	FY23
Men's Soccer		\$ 6,200
Men's Basketball	Norm Toenjes	\$ 6,804
Baseball	Adam Donachie	\$ 6,200
Women's Soccer		\$ 6,200
Women's Basketball	Natasha Hodge	\$ 6,200
Softball	Jeff Juenger	\$ 6,200
Volleyball	Alexis Chambers	\$ 6,200

Tier III Positions - Assistant Coach		
Position	Name	FY23
Men's Soccer		\$ 3,500
Men's Basketball	Bo Burkhart	\$ 3,500
Baseball		\$ 3,500
Women's Soccer	Brad Dietrich	\$ 3,500

Women's Basketball	Jonathan Denney	\$ 3,500
Softball	Ed Martz	\$ 3,500
Volleyball		\$ 3,500
Cheerleading		\$ 3,500
Esports		\$ 3,500
Men's Tennis		\$ 3,500
Women's Tennis		\$ 3,500
Men's Golf		\$ 3,500
Women's Golf		\$ 3,500

AUTHORIZATION TO CREATE AND TO ADVERTISE

Full-time SWIC EE position: Administrative Assistant to Dean of Business, Health Sciences & Homeland Security;

Full-time Faculty position: Administration of Justice and Police Academy Instructor (2);

Full-time Faculty position: Coordinator-Instructor, Pharmacy Technician Program;

Full-time grant-funded Administrative position: College Inclusion Ambassador (2);

Full-time SWIC EE position: Math & Science Academic Specialist;

Full-time grant-funded Administrative position: Director of Housing and Campus Management for the Belleville Education Campus;

Full-time grant-funded Administrative position: Resident Assistant for the Belleville Education Campus (2);

Part-time grant-funded Commissioned Public Safety Officer position for the Belleville Education Campus (5); and

Part-time grant-funded Custodian position for the Belleville Education Campus (3).

AUTHORIZATION TO ADVERTISE

Full-time Administrative position: Systems Analyst/Programmer

Full-time Administrative position: Student Services Coordinator

Full-time Administrative position: Evaluator Specialist

Full-time Administrative position: Director of High School Partnerships and Recruitment

Part-time SWICEE position: Industrial Electricity Lab Technician

Full-time SWIC EE position: Literacy/ESL Secretary

Full-time SWICEE position: Accounts Receivable Clerk, BC

Full-time Custodial position at the Belleville Campus

Full-time Administrative position: Academic Advisor and Program Specialist

MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR JUNE 2022

President Mance presented the monthly notification of part-time personnel actions for June 2022. There were twelve newly-hired positions; four Persons of Interest; one SWIC EE termination; and two declinations of employment.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the personnel items as presented. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. The motion carried. (These items will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, August 10, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:10 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees