

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**August 10, 2022**

Committee members present:	Richard Roehrkasse, Chair Steve Campo Charles Hannon
Trustees present:	Robert G. Morton Nick Raftopoulos
Administrators present:	Nick Mance Linda Andres Danielle Chambers Missy Roche Dr. Gina Segobiano Bob Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Roehrkasse called the meeting to order at 6:45 p.m.

**APPROVAL OF MINUTES**

Mr. Hannon moved, seconded by Mr. Campo, to approve the minutes of the July 13, 2022 meeting as noted. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. The motion carried.

**FACILITIES**

**Public Safety Report**

Trustee Hannon called attention to an incident involving unattended minor children in a car at the Belleville Campus while the mother was on campus to take a test. He posed the question: should the college re-examine having a daycare and requested administration look into it. Could this be an item for consideration for strategic planning purposes? What can we do if the situation arises again?

**FINANCE**

**Approval of Bills**

Chairman Roehrkasse requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

### **Bid Award/Contract/Purchases**

CFO Melissa Roche presented a request to award the lowest responsible bid for FY23 athletic team travel to Vandalia Bus Lines, Caseyville, IL, in the amount of \$146,485.00 funded from the departmental budget;

CFO Roche presented a request to approve renewal of proposed contract with Barnes & Noble College Booksellers, LLC for college bookstore operations for the period July 1, 2021 through June 30, 2026, subject to review and approval by the Board Attorney;

Executive Director IT Linda Andres presented a request to purchase Dell computers to replace obsolete units and for program expansion from Dell, Round Rock, TX in the amount of \$379,745.58 funded from a combination of departmental funds and grants;

CFO Roche presented a request to purchase a BT60 CH Benchtop NMR Spectrometer from Anasazi Instruments, New Palestine, IN in the amount of \$55,678.00 funded by the Higher Education Emergency Relief Fund (HEERF);

Ms. Roche presented a request to ratify the purchase of café tables and chairs to be used at the Southwestern Illinois Justice & Workforce Development Campus from KI, Maryland Heights, MO in the amount of \$24,891.52 funded by an ICCB grant; and

Ms. Roche presented a request to ratify the purchase of audio-visual equipment to Schiller's Audio Visual, St. Louis, MO in the amount of \$24,997.60 funded by an ICCB grant.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the bid award, contract and purchases as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. The motion carried. (These items will appear on the consent agenda.)

### **Disposal of College Property**

CAO Gina Segobiano presented a request to dispose of a Red Bird Flight Simulator, SWIC tag #0000058, in accordance with Administrative Procedure 6008AP. The simulator is fully depreciated and is obsolete.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of a Red Bird Flight Simulator, SWIC tag #0000058, in accordance with Administrative Procedure 6008AP. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkasse. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

### **FY 2023 Tentative Budget**

CFO Roche presented the FY 2023 Tentative Budget and stated we received a setback regarding the Manufacturing Training Academy (MTA) match, which took us from a \$5M deficit to a \$15M deficit. The MTA project estimate is \$19.5M with DCEO providing a \$7.5M grant. If we do not receive any grants for equipment, etc., the funds would be taken from the Education Fund.

Ms. Roche requested the committee recommend the Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees adopt the above-captioned resolution. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkasse. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

**Extension of Village of Valmeyer TIF District #1**

Board Attorney Hoerner presented a proposed Resolution Consenting to Extension of Village of Valmeyer Tax Increment Financing District #1 Redevelopment Project Area, which is coming up on its 23<sup>rd</sup> year which the Village wants to extend another twelve years. All taxing districts have consented to the extension.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees adopt the above-captioned resolution. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkasse. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

**ANY OTHER COMMITTEE RELATED BUSINESS**

CFO Roche presented a request to extend rental of a temporary cooling system for the Sam Wolf Granite City Campus to September 16, 2022 from Murphy Company, St. Louis, MO in an amount not to exceed \$18,800.00 funded by excess Protection, Health, and Safety (PHS) funds. Board Attorney Hoerner stated that since this topic was not on the posted committee agenda it could not be acted upon tonight; however the topic could be placed on the non-consent agenda for action by the Board of Trustees.

CFO Roche reported that equipment and the trailer for the MTA project are being moved to the job site next week.

President Mance reported he is working on the Board Retreat agenda with Board Chair Raftopoulos.

The next meeting of the Facilities and Finance Committee is Wednesday, September 14, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 7:10 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary