



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
August 17, 2022

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, August 17, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

John Blomenkamp
Steve Campo
Charles Hannon
Robert G. Morton
Nick Raftopoulos
Richard Roehrkasse

Trustee absent:

Sara Soehlke

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

No items were pulled from the consent agenda.

MOTION 08-17-22:01

Mr. Hannon moved, seconded by Mr. Roehrkasse, to:

- approve the minutes from the regular Board meeting of July 20, 2022;
- approve review of the following Board Policies and Administrative Procedures:

Board Policy 7001 and Administrative Procedure 7001AP: Emergency Closures or Suspension of Operations; and

Board Policy 7002 and Administrative Procedure 7002AP: Tobacco Free Campus;

- award the lowest responsible bid for FY23 athletic team travel to Vandalia Bus Lines, Caseyville, IL, in the amount of \$146,485.00 funded from the departmental budget;
- approve renewal of proposed contract with Barnes & Noble College Booksellers, LLC for college bookstore operations for the period July 1, 2021 through June 30, 2026, subject to review and approval by the Board Attorney;
- purchase Dell computers to replace obsolete units and for program expansion from Dell, Round Rock, TX in the amount of \$379,745.58 funded from a combination of departmental funds and grants;
- purchase a BT60 CH Benchtop NMR Spectrometer from Anasazi Instruments, New Palestine, IN in the amount of \$55,678.00 funded by the Higher Education Emergency Relief Fund (HEERF);
- ratify the purchase of café tables and chairs to be used at the Southwestern Illinois Justice & Workforce Development Campus from KI, Maryland Heights, MO in the amount of \$24,891.52 funded by an ICCB grant;
- ratify the purchase of audio-visual equipment to Schiller's Audio Visual, St. Louis, MO in the amount of \$24,997.60 funded by an ICCB grant;
- dispose of a Red Bird Flight Simulator, SWIC tag #0000058, in accordance with Administrative Procedure 6008AP;
- adopt by title only Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection;
- adopt Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of Said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of Such Public Inspection;
- adopt by title only Resolution Consenting to Extension of Village of Valmeyer Tax Increment Financing District #1 Redevelopment Project Area;
- adopt Resolution Consenting to Extension of Village of Valmeyer Tax Increment Financing District #1 Redevelopment Project Area;
- accept continuing ICCB grant for the Early School Leaver Transition Program in the amount of \$60,000 for the period July 1, 2022 through June 30, 2023 to implement services for high-school dropouts;

- accept continuing AmeriCorps Seniors federal grant for the Foster Grandparent Program in the amount of \$307,291 for the period July 1, 2022 through June 30, 2023 to provide mentoring and tutoring to special needs children ranging in age from infancy to twenty-one;
- accept continuing St. Clair County Mental Health 708 Board grant for the Older Adult Services Counseling Program in the amount of \$108,567 for the period July 1, 2022 through June 30, 2023 to assist in providing individual counseling, group support, and information/referral, targeting seniors age 60 and older, and caregivers of seniors;
- accept continuing AmeriCorps Seniors federal grant for the Senior Companion Program in the amount of \$440,468 for the period July 1, 2022 through June 30, 2023 to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;
- approve renewal agreement with OSF MEAA Healthcare System to allow students in the Health Sciences program to participate in clinical experience;
- approve new affiliation agreement with Protestant Memorial Medical Center to allow students in the Diagnostic Medical Sonography program to participate in clinical experience;
- approve renewal affiliation agreement with BJC-St. Louis Children’s Hospital to allow students in the Medical Laboratory Technology program to participate in clinical experience;
- approve renewal affiliation agreement with BJC-Barnes Jewish to allow students in the Medical Laboratory Technology program to participate in clinical experience;
- approve renewal articulation agreement with SIU Edwardsville to increase opportunities to obtain a bachelor degree in Exercise Science;
- approve renewal articulation agreement with SIU Edwardsville to increase opportunities to obtain a bachelor degree in Physics;
- approve renewal articulation agreement with SIU Edwardsville to increase opportunities to obtain a bachelor degree in Public Health;
- approve renewal articulation agreement with SIU Edwardsville to increase opportunities to obtain a bachelor degree in International Studies;
- accept gifts to the SWGCC Success Center; the Pharmacy Technician Program; HVAR; and Medical Laboratory Technology;
- amend the 2022-2023 Academic Calendar and the 2022-2023 Adult Education Calendar;

- accept the following resignations:

Andrew Craig, Aviation Maintenance Instructor
Maddie Gauch, Social Media Specialist
Latrice Brimmage, Academic Advisor and Program Specialist
Aleisha Brown, Foundation Special Events Administrative Assistant;

- accept the following retirement notifications:

Karla Brown, Office Administration and Technology Instructor COB May 31, 2023
Pamela Stacy, Senior Systems Analyst Programmer COB August 5, 2022

- appoint the following:

Cory Gool to the full-time administrative position of Systems Analyst Programmer effective September 1, 2022 at an annual salary of \$57,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;

Andrew Halford-Mechem to the full-time SWIC EE position of Instructional Support Technician with district-wide responsibilities effective September 1, 2022 at an annual salary of \$37,055 in accordance with the SWIC EE Collective Bargaining Agreement;

Christina Curry to the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Cheryl Higgins to the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Karen Schaller to the full-time administrative position of Academic Advisor effective September 1, 2022 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Dominique Bibbs to the full-time SWIC EE position of Student Life and Special Events Specialist effective September 1, 2022 at an annual salary of \$30,926 in accordance with the SWIC EE Collective Bargaining Agreement;

Michelle Que to the full-time administrative position of Accountant II effective September 1, 2022 at an annual salary of \$59,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;

Christian Dryden to the full-time SWIC EE position of Student Accounts Receivable Clerk at the Belleville Campus effective September 1, 2022 at an annual salary of \$32,813 in accordance with the SWIC EE Collective Bargaining Agreement;

Leroy Crisp to the full-time administrative position of Program Outreach Coordinator effective September 1, 2022 at an annual salary of \$50,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Laura Vahlkamp to the full-time administrative position of Admissions Coordinator effective September 1, 2022 at an annual salary of \$50,000 and subject to the provisions of the Personnel Procedures for Administrators;

Katie Dawson to the full-time administrative position of Director of Financial Aid, Veteran Services and Student Employment, effective September 1, 2022 at an annual salary of \$79,500, salary grade 6, and subject to the provisions of the Personnel Procedures for Administrators;

Rebecca Rouch to the full-time SWIC EE position of Financial Aid Reception Area Specialist effective September 1, 2022 at an annual salary of \$30,927 and subject to the provisions of the SWIC EE Collective Bargaining Agreement;

Katie Gehrer to the full-time position of Custodian effective September 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union;

Phillip Justice to the full-time position of Custodian effective September 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union;

Charlton Watson the full-time grant-funded SWIC EE ATS position of ATS Driver effective August 19, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week;

Farissa Smith to the full-time grant-funded SWIC EE ATS position of ATS Driver effective September 1, 2022 at an hourly rate of \$21.00 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week;

Marc Roach to the full-time faculty position of Aviation Maintenance Technology Instructor effective August 1, 2022 at a salary of \$48,011 following the salary schedule placement Below Masters of Step 1 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;

Joel Sutherland to the full-time faculty position of Heating, Ventilation, Air Conditioning & Refrigeration Instructor effective August 15, 2022 at a salary of \$50,921 following the salary schedule placement Below Masters of Step 5 of the 2021-2022 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;

Christopher Thompson to the full-time faculty position of Administration of Justice/Police Academy Instructor effective September 1, 2022 at a salary of \$57,659 following the salary schedule placement Ph.D./JD, Step 1 of the 2022-2023 Collective

Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;

Dan Wunder to the full-time faculty position of Administration of Justice/Police Academy Instructor effective September 1, 2022 at a salary of \$51,461 following the salary schedule placement Master's Step 1 of the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;

Angie Rhinehart to the full-time faculty position of Licensed Practical Nurse/Certified Nurse Assistant Faculty effective August 15, 2022 at a salary of \$51,461 following the salary schedule placement Master's Step 1 of the 2022-2023 Collective Bargaining Agreement between Southwestern Illinois College District #522 and Faculty Union Local #4183;

Lachelle Dowell to the full-time grant-funded administrative position of Out of School Youth Coordinator effective August 18, 2022 at an annual salary of \$40,500 and subject to the provisions of the Personnel Procedures for Administrators;

Elizabeth Farar to the full-time grant-funded administrative position of AEL Grant Manager effective August 18, 2022 at an annual salary of \$51,310 and subject to the provisions of the Personnel Procedures for Administrators;

Brandon Barnes to the full-time grant-funded administrative position of Human Resources Business Partner, ATS effective September 16, 2022 at an annual salary of \$58,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;

- hire the following:

to the part-time grant-funded SWIC EE positions of ATS Driver effective August 19, 2022 at an hourly rate of \$18.00 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule:

Steven Pierce
Tashema Funches
Lori Farmer
Atiya Tarvin
Corey Robinson
Jamie Matthews
Pauline Rushing
Angela Eichelberger;

to the part-time positions of Custodian effective September 1, 2022 at an hourly rate of \$14.07 for up to 28 hours per week based on the Collective Bargaining Agreement between District 522 and Local 148:

Michael Hurst
Demontez McKinney
Jacob Edwards;

Sean McElligott to the part-time grant-funded position of Custodian effective September 1, 2022 at an hourly rate of \$14.07 for up to 28 hours per week subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148;

Mark A. Sanchez as Assistant Coach Women's Soccer and to initiate the coaching contract for the 2022-2023 academic year in the amount of \$6,532;

Laura Cruse to the part-time grant-funded position of RSVP Secretary effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and subject to the continued receipt of external funding;

Alicia N. Johnson to the part-time SWIC EE position of Employment Training Specialist effective September 1, 2022 at an hourly rate of \$20.93 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement;

James Dowling to the part-time SWIC EE position of Academic Records Evaluator effective September 1, 2022 at an hourly rate of \$19.56 for up to 28 hours and in accordance with the SWIC EE Collective Bargaining Agreement;

Ticia Metheney to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement;

Joseph Thomason to the part-time SWIC EE position of Success Programs Support Specialist at the Sam Wolf Granite City Campus effective September 1, 2022 at an hourly rate of \$14.53 for up to 28 hours per week and in accordance with the SWIC EE Collective Bargaining Agreement;

Debra Roberts to the part-time position of Sign Language Studies LACE Assistant effective August 22, 2022 at an hourly rate of \$20.37;

part-time instructors:

Matt Galligos, Construction Management Technology (8/15/22);

Joshua Weight, Biology (8/10/22);

Michael Dealy, Aviation Maintenance Technology (7/18/22);

Brenda Boyd, Diagnostic Medical Sonography (8/1/22);

Brooke Tosovsky, English as a Second Language Remedial w/additional duties (8/1/22);

Deepa Jaswal, English as a Second Language Remedial w/additional duties (8/1/22);

Nicholas Fayhey, Construction Management Technology (8/15/22);

Leonard Harris, Construction Management Program w/additional duties at the East St.

Louis Campus supported by IDOT Pre-Apprenticeship Grant Program (8/31/22);

Linda Dawkins, Chemistry (8/8/22);

to the Belleville AmeriCorps Program for the 2022/2023 Program Year:

Asia Flood
Jan Worms
Joshua Short
Megan Devine
Rachelle Parker
Sharrika Wyatt
Shawn Champ;

- amend the employment start date to August 16, 2022 for Sonia Schuler, full-time grant-funded administrative position of Coordinator of Nursing Success; the employment start date to August 16, 2022 for Evelin Calderon, full-time Public Safety Commissioned Officer at the Belleville Campus; and the employment start date to July 25, 2022 for Anthony Williams, part-time grant-funded ATS Driver;
- approve job reclassification for Sergio Perez Lamas, full-time Commissioned Public Safety Officer at the Belleville Campus, to the part-time position of Certified Commissioned Public Safety Officer at the Belleville Campus effective July 15, 2022;
- increase the number of positions of full-time grant-funded ATS Drivers from six to ten to assist with increased demand in service;
- create and to advertise the following positions:
 - full-time grant-funded Administrative position: Coordinator of Health Sciences Success;
 - full-time grant-funded Administrative position: Coordinator of Health Sciences Pathway;
 - full-time grant funded Faculty position: Medical Assistant/Medical Laboratory Technology Instructor;
 - full-time grant-funded Faculty position: Phlebotomy Instructor;
 - full-time grant-funded Faculty position: Licensed Practical Nursing/Certified Nursing Assistant Instructor;
 - full-time SWIC EE position: Shipping and Receiving Clerk; and
 - full-time grant-funded Administrative position: Director, Retired & Senior Volunteer Program; and
- ratify the July 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Present: Mr. Blomenkamp. Absent: Ms. Soehlke. **PASSED**

APPROVAL OF BILLS

MOTION 08-17-22:02

Mr. Hannon moved, seconded by Mr. Roehrkasse, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,269,563.85
Operations & Maintenance Fund	448,085.60
Operations & Maintenance Fund-Rest	182,700.54
Restricted Purposes Fund	672,725.24
Trust & Agency Fund	7,440.98
Liability, Protection & Settlement Fund	214,758.70
 Grand Total All Funds:	 \$3,795,274.91

Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Hannon reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

CFO Roche presented a request to extend the rental of a temporary cooling system at the Sam Wolf Granite City Campus until September 16, 2022 to Murphy Company, St. Louis, MO in an amount not to exceed \$18,800, funded by excess Protection, Health, and Safety (PHS) funds. The new chiller installation was to be completed in August of 2022; however, due to supply chain issues the new units will be delayed until September of 2022.

MOTION 08-17-22:03

Mr. Hannon moved, seconded by Mr. Morton, to extend rental of a temporary cooling system for the Sam Wolf Granite City Campus to September 16, 2022 from Murphy Company, St. Louis, MO in an amount not to exceed \$18,800.00 funded by excess Protection, Health, and Safety (PHS) funds. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: Mr. Blomenkamp. Absent: Ms. Soehlke. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Campo reported the committee had no additional items.

EXECUTIVE SESSION

*Mr. Hannon moved, seconded by Mr. Roehrkasse, to move into Executive Session at 5:55 p.m. for personnel (5 ILCS 120/2(c)(1)) and collective bargaining (5 ILCS 120/2(c)(2)). Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent Ms. Soehlke. **PASSED***

There was consensus to return to regular session at 6:00 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 08-17-22:04

Mr. Hannon moved, seconded by Mr. Roehrkasse, to approve a 2022-2025 collective bargaining agreement between Community College District #522 and SWIC Educational Employees, Local #6600. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

MOTION 08-17-22:05

Mr. Hannon moved, seconded by Mr. Roehrkasse, to approve a 2022-2025 collective bargaining agreement with Part-time Physical Plant, Operating Engineers Local #148. Upon a roll call vote, those trustees voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

REPORTS

President's Report

President Mance reported the fall semester begins this Saturday, August 20, 2022.

Staff is waiting for construction of the Manufacturing Training Academy at the Belleville Campus. The construction trailer and flags are on campus, and work is beginning next week.

ICCTA Report

The ICCTA Retreat is August 19-20, 2022. Trustee Hannon will attend.

The next Board of Representatives meeting is September 9-10, 2022 at the Crowne Plaza in Springfield, IL.

Attorney's Report

Mr. Hoerner stated he had nothing further.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Hannon, to adjourn the meeting at 6:05 p.m. Following a voice vote the motion carried.

Approved: **09.21.22**

Respectfully submitted,

Nick Raftopoulos
Board Chair

Beverly J. Fiss
Secretary to the Board of Trustees