



**BOARD OF TRUSTEES  
Community College District No. 522  
Belleville Campus  
Marsh Conference Room  
September 21, 2022  
5:30 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. SEATING OF STUDENT TRUSTEE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
  - A. Regular Board Meeting of August 17, 2022**
  - B. Executive Session of August 17, 2022**

## **IX. APPROVAL OF BILLS**

Education Fund	\$2,343,295.18
Operations & Maintenance Fund	382,186.75
Operations & Maintenance Fund-Rest	359,488.56
Restricted Purposes Fund	624,522.13
Trust & Agency Fund	7,414.25
Audit Fund	15,020.00
Liability, Protection & Settlement Fund	1,547,966.83
<b>Grand Total All Funds:</b>	<b>\$5,279,893.70</b>

## ■ **X. PLANNING AND POLICY COMMITTEE REPORT**

### **A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY 3005**

- 1. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 3005: Recruitment Selection and Appointment of Faculty and Staff.**

## ■ **XI. FACILITIES AND FINANCE COMMITTEE REPORT**

### **A. AGREEMENTS**

- 1. Consideration of the recommendation to approve service agreement with Farnsworth Group, Belleville, IL in the amount of \$39,700 plus reimbursables for Master Site Plan for the Sam Wolf Granite City Campus and the Red Bud Campus, funded by budgeted departmental funds within the Operations and Maintenance Fund.**
- 2. Consideration of the recommendation to approve renewal agreement for the State of Illinois Upward Mobility Program for FY 2023 to allow State of Illinois employees to enroll in courses at the institution that will not charge rates exceeding standard tuition and fees.**
- 3. Consideration of the recommendation to approve annual agreement with Esker Cloud Fax Service, Madison, WI in the amount of a \$950 one-time training fee plus pricing schedule to switch to an online fax service, funded by budgeted departmental funds.**
- 4. Consideration of the recommendation to approve renewal agreement with DDI Media, St. Louis, MO for the period September 26, 2022 through February 26, 2023 in the amount of \$18,150 for billboard advertising on I-255 and I-270, funded by budgeted departmental funds.**

5. **Consideration of the recommendation to approve year three of a three-year Volume Licensing in Enrollment for Education Solutions (EES) Microsoft Campus Agreement through Dell, Round Rock, TX for the period September 1, 2022 through August 31, 2023 in the amount of \$99,981.50, funded by budgeted departmental funds.**

**B. DISPOSAL OF CAPITAL ASSET**

1. **Consideration of the recommendation to dispose of a Scantron optical mark reader, asset ID #00000000767 in accordance with Administrative Procedure 6008AP: Disposal of College Property.**

■ **XII. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

**C. INTERGOVERNMENTAL AGREEMENT FOR BASIC CORRECTIONS OFFICER CERTIFICATE PROGRAM**

1. **Consideration of the recommendation to approve Intergovernmental Agreement for Basic Corrections Officer Certificate Program.**

**D. COURSE FEES**

1. **Consideration of the recommendation to approve aviation course fees tied to flight instruction.**

**E. RESIGNATIONS**

1. **Consideration of the recommendation to accept the following resignations:**

**Jennika Smith, Assistant Professor of English;  
Tanisha Thomas, Workforce Equity Student Service Specialist;  
Tiffany Smith, Workforce Equity Student Service Specialist;  
Holly Dinkelman, PALS Coordinator;  
Sean FitzGibbons, Curator and Facility Coordinator of the William &  
Florence Schmidt Art Center; and  
Daniel Neuwirth, Network Operations Manager.**

## **F. RETIREMENT NOTIFICATIONS**

- 1. Consideration of the recommendation to accept the following retirement notifications:**

<b>Jim Haverstick, Associate Director-Marketing, Communications and Public Information</b>	<b>COB 12-31-22</b>
<b>Richard Spencer, Professor of Philosophy</b>	<b>COB 08-05-24</b>
<b>Shauna Scribner, Coordinator/Instructor of Computer Aided Design Program</b>	<b>COB 07-31-24</b>
<b>Steven Bushong, Professor of Cybersecurity and Networking</b>	<b>COB 07-31-24</b>

## **G. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint the full-time grant-funded SWIC EE position of Literacy/ESL Secretary effective October 3, 2022 at an annual salary of \$30,927 in accordance with the SWIC EE Collective Bargaining Agreement.**
- 2. Consideration of the recommendation to appoint the full-time SWIC EE position of Administrative Assistant to the Dean of Business, Health Sciences and Homeland Security effective October 3, 2022 at an annual salary of \$41,496 in accordance with the SWIC EE Collective Bargaining Agreement.**
- 3. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor and Intake Specialist effective October 3, 2022 at an annual salary of \$46,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators.**
- 4. Consideration of the recommendation to appoint the full-time grant-funded SWIC EE position of ATS Driver effective October 3, 2022 at an hourly rate of \$21.32 and a projected 40-hour work week in accordance with the SWIC ATS IFT-AFT Local 6600 Salary Schedule.**
- 5. Consideration of the recommendation to appoint the full-time grant-funded administrative position of Director of Housing & Campus Management at the Southwestern Illinois Justice and Workforce Development Campus effective October 3, 2022 at an annual salary of \$58,000 and subject to the Personnel Procedures for Administrators.**

## **H. AUTHORIZATION TO HIRE**

- 1. Consideration of the recommendation to hire Preston Groves to the part-time SWIC EE position of Computer Support Technician at the Belleville Campus effective October 3, 2022 at an hourly rate of \$18.03 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement.**

2. **Consideration of the recommendation to hire Susan Harwell to the part-time SWIC EE position of Library Services Assistant effective October 3, 2022 at a hourly rate of \$12.00 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement.**
3. **Consideration of the recommendation to hire Vanessa Gavin-Lowery to the part-time SWIC EE position of Campus Support Assistant at the Sam Wolf Granite City Campus effective October 3, 2022 at an hourly rate of \$13.79 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement.**
4. **Consideration of the recommendation to hire Joseph Thielemann to the part-time SWIC EE position of Math and Science Specialist at the Sam Wolf Granite City Campus effective October 3, 2022 at an hourly rate of \$25.61 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement.**
5. **Consideration of the recommendation to hire Freddie Biggs, Jr. and Gregory Lewis to the part-time grant-funded SWIC EE positions of ATS Driver effective October 3, 2022 at an hourly rate of \$18.27 for up to 28 hours per week in accordance with the SWIC ATS IFT-AFT Local 6600 Salary Schedule.**
6. **Consideration of the recommendation to hire part-time instructors on an emergency basis effective August 22, 2022:**

<b>Rebecca Jeyes</b>	<b>English</b>
<b>Donna White</b>	<b>Sociology/Anthropology</b>
<b>Daniel Morris</b>	<b>Industrial Technology</b>
<b>Jason Lubiewski</b>	<b>HVAR</b>
<b>Stephanie Wilcox</b>	<b>Sign Language Studies</b>

7. **Consideration of the recommendation to hire Kipkenei Chepkoit and Traci McDaniel as full-time members in the Belleville AmeriCorps Program for the 2022/2023 program year.**
8. **Consideration of the recommendation to initiate coaching contracts for the 2022-2023 academic year:**

**Tier I Position-Head Coach**

<b>Men's Golf</b>	<b>Douglas Wilkinson</b>	<b>\$8,000</b>
<b>Women's Golf</b>	<b>Douglas Wilkinson</b>	<b>\$8,000</b>

**Tier II Position-Assistant Coach**

<b>Men's Soccer</b>	<b>Chris Anzalone</b>	<b>\$6,200</b>
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**Tier III Position-Assistant Coach**

<b>Baseball 2<sup>nd</sup> Assistant</b>	<b>Jeff Wetzler</b>	<b>\$3,500</b>
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**I. AMENDED START DATES**

1. **Consideration of the recommendation to amend the employment start dates for the following:**

<b>Elizabeth Farar, AEL Grant Manager</b>	<b>September 1, 2022</b>
<b>Lachelle Dowell, Out of School Youth Coord</b>	<b>September 1, 2022</b>
<b>Evelin Calderon</b>	<b>August 25, 2022</b>

**J. REQUEST TO CREATE AND TO ADVERTISE**

1. **Consideration of the recommendation to create and to advertise the following:**

**Full-time administrative position: Grant Compliance Specialist**  
**Full-time administrative position: Grant Manager**  
**Full-time administrative position: Student Services Registrar**

**K. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

1. **Consideration of the recommendation to ratify the August 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XIII. FY 2023 ANNUAL BUDGET**

1. **Consideration to adopt by title only Resolution Adopting Fiscal Year 2022-2023 Budget.**
2. **Consideration to adopt Resolution Adopting Fiscal Year 2022-2023 Budget.**

**XIV. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)), COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), PURCHASE OR LEASE OF PROPERTY (5 ILCS 120/2(c)(5)), AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XVI. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**1. Consideration of Separation Agreement with Michael Underwood.**

**XVII. MISCELLANEOUS**

**XVIII. ADJOURNMENT**