



Business Division

2500 Carlyle Avenue • Belleville, IL 62221-5899
866-942-SWIC (7942), ext. 5321 • 618-235-2700, ext. 5321 • Fax 618-641-5136

Administrative Office Support Certificate (0065)
CERTIFICATE

2022-2023 ESTIMATED DIRECT PROGRAM EXPENSES*

TUITION:

\$113.00 Per Semester Hour	34 Hrs.	\$ 3,842.00
\$6.00 Fee/Credit Hour – Technology		204.00
\$3.00 Fee/Credit Hour – Activities		102.00

COURSE FEES:* 605.00

REQUIRED TEXTBOOKS:** 1,882.96

TOTAL ESTIMATED COSTS: \$ 6,635.96

Must also complete Office Technology Assistant I Certificate

*All tuition, fees, textbooks, and required supplies and equipment costs are subject to change by action of the Board of Trustees and/or changes in technology or program curriculum.

**Textbook costs are based on the 2022-2023 school year costs.

Revised July 2022.