



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
September 21, 2022**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, September 21, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:32 p.m.

ROLL CALL

Trustees present:	John S. Blomenkamp Steve Campo Charles Hannon Robert G. Morton Nick Raftopoulos Richard Roehrkasse
-------------------	---

Trustee absent:	Sara Soehlke
-----------------	--------------

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Raftopoulos referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed in order to have them considered separately. No items were pulled from the consent agenda.

MOTION 09-21-22:01

Mr. Roehrkasse moved, seconded by Mr. Hannon, to:

- approve the minutes from the regular Board meeting of August 17, 2022 and the Executive Session of August 17, 2022;

- approve first reading of proposed amendments to Board Policy 3005: Recruitment Selection and Appointment of Faculty and Staff;
- approve service agreement with Farnsworth Group, Belleville, IL in the amount of \$39,700 plus reimbursables for Master Site Plan for the Sam Wolf Granite City Campus and the Red Bud Campus, funded by budgeted departmental funds within the Operations and Maintenance Fund;
- approve renewal agreement for the State of Illinois Upward Mobility Program for FY 2023 to allow State of Illinois employees to enroll in courses at the institution that will not charge rates exceeding standard tuition and fees;
- approve annual agreement with Esker Cloud Fax Service, Madison, WI in the amount of a \$950 one-time training fee plus pricing schedule to switch to an online fax service, funded by budgeted departmental funds;
- approve renewal agreement with DDI Media, St. Louis, MO for the period September 26, 2022 through February 26, 2023 in the amount of \$18,150 for billboard advertising on I-255 and I-270, funded by budgeted departmental funds;
- approve year three of a three-year Volume Licensing in Enrollment for Education Solutions (EES) Microsoft Campus Agreement through Dell, Round Rock, TX for the period September 1, 2022 through August 31, 2023 in the amount of \$99,981.50, funded by budgeted departmental funds;
- dispose of a Scantron optical mark reader, asset ID #00000000767 in accordance with Administrative Procedure 6008AP: Disposal of College Property;
- accept renewal grant from the Office of the Secretary of State, Illinois State Library in the amount of \$36,074 for the period July 1, 2022 through June 30, 2023 for the Adult Education “Project READ Adult Volunteer Literacy Program”;
- accept new Community College Collaborations with Early Adopters of College and Career Pathway Endorsements grant from Education Systems Center at NIU (EdSystems) in the amount of \$24,000 for the period May 1, 2022 through January 1, 2024 to create secondary and postsecondary collaboration whereby earners of the college and career pathway endorsement have a unique ‘currency’ in the postsecondary space as a result of their efforts;
- approve renewal affiliation agreement with Chestnut Health Systems to allow students in the Medical Assistant program to participate in clinical experience;
- approve new affiliation agreement with CVS Health to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve renewal affiliation agreement with Gateway Regional Medical Center to allow students in the Radiologic Technology program to participate in clinical experience;

- approve renewal affiliation agreement with HSHS Illinois to allow students in the Health Sciences program to participate in clinical experience;
- approve new articulation agreement with McKendree University to allow students who complete the Associate in Arts degree at SWIC to earn a Bachelor of Science in Education-Elementary Education degree at McKendree;
- approve new Transitional Math Partnership agreement with Triad CUSD2/Triad High School to offer the STEM transitional math course in accordance with Postsecondary and Workforce Readiness Act;
- approve new Transitional Math Partnership agreement with Granite City School District/Granite City High School to offer the Quantitative Literacy and Statistics transitional math course in accordance with Postsecondary and Workforce Readiness Act;
- approve new Running Start agreement template for the 2023-2024 academic year to provide the framework for the Running Start program and to increase the cost to \$4319 per year based on calculation with updated tuition and fee increases;
- approve new Running Start agreement template for Homeschooled Students for the 2023-2024 academic year to provide the framework for the Running Start program for Homeschooled Students and to increase the cost to \$4319 per year based on calculation with updated tuition and fee increases;
- approve new NetTutor agreement for 2022-2023 to provide additional resources for student population for upcoming academic year with the use of GEERS/Learning Renewal Funding;
- approve renewal Southwestern Illinois College and LWA-24 for Workforce Innovation and Opportunity Act (WIOA) agreement for eligible students enrolled in approved SWIC degree or certificate programs to receive funding for free tuition by/through LWA-24;
- approve renewal Southwestern Illinois College and LWA-24 for Workforce Innovation and Opportunity Act (WIOA) agreement to provide one-fourth of a full-time employee (minimum ten hours per week) to work in the resource room at the Worknet Center in Belleville;
- approve new Intergovernmental Agreement for Basic Corrections Officer Certificate Program;
- approve course fees for aviation course fees tied to flight instruction;
- accept the following resignations:

Jennika Smith, Assistant Professor of English;
 Tanisha Thomas, Workforce Equity Student Service Specialist;
 Tiffany Smith, Workforce Equity Student Service Specialist;
 Holly Dinkelman, PALS Coordinator;
 Sean FitzGibbons, Curator and Facility Coordinator of the William & Florence
 Schmidt Art Center; and
 Daniel Neuwirth, Network Operations Manager;

- accept the following retirement notifications:

Jim Haverstick, Associate Director-Marketing, Communications and Public Information	COB 12-31-22
Richard Spencer, Professor of Philosophy	COB 08-05-24
Shauna Scribner, Coordinator/Professor of Computer Aided Design Program	COB 07-31-24
Steven Bushong, Professor of Cybersecurity and Networking	COB 07-31-24;

- appoint Charlean Paige to the full-time grant-funded SWIC EE position of Literacy/ESL Secretary effective October 3, 2022 at an annual salary of \$30,927 in accordance with the SWIC EE Collective Bargaining Agreement;
- appoint Shannon Meier to the full-time SWIC EE position of Administrative Assistant to the Dean of Business, Health Sciences and Homeland Security effective October 3, 2022 at an annual salary of \$41,496 in accordance with the SWIC EE Collective Bargaining Agreement;
- appoint Kristina Beck to the full-time administrative position of Academic Advisor and Intake Specialist effective October 3, 2022 at an annual salary of \$46,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Danielle McGill to the full-time grant-funded SWIC EE position of ATS Driver effective October 3, 2022 at an hourly rate of \$21.32 and a projected 40-hour work week in accordance with the SWIC ATS IFT-AFT Local 6600 Salary Schedule;
- appoint Juergen Huettner to the full-time grant-funded administrative position of Director of Housing & Campus Management at the Southwestern Illinois Justice and Workforce Development Campus effective October 3, 2022 at an annual salary of \$58,000 and subject to the Personnel Procedures for Administrators;
- hire Preston Groves to the part-time SWIC EE position of Computer Support Technician at the Belleville Campus effective October 3, 2022 at an hourly rate of \$18.03 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement;
- hire Susan Harwell to the part-time SWIC EE position of Library Services Assistant effective October 3, 2022 at an hourly rate of \$12.00 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement;
- hire Vanessa Gavin-Lowery to the part-time SWIC EE position of Campus Support Assistant at the Sam Wolf Granite City Campus effective October 3, 2022 at an hourly rate of \$13.79 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement;
- hire Joseph Thielemann to the part-time SWIC EE position of Math and Science Specialist at the Sam Wolf Granite City Campus effective October 3, 2022 at an hourly rate of \$25.61 for up to 28 hours per week in accordance with the SWIC EE Collective Bargaining Agreement;

- hire Freddie Biggs, Jr. and Gregory Lewis to the part-time grant-funded SWIC EE positions of ATS Driver effective October 3, 2022 at an hourly rate of \$18.27 for up to 28 hours per week in accordance with the SWIC ATS IFT-AFT Local 6600 Salary Schedule;

- hire part-time instructors on an emergency basis effective August 22, 2022:

Rebecca Jeyes	English
Donna White	Sociology/Anthropology
Daniel Morris	Industrial Technology
Jason Lubiewski	HVAR
Stephanie Wilcox	Sign Language Studies;

- hire Kipkenei Chepkoiit and Traci McDaniel as full-time members in the Belleville AmeriCorps Program for the 2022/2023 program year;

- initiate coaching contracts for the 2022-2023 academic year:

Tier I Position-Head Coach

Men's Golf	Douglas Wilkinson	\$8,000
Women's Golf	Douglas Wilkinson	\$8,000

Tier II Position-Assistant Coach

Men's Soccer	Chris Anzalone	\$6,200
--------------	----------------	---------

Tier III Position-Assistant Coach

Baseball 2nd Assistant	Jeff Wetzler	\$3,500;
------------------------	--------------	----------

- amend the employment start dates for the following:

Elizabeth Farar, AEL Grant Manager	September 1, 2022
Lachelle Dowell, Out of School Youth Coord	September 1, 2022
Evelin Calderon	August 25, 2022;

- create and to advertise the following:

Full-time administrative position: Grant Compliance Specialist
 Full-time administrative position: Grant Manager
 Full-time administrative position: Student Services Registrar;

- ratify the August 2022 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

APPROVAL OF BILLS

MOTION 09-21-22:02

Mr. Hannon moved, seconded by Mr. Roehrkasse, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,343,295.18
Operations & Maintenance Fund	382,186.75
Operations & Maintenance Fund-Rest	359,488.56
Restricted Purposes Fund	624,522.13
Trust & Agency Fund	7,414.25
Audit Fund	15,020.00
Liability, Protection & Settlement Fund	1,547,966.83
 Grand Total All Funds:	 \$5,279,893.70

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Hannon reported the committee had nothing further.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Campo reported the committee had no additional items.

FY 2023 ANNUAL BUDGET

A public hearing was held prior to tonight’s Board meeting to hear commentary concerning the FY 2023 Tentative Budget; the annual budget is now ready to be adopted.

MOTION 09-21-22:03

Mr. Hannon moved, seconded by Mr. Roehrkasse, to adopt by title only Resolution Adopting Fiscal Year 2022-2023 Budget. Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

MOTION 09-21-22:04

Mr. Hannon moved, seconded by Mr. Roehrkasse, to adopt Resolution Adopting Fiscal Year 2022-2023 Budget. Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

REPORTS

President’s Report

President Mance stated Manufacturing Day is this Friday, September 23, 2022 at the Sam Wolf Granite City Campus.

Construction has begun on the Manufacturing Training Academy at the Belleville Campus. Water lines and sewer pipes are being installed.

ICCTA Report

Trustee Roehrkasse provided the Board Highlights from the September 9-10, 2022 meeting in Springfield. The next meeting of the ICCTA Board of Representatives will be held November 11-12, 2022 in Downers Grove, IL.

Attorney’s Report

Mr. Hoerner presented a request to approve the Separation Agreement with Michael Underwood for the reasons discussed in Executive Session at the Personnel, Programs and Services Committee meeting on September 14, 2022.

MOTION 09-21-22:05

Mr. Hannon moved, seconded by Mr. Campo, to approve the Separation Agreement with Michael Underwood. Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkasse, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 5:50 p.m. The motion carried.

Approved: **10.19.22**

Respectfully submitted,

Nick Raftopoulos
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees